

# 5

## Steps to Assistance

How to Get Assistance from NRCS for Farms, Ranches and Forests

1

### PLANNING

Visit your local NRCS field office to discuss your goals and work with staff on a conservation plan.

2

### APPLICATION

With the help of NRCS, complete an application for financial assistance programs.

3

### ELIGIBILITY

Find out if you're eligible for NRCS' variety of financial assistance programs.

4

### RANKING

NRCS ranks applications according to local resource concerns.

5

### IMPLEMENTING

Put conservation to work by signing a contract and implementing conservation practices.

## Get Started with NRCS

**Do you farm or ranch and want to make improvements to the land that you own or lease?**

Natural Resources Conservation Service offers technical and financial assistance to help farmers, ranchers and forest landowners.

1

### Planning

To get started with NRCS, we recommend you stop by your local NRCS field office.

We'll discuss your vision for your land.

NRCS provides landowners with free technical assistance, or advice, for their land. Common technical assistance includes: resource assessment, practice design and resource monitoring. Your conservation planner will help you determine if financial assistance is right for you.

2

### Application

We'll walk you through the application process. To get started on applying for financial assistance, we'll work with you:

- To fill out an AD 1026, which ensures a conservation plan is in place before lands with highly erodible soils are farmed. It also ensures that identified wetland areas are protected.
- To meet other eligibility certifications.

Once complete, we'll work with you on the application, or CPA 1200.

Applications for most programs are accepted on a continuous basis, but they're considered for funding in different ranking periods. Be sure to ask your local NRCS district conservationist about the deadline for the ranking period to ensure you turn in your application in time.

3

### Eligibility

As part of the application process, we'll check to see if you are eligible.

To do this, you'll need to bring:

- An official tax ID (Social Security number or an employer ID)
- A property deed or lease agreement to show you have control of the property; and
- A farm tract number.

If you don't have a farm tract number, you can get one from USDA's Farm Service Agency. Typically, the local FSA office is located in the same building as the local NRCS office. You only need a farm tract number if you're interested in financial assistance.

4

### Ranking

NRCS will take a look at the applications and rank them according to local resource

concerns, the amount of conservation benefits the work will provide and the needs of applicants.

5

### Implementing

If you're selected, you can choose whether to sign the contract for the work to be done.

Once you sign the contract, you'll be provided standards and specifications for completing the practice or practices, and then you will have a specified amount of time to implement. Once the work is implemented and inspected, you'll be paid the rate of compensation for the work if it meets NRCS standards and specifications.

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To find out more, go to: [www.nrcs.usda.gov/GetStarted](http://www.nrcs.usda.gov/GetStarted)



# Agricultural Conservation Easement Program

Natural Resources Conservation Service



*USDA's Natural Resources Conservation Service offers voluntary Farm Bill programs that benefit both agricultural producers and the environment.*

## Overview

The Agricultural Conservation Easement Program (ACEP) helps landowners, land trusts, and other entities protect, restore, and enhance wetlands, grasslands, and working farms and ranches through conservation easements.

Under the Agricultural Land Easements component, NRCS helps American Indian tribes, state and local governments, and non-governmental organizations protect working agricultural lands and limit non-agricultural uses of the land.

Under the Wetland Reserve Easements component, NRCS helps to restore, protect, and enhance enrolled wetlands.

## Benefits

Agricultural Land Easements protect the long-term viability of the nation's food supply by preventing conversion of productive working lands to non-agricultural uses. Land protected by agricultural land easements provides additional public benefits, including enhanced environmental quality, historic preservation, wildlife habitat, and protection of open space.

Wetland Reserve Easements provide habitat for fish and wildlife (including threatened and endangered species), improve water quality by filtering sediments and chemicals, reduce flooding, recharge groundwater, protect biological diversity, and provide opportunities for educational, scientific, and non-developed recreational activities.

