



**REPORTS REQUIRED BY BOILERPLATE**

**FISCAL YEAR 2003-04**

**APPROPRIATION ACTS**



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## **FOREWORD**

This publication lists reports required by boilerplate in the FY 2003-04 appropriation acts. Reports are listed by appropriation act; each report entry includes information about the purpose of the required report, reporting and receiving entities, and due date of the report. The number of expenditure line items for each appropriation act and names of the respective fiscal analysts are also shown.

Information in this report was compiled by House Fiscal Agency analysts. The report was coordinated and processed for publication by Jeanne Dee, Administrative Assistant.



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# ACRONYMS/ABBREVIATIONS USED IN THIS PUBLICATION

<b>ACS</b>	Activity Classification Structure	<b>FY</b>	Fiscal Year
<b>Agriculture</b>	Department of Agriculture	<b>HAC</b>	House Appropriations Committee
<b>Auditor General</b>	Office of the Auditor General	<b>HAL</b>	History, Arts, and Libraries
<b>CIS</b>	Community and Industry Services	<b>HEIDI</b>	Higher Education Institutional Data Inventory
<b>CMH</b>	Community Mental Health	<b>HFA</b>	House Fiscal Agency
<b>CMHSP</b>	Community Mental Health Service Program	<b>HHS</b>	Health and Human Services
<b>Corrections</b>	Department of Corrections	<b>JCOS</b>	Joint Capital Outlay Committee
<b>CTF</b>	Comprehensive Transportation Fund	<b>LEIN</b>	Law Enforcement Information Network
<b>DCD</b>	Department of Career Development	<b>MCH</b>	Maternal and Child Health
<b>DCH (CH)</b>	Department of Community Health (Community Health)	<b>MDOT</b>	Michigan Department of Transportation
<b>DEQ (EQ)</b>	Department of Environmental Quality (Environmental Quality)	<b>MEDC</b>	Michigan Economic Development Corporation
<b>DIT</b>	Department of Information Technology	<b>MOE</b>	Maintenance of Effort
<b>DMB</b>	Department of Management and Budget	<b>MSF</b>	Michigan Strategic Fund
<b>DMVA (MVA)</b>	Department of Military and Veterans Affairs (Military and Veterans Affairs)	<b>SAC</b>	Senate Appropriations Committee
<b>DNR (NR)</b>	Department of Natural Resources (Natural Resources)	<b>SBA</b>	State Building Authority
<b>DOC</b>	Department of Corrections	<b>SCAO</b>	State Court Administrative Office
<b>DOE</b>	Department of Education	<b>SFA</b>	Senate Fiscal Agency
<b>DSP (SP)</b>	Department of State Police (State Police)	<b>State</b>	Department of State
<b>EPSDT</b>	Early and Periodic Screening, Diagnosis, and Treatment	<b>TANF</b>	Temporary Assistance for Needy Families
<b>FIA</b>	Family Independence Agency	<b>Treasury</b>	Department of Treasury
<b>FTE</b>	Full Time Equivalent	<b>VSO</b>	Veterans Service Organization

**SUMMARY OF REPORTS REQUIRED BY BOILERPLATE  
IN FY 2003-04 APPROPRIATION ACTS**

<b>DEPARTMENT</b>	<b>2003 PUBLIC ACT NUMBER</b>	<b>REPORTS REQUIRED</b>	<b>EXPENDITURE LINE ITEMS</b>
Agriculture	157	11	52
Capital Outlay	193	15	44
Career Development and Michigan Strategic Fund	169	19	36
Community Colleges	146	14	30
Community Health	159	41	141
Consumer and Industry Services	167	20	61
Corrections	154	20	86
Education	145	9	31
Environmental Quality	171	13	77
Family Independence Agency	172	42	83
General Government	161	29	136
Higher Education	144	16	32
History, Arts, and Libraries	160	11	25
Judiciary	155	8	31
Military and Veterans Affairs	156	11	34
Natural Resources	147	14	58
School Aid	158	19	31
State Police	149	18	55
Transportation	162	25	82
<b>TOTAL</b>		<b>355</b>	<b>1,125</b>