## Agricultural Land Easements

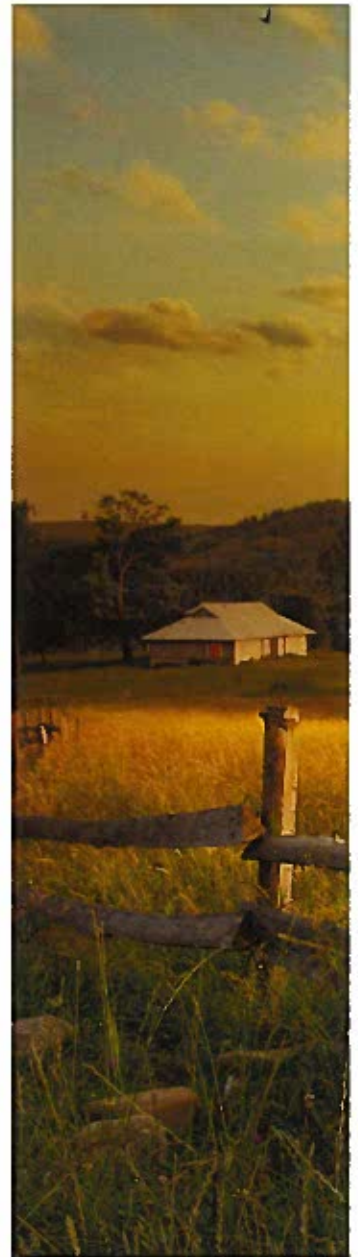
NRCS provides financial assistance to partners for purchasing Agricultural Land Easements that protect the agricultural use and conservation values of land. The program helps farmers and ranchers keep working farms in agriculture. Eligible partners include American Indian tribes, state and local governments, and non-governmental organizations that have farmland or grassland protection programs.

Under the Agricultural Land Easements component, NRCS may contribute up to 50 percent of the fair market value of the agricultural land easement. Where NRCS determines that grasslands of special environmental significance will be protected, NRCS may contribute up to 75 percent of the fair market value of the agricultural land easement.

## Wetland Reserve Easements

NRCS provides technical and financial assistance directly to private landowners and American Indian tribes to restore, enhance, and protect wetlands through the purchase of a wetland reserve easement. For acreage owned by an American Indian tribe, there is an additional enrollment option of a 30-year contract.

*Continued on next page.*



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Through the wetland reserve enrollment options, NRCS may enroll eligible land through:

- **Permanent Easements** are conservation easements in perpetuity. NRCS pays 100 percent of the easement value for the purchase of the easement, and 75 to 100 percent of the restoration costs.
- **30-Year Easements** expire after 30 years. Under 30-year easements, NRCS pays 50 to 75 percent of the easement value for the purchase of the easement, and 50 to 75 percent of the restoration costs.
- **Term Easements** are easements that are for the maximum duration allowed under applicable state laws. NRCS pays 50 to 75 percent of the easement value for the purchase of the term easement and between 50 to 75 percent of the restoration costs.
- **30-Year Contracts** are only available to enroll acreage owned by Indian tribes. Program payment rates are commensurate with 30-year easements.

For Wetland Reserve Easements, NRCS pays all costs associated with recording the easement in the local land records office, including recording fees, charges for abstracts, survey and appraisal fees, and title insurance.

## Who is Eligible?

Land eligible for Agricultural Land Easements includes cropland, rangeland, grassland, pastureland, and nonindustrial private forest land associated with an agricultural operation. NRCS will prioritize applications that protect agricultural uses and related conservation values of the land and those that maximize the protection of contiguous acres devoted to agricultural use. To enroll land through Agricultural Land Easements, NRCS enters into agreements with eligible partners.

Land eligible for Wetland Reserve Easements includes farmed or converted wetlands that have been previously altered for agricultural production that can be successfully and cost-effectively restored. NRCS will prioritize applications based on the easement's potential for improving water quality and protecting and enhancing habitat for migratory birds and other wildlife.

To enroll land through Wetland Reserve Easements, NRCS enters into purchase agreements with eligible private landowners or American Indian tribes. NRCS and the landowner work together to develop and implement a wetland reserve plan to guide the restoration easement process. This plan restores, enhances, and protects the wetland's functions and values.

## More Information

For more information, visit [nrcs.usda.gov/farmland](https://nrcs.usda.gov/farmland) or [farmers.gov](https://nrcs.usda.gov/farmers).

Find your local USDA Service Center at [farmers.gov/service-locator](https://farmers.gov/service-locator).



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# Conservation Innovation Grants

Natural Resources Conservation Service



## Investment in Innovation

Conservation Innovation Grants (CIG) are competitive grants that drive public and private sector innovation in resource conservation. CIG projects inspire creative problem-solving—boosting production on farms, ranches, and private forests through improvements in water quality, soil health, and wildlife habitat.

## Program at a Glance

National and State CIG – Public and private grantees develop the tools, technologies, and strategies to support next-generation conservation efforts on working lands and develop market-based solutions to resource challenges. Grantees must match the CIG investment at least one to one.

**On-Farm Conservation Innovation Trials** – Newly authorized in the 2018 Farm Bill, On-Farm Trials supports more widespread adoption of innovative approaches, practices, and systems on working lands. On-Farm Trials projects feature collaboration between NRCS and partners to implement on-the-ground conservation activities and then evaluate their impact. Incentive payments are provided to producers to offset the risk of implementing innovative approaches. The Soil Health Demo Trial (SHD) component of On-Farm Trials focuses exclusively on implementation of conservation practices and systems that improve soil health. Eligible entities receiving SHD awards agree to follow consistent soil health assessment protocols to evaluate the impacts of practice and system implementation.

## Who is Eligible?

CIG applications are accepted from state or local governments, federally-recognized American Indian tribes, non-governmental organizations, and individuals in all 50 states, the District of Columbia, the Caribbean Area (Puerto Rico and the Virgin Islands), and the Pacific Islands Area (Guam, American Samoa, Pacific Islands Area).



CIG funds innovative, on-the-ground conservation projects, including pilot projects and field demonstrations. Proposed projects must conform to the description of innovative conservation projects or activities published in the annual funding notice. With its focus on innovation, CIG does not fund projects supporting technologies and approaches commonly used in the geographic area covered by the application, including those already eligible for funding through EQIP.

The maximum CIG award is set annually by the NRCS Chief and historically has been either \$1 million or \$2 million. An applicant's CIG funding request must be matched at least 1:1 with non-federal funding. Matching funds can be any combination of cash and in-kind contributions. The grantee is also responsible for providing the technical assistance required to successfully complete the project. NRCS will provide technical oversight for each project receiving an award.

## CIG History

Conservation Innovation Grants are competitive grants that stimulate the development and adoption of innovative approaches and technologies for conservation on agricultural lands.

First authorized by  
2002 Farm Bill

Funding source:  
Environmental Quality  
Incentives Program

Annual national CIG  
funding average:  
\$20 million

Total national CIGs  
awarded since 2004:  
711

Total national CIG  
funding since 2004:  
\$286.7 million

## Natural Resources Conservation Service



## Historically Underserved Farmers, Ranchers and Forest Landowners

NRCS recognizes the need to provide special consideration to historically-underserved agricultural producers and forest landowners and strives to ensure that they benefit from innovative technologies and approaches. Each year, up to 10 percent of national CIG funds are set aside for applicants who are historically underserved (beginning, limited resource, socially disadvantaged, military veteran farmers and ranchers, or American Indian tribes) or community-based organizations that include or represent these groups.

### How to Apply

**National CIG:** A CIG funding notice is announced each year. Funds for single- or multi-year projects, not to exceed three years, will be awarded through a nationwide competitive grants process. Projects may be watershed-based, regional, multi-state, or nationwide in scope. The natural resource concerns eligible for funding through CIG are identified in the funding announcement and may change annually to focus on new and emerging, high priority natural resource concerns.

Applications are evaluated by a technical peer review panel against criteria identified in the funding notice. The peer panel recommendations are reviewed by an NRCS Grants Review Board that makes funding recommendations to the NRCS Chief. The NRCS Chief makes the final award selections.

**State CIG:** The CIG state component emphasizes projects that benefit a limited geographical area. Participating states announce their funding availability for CIG competitions through their state NRCS offices.

### More Information

Once funds for CIG become available, a funding notice is posted on [grants.gov](https://www.grants.gov), the federal e-Grants portal. The funding notice is also posted on the NRCS website: [nrcs.usda.gov](https://www.nrcs.usda.gov). The funding notice details CIG requirements and the information required from applicants.

Complete applications must be submitted through [grants.gov](https://www.grants.gov) and e-mailed to the NRCS National Office at [nrcscig@wdc.usda.gov](mailto:nrcscig@wdc.usda.gov).

For more information, visit [nrcs.usda.gov/farmbill](https://www.nrcs.usda.gov/farmbill) or [farmers.gov](https://www.farmers.gov).

Find your local USDA Service Center at [farmers.gov/service-locator](https://www.farmers.gov/service-locator).



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# Conservation Stewardship Program

Natural Resources Conservation Service



*USDA's Natural Resources Conservation Service offers voluntary Farm Bill programs that benefit both agricultural producers and the environment.*

## Overview

The Conservation Stewardship Program (CSP) helps agricultural producers maintain and improve their existing conservation systems and adopt additional conservation activities to address priority resource concerns. CSP pays participants for conservation performance—the higher the performance, the higher the payment.