## REPORTS REQUIRED BY BOILERPLATE IN FY 2003-04 APPROPRIATIONS ACTS

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>AGRICULTURE - 52 expenditure line items</b>				<i>Analyst: Kirk Lindquist</i>
205(2)	Exceptions made to the hiring freeze imposed on the state classified service	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan on any effort to privatize; submit evaluation of privatization effort	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	At least 60 days prior to beginning any effort to privatize; evaluation within 30 months
208	Electronic notification to Legislature of Internet or Intranet access to reports	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	Quarterly
212(1)	Orders of indemnification for destroyed animals pursuant to the Animal Industry Act of 1987	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	Prior to indemnification
214	Grants made to local government agencies, institutions of higher education, or nonprofit organizations for the purpose of enhancing agricultural industries in this state	Agriculture	HAC and SAC Subcommittees on Agriculture	At least 10 days prior to issuing a grant
219	Information Technology rates, user fees, and charges or assessments	DIT	State Budget Director; HAC; SAC	October 15, 2004
401(1)	Local health department conformance with state restaurant licensing standards	Agriculture	State Budget Director; HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2004
402	Significant food-borne outbreaks and emergencies, including enforcement actions, related to food safety during FY 2002-03	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2004
801	Revenues collected from simulcast wagering by each licensed track	Agriculture	State Budget Director; HAC; SAC; HFA; SFA	Monthly
805	Planned reductions in appropriations, allocations, or expenditures from the agriculture equine industry development fund	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	10 days before reductions are implemented
813(1)	Closing balance of the Agriculture Equine Industry Development Fund	Agriculture; DMB; HFA, SFA	HAC and SAC Subcommittees on Agriculture	January 29, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>CAPITAL OUTLAY – 44 expenditure line items</b>				<i>Analyst: Al Valenzio, Associate Director</i>
404(1)	Status of each planning or construction project financed by the State Building Authority (SBA)	DMB	JCOS; HFA; SFA	As necessary
404(2)	Financial details of each construction project account	DMB	JCOS; HFA; SFA	By end of fiscal year
404(3)	Specific details on state agency, university, or community college projects which have received a planning authorization	DMB	JCOS; HFA; SFA	By end of fiscal year
405(1)	Capital outlay appropriations contained in acts not previously reviewed by JCOS	DMB Director	JCOS	60 days before an allotment
407(1)	Detailed comparative cost analysis of a capital project or lease exceeding \$1 million	DMB	JCOS	As requested by JCOS
408	Release of five-year capital plans and project requests to JCOS and fiscal agencies when executive budget is presented	DMB	JCOS; HFA; SFA	With budget submission
501(1)	Use and Finance Statement for a college, university, or state agency wishing to begin a non-state funded capital project costing at least \$1 million	State agency, university, or community college	DMB; JCOS	Varies
601(3)	Total cost and status of all lump sum projects funded under this and previous acts that have been designated as proposed, designed, bid, under construction, or completed during the current year	DMB	JCOS; HFA; SFA	By end of fiscal year
602(2)	Status of authorized demolition projects	State agency, university, or community college	DMB	By end of fiscal year
704	Status of construction projects financed or to be financed with SBA bonds	DMB	JCOS; HFA; SFA	Biannually or 30 days after refinancing or restructuring bond issue is sold
804(1)	Documentation by a community college of its 50% match requirement and local governing board approval	Community college	DMB	As required
901(1)	List of all privately-owned leased space by state agencies	DMB	JCOS; HFA; SFA	Biannually
1002(1)	Status of waterways, urban recreation, state park, wildlife and fisheries, and other capital outlay projects	DNR	JCOS	By end of fiscal year
1102	Status of projects funded in the prior capital outlay budget act and list of proposed projects for the current year	MDOT	JCOS	By end of fiscal year
1202(4)	Status report of the Site Preparation Economic Development Fund	DMB	HAC; SAC	December 31