## Benefits

CSP addresses various resource concerns including soil quality, soil erosion, water quality, water quantity, air quality, plant resources, and animal resources as well as energy.

## How It Works

CSP provides two possible types of payments through five-year contracts: annual payments for installing new conservation activities and maintaining existing practices; and supplemental payments for adopting a resource-conserving crop rotation.

## Who is Eligible?

Applicants may include individuals, legal entities, joint operations, or Indian tribes that meet the stewardship threshold for at least two priority resource concerns when they apply. They must also agree to meet or exceed the stewardship threshold for at least one additional priority resource concern by the end of the contract. Producers must have effective control of the land for the term of the proposed contract.

Eligible lands include private and tribal agricultural lands, cropland, grassland, pastureland, rangeland, and nonindustrial private forest land. CSP is available to all producers, regardless of operation size or type of crops produced, in all 50 states, the District of Columbia, and the Caribbean and Pacific Island areas.

## New CSP Grasslands Conservation Initiative

Provides financial assistance to conserve grasslands through a single opportunity to enroll in a 5-year contract. Eligible lands are limited to cropland for which base acres have been maintained under FSA's ARC/PLC and were planted to grass or pasture, including idle or fallow, during a specific period. Enrolled acreage must be managed consistently with a grassland conservation plan.

## How to Apply

Apply at your local USDA Service Center, which you can find at [farmers.gov/service-locator](http://farmers.gov/service-locator). Applications are accepted at any time.

Payments are made soon as practical after October 1 of each fiscal year for contract activities installed and maintained in the previous year.

Advance payments available for historically underserved producers (beginning, economically and socially disadvantaged and veterans.)

## What's New in the 2018 Farm Bill

Increases payment rates for adoption of cover crop rotations and advanced grazing management activities.

Extends contracts to facilitate renewal under new program authority.

Authorizes specified annual funding levels.

Provides specific support for organic and transitioning to organic production activities.

Adds new CSP Grasslands Conservation Initiative.

## More Information

For more information, visit [nrms.usda.gov/farmbill](http://nrms.usda.gov/farmbill) or [farmers.gov](http://farmers.gov).

Find your local USDA Service Center at [farmers.gov/service-locator](http://farmers.gov/service-locator).

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# Environmental Quality Incentives Program

Natural Resources Conservation Service



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## Overview

The Environmental Quality Incentives Program (EQIP) provides technical and financial assistance to producers to address natural resource concerns and deliver environmental benefits such as improved water and air quality, conserved ground and surface water, reduced soil erosion, and improved or created wildlife habitat.

## Benefits

Through EQIP, NRCS provides agricultural producers with one-on-one help and financial assistance to plan and implement improvements, or what NRCS calls conservation practices. Together, NRCS and producers invest in solutions that conserve natural resources for the future while improving agricultural operations.

## Program at a Glance

NRCS will help you develop a conservation plan that meets your goals and vision. This plan becomes your roadmap for selecting the right conservation practices for your land. NRCS offers about 200 unique practices designed for working farms, ranches, and forests.

NRCS financial assistance can cover part of the costs of implementing conservation practices.

## Who is Eligible?

Farmers, ranchers, and forest landowners who own or rent agricultural land are eligible. EQIP assistance can be used on all types of agricultural operations, including:

- Conventional and organic
- Specialty crops and commodity crops
- Forestry and wildlife
- Historically underserved farmers\*
- Livestock operations

\*Increased and advance payments available for historically underserved producers (beginning, limited resource, socially disadvantaged, and military veterans.)

## How to Apply

Apply at your local USDA Service Center, which you can find at [farmers.gov/service-locator](http://farmers.gov/service-locator).

Applications for EQIP financial assistance are accepted throughout the year. Specific state deadlines are set for ranking and funding. If your application is ranked and selected, you will enter into a contract with NRCS to receive financial assistance for the cost of implementing conservation practices. Payment rates for conservation practices are reviewed and set each fiscal year.

## More Information

For more information, visit [nrcs.usda.gov/farmbill](http://nrcs.usda.gov/farmbill) or [farmers.gov](http://farmers.gov).

Find your local USDA Service Center at [farmers.gov/service-locator](http://farmers.gov/service-locator).

## What's New in the 2018 Farm Bill

Adds potential resource concerns related to beneficial cost-effective operation changes.

Raises cap for organic producers to \$140,000 over four years.

New enrollment option through incentive contracts to address priority resource concerns.

Requires advance payment option be offered to historically underserved producers.

Authorizes direct program assistance to irrigation districts, including acequias and other entities, for purposes of improving water use efficiencies.







## Natural Resources Conservation Service - Michigan

### State Office

3001 Coolidge Road, Suite 250  
East Lansing, Michigan 48823  
Phone: 517-324-5270

### Area Offices

#### Area 1 - Upper Peninsula

780 Commerce Drive, Ste. D  
Marquette, MI 49855  
Phone: 906/226-8871

#### Area 3- Southwest Lower Peninsula

3260 Eagle Park Drive NE, Ste. 108  
Grand Rapids, MI 49525  
Phone: 616/942-4111

#### Area 2 - Northern Lower Peninsula

810 S. Otsego Road  
Gaylord, MI 49735  
Phone: 989/732-6526

#### Area 4 - Southeast Lower Peninsula

1525 N. Elms Road  
Flint, MI 48532  
Phone: 810/230-8766

### Field Offices

#### Adrian (Lenawee County)

1100 Sutton Road  
Adrian, MI 49221

Phone: 517/263-7400

#### Alpena (Alpena & Montmorency counties)

1900 M-32 West  
Alpena, MI 49707

Phone: 989/356-3596

#### Bad Axe (Huron County)

1460 S. Van Dyke  
Bad Axe, MI 48413

Phone: 989/269-9549

#### Bay City (Bay County)

4044 South 3 Mile  
Bay City, MI 48706

Phone: 989/686-0430

#### Bellaire (Antrim & Kalkaska counties)

106 Depot Street, Complex 2  
Bellaire, MI 49615

Phone: 231/533-6450

#### Big Rapids (Mecosta County)

18260 Northland Drive  
Big Rapids, MI 49307

Phone: 231/796-2659

#### Caro (Tuscola County)

1075 Cleaver Road  
Caro, MI 48723

Phone: 989/673-8173

#### Allegan (Allegan County)

1668 Lincoln Road (M-40)  
Allegan, MI 49010

Phone: 269/673-6940

#### Ann Arbor (Washtenaw and Wayne counties)

7203 Jackson Road  
Ann Arbor, MI 48103

Phone: 734/761-8789

#### Baraga (Baraga, Houghton, Keweenaw & Ontonagon counties)

16403 Ojibwa Industrial Park Road  
Baraga, MI 49908

Phone: 906/353-8225

#### Bear Lake (Benzie & Manistee counties)

8840 Chippewa Highway (US-31)  
Bear Lake, MI 49614

Phone: 231/889-9666

#### Berrien Springs (Berrien County)

3334 Edgewood Drive  
Berrien Springs, MI 49103

Phone: 269/471-9111

#### Cadillac (Missaukee & Wexford counties)

7192 E. 34 Road  
Cadillac, MI 49601

Phone: 231/775-7681

#### Cassopolis (Cass County)

1127 E. State Street  
Cassopolis, MI 49031

Phone: 269/445-8641





**Centreville** (St. Joseph County)

693 East Main Street  
Centreville, MI 49032  
Phone: 269/467-6336

**Coldwater** (Branch County)

387 N. Willowbrook Road, Suite F  
Coldwater, MI 49036  
Phone: 517/278-2725

**Fremont** (Muskegon & Newaygo counties)

940 West Rex Street  
Fremont, MI 49412  
Phone: 231/924-2060

**Gladstone** (Delta & Schoolcraft counties)

2003 Minneapolis Avenue  
Gladstone, MI 49837  
Phone: 906/428-1060

**Grand Haven** (Ottawa County)

16731 Ferris Street  
Grand Haven, MI 49417  
Phone: 616/842-5852

**Hastings** (Barry County)

1611 S. Hanover (M-37), Ste. 105  
Hastings, MI 49058  
Phone: 269/948-8037

**Ithaca** (Gratiot County)

301 Commerce Road  
Ithaca, MI 48847  
Phone: 989/875-3900

**Jonesville** (Hillsdale County)

588 Olds Street, Bldg. 2  
Jonesville, MI 49250  
Phone: 517/849-9890

**Kingsford** (Dickinson, Gogebic & Iron counties)

420 N. Hooper Street  
Kingsford, MI 49802  
Phone: 906/774-2392

**Marquette** (Alger & Marquette counties)

780 Commerce Drive  
Marquette, MI 49855  
Phone: 906/226-8871

**Mason** (Ingham & Livingston counties)

521 N. Okemos Street  
Mason, MI 48854  
Phone: 517/676-4644

**Charlotte** (Eaton County)

551 Courthouse Drive, Suite 3  
Charlotte, MI 48813  
Phone: 517/543-1512

**Flint** (Genesee County)

1525 North Elms Road  
Flint, MI 48532  
Phone: 810/230-8766

**Gaylord** (Crawford, Otsego & Roscommon counties)

810 S. Otsego Road  
Gaylord, MI 49735  
Phone: 989/732-6526

**Gladwin** (Clare & Gladwin counties)

1501 N. State Street  
Gladwin, MI 48624  
Phone: 989/426-9461

**Grand Rapids** (Kent County)

3260 Eagle Park Drive, Ste. 103  
Grand Rapids, MI 49525  
Phone: 616/942-4111

**Ionia** (Ionia County)

431 Swartz Court, Suite 300  
Ionia, MI 48846  
Phone: 616/527-2098

**Jackson** (Jackson County)

211 W. Ganson Street  
Jackson, MI 49201  
Phone: 517/789-7716

**Kimball** (Macomb & St. Clair counties)

2830 Wadhams Road, P.O. Box 7870  
Kimball, MI 48074  
Phone: 810/984-3865

**Lapeer** (Lapeer & Oakland counties)

700 South Main Street, Suite 120C  
Lapeer, MI 48446  
Phone: 810/664-0895

**Marshall** (Calhoun County)

13464 Preston Drive  
Marshall, MI 49068  
Phone: 269/781-4263

**Midland** (Midland County)

954 Isabella Road  
Midland, MI 48640  
Phone: 989/832-3651



**Monroe** (Monroe County)

1137 S. Telegraph Road  
Monroe, MI 48161  
Phone: 734/241-8540

**Onaway** (Cheboygan & Presque Isle counties)

21090 M-68 Suite B  
Onaway, MI 49765  
Phone: 989/733-2694

**Paw Paw** (Van Buren County)

1035 E. Michigan Avenue, Ste. A  
Paw Paw, MI 49079  
Phone: 269/657-7055

**Portage** (Kalamazoo County)

5950 Portage Rd, Suite B  
Portage, MI 49002  
Phone: 269/382-5121

**Saginaw** (Saginaw County)

178 N. Graham Road  
Saginaw, MI 48609  
Phone: 989/781-1720

**Sault Ste. Marie** (Chippewa, Luce & Mackinac counties)

2847 Ashmun Street, M-129  
Sault Ste. Marie, MI 49783  
Phone: 906/632-9611

**Shelby** (Oceana County)

1064 Industrial Park Drive  
Shelby, MI 49455  
Phone: 231/861-5600

**Standish** (Arenac County)

4490 W. M-61  
Standish, MI 48658  
Phone: 989/846-4565

**Stephenson** (Menominee County)

E. 106 South Drive, P.O. Box 574  
Stephenson, MI 49887  
Phone: 906/753-6921

**Traverse City** (Grand Traverse & Leelanau counties)

1501 Cass Street, Ste. A  
Traverse City, MI 49684  
Phone: 231/941-0951

**Mt. Pleasant** (Isabella County)

5979 E. Broadway  
Mt. Pleasant, MI 48858  
Phone: 989/772-9152

**Owosso** (Shiawassee County)

1900 S. Morrice Road  
Owosso, MI 48867  
Phone: 989/723-8263

**Petoskey** (Charlevoix & Emmet counties)

2235 E. Mitchell Road  
Petoskey, MI 49770  
Phone: 231/347-2133

**Reed City** (Osceola County & eastern half of Lake County)

138 W. Upton, Ste. 2  
Reed City, MI 49677  
Phone: 231/832-5341

**Sandusky** (Sanilac County)

50 E. Miller Road  
Sandusky, MI 48471  
Phone: 810/648-2998

**Scottville** (Mason County & western half of Lake County)

655 N. Scottville Road  
Scottville, MI 49454  
Phone: 231/757-3707

**St. Johns** (Clinton County)

2343 N. Highway US-27  
St. Johns, MI 48879  
Phone: 989/224-3720

**Stanton** (Montcalm County)

77 S. State Road  
Stanton, MI 48888  
Phone: 989/831-4212

**Tawas City** (Alcona & Iosco counties)

190 W. M-55  
Tawas City, MI 48763  
Phone: 989/362-3842

**West Branch** (Ogemaw & Oscoda counties)

240 W. Wright  
West Branch, MI 48661  
Phone: 989/345-5470