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>CAREER DEVELOPMENT AND MICHIGAN STRATEGIC FUND - 36 expenditure line items</b>				<b>Analyst: Steve Stauff</b>
205(2)	Number and justification for exceptions to hiring freeze approved in previous month	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Privatization project plans and evaluation criteria	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	60 days before beginning any privatization effort
207	Evaluation of privatization projects	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	Within 30 months of beginning of privatization effort
208	Reports submitted on the Internet or Intranet during the most recent three-month period along with the Internet or Intranet site of each report, and a list of reports expected to be transmitted during fourth quarter	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	Quarterly
304(2) (3)	Anticipated results, performance measures, and expected savings to taxpayers generated by appropriated funding to centers for independent living along with budgetary information on the centers	Michigan Association of Centers for Independent Living; Statewide Independent Living Council	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Director	January 30
305(9)	Work First participants, the number served, number of participants locating employment, average wage of such employment, number retaining jobs for 90 days, number placed in employment training/educational programs, number of referrals failing to report, a compilation of barriers to employment experienced by participants, and the number referred back to FIA with sanctions	DCD	HFA; SFA; State Budget Director	March 15
305(10)	Grants awarded under Work First program for preceding two quarters, including amount and recipient of each grant/contract and number of participants and clients placed in employment in each service delivery area	DCD	HFA; SFA; State Budget Director	May 15 and November 15
306(2)	Data collected on Work First program participants, including information on employment status, wages and benefits earned, and public assistance received after leaving the program	DCD	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	March 15, 2004
309(2)	Effectiveness of precollege programs in engineering and the sciences funded by the Department and recommendations on whether state support to expand such programs is warranted, including information on dropout rates, grade point averages, enrollment, and employment for students	DCD	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	February 1

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
310	Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the Employment Service Agency that are in excess of appropriation	DCD	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	Prior to expending funds
318	Data from each university participating in the King-Chavez-Parks Initiative on employment outcomes for program participants during the most recently completed fiscal year	DCD	HAC; SAC	February 1
321	Efforts to market King-Chavez-Parks Initiative programs to parents and students including information on funding allocated to marketing and expenditures made for this purpose	DCD	HAC and SAC Subcommittees on DCD and MSF	December 30, 2003
329	Report on use of appropriated funds, including amount used for administration, education/training, job search/career planning, contracts, and program enhancements	Focus:HOPE	Chairs of HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	January 31
401(14)	Grants awarded under the economic development job training program, including amount and recipient of each grant; number of participants and new hires in training under each grant; names, addresses, and total number of employees of all business organizations for whom training is or will be provided; and matching funds to be provided by business organizations	MSF	HFA; SFA; State Budget Director	May 1 and November 1
401(17)	Status of Michigan Growth Capital Fund	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	January 31
406	Grants awarded by the MSF or the Michigan Economic Development Corporation (MEDC), including name of recipient, amount awarded, and purpose	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	May 1 and November 1
407	(1) Activities, grants, and investment programs financed from the Michigan Strategic Fund/Renaissance Fund using investment or Indian gaming revenue, including list of individual grants and loans made from fund for (2) MEDC programs activities, including details on actual spending and number of FTEs for its programs from previous fiscal year	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Director	January 1
415	Status of the Michigan Core Communities Fund	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	January 31
418(8)	Notification of awards from the Michigan Core Communities Fund	MSF	Speaker of the House; Senate Majority Leader; HAC; SAC; HFA; SFA	15 days prior to award

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>COMMUNITY COLLEGES - 30 expenditure line items</b>				<i>Analyst: Kyle I. Jen</i>
211(1)	Community college Activity Classification Structure (ACS) data book	DCD	Legislature	March 1, 2004
212(1)	Audits of ACS data of seven randomly-selected colleges	Auditor General	HAC; SAC; DCD; State Budget Director	June 1, 2004
212(3)	College responses to audit report findings and plans for compliance	Audited community colleges	HAC; SAC; HFA; SFA; DCD; Auditor General; State Budget Office	60 days after release of report
215	Audited financial statements of colleges	Community colleges	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; Auditor General; DCD; State Budget Director	November 15, 2003
219	Community college tax revenue losses due to tax increment financing authorities and tax abatements	Treasury	HAC and SAC Subcommittees on Community Colleges; DCD; DMB	February 15, 2004
221(1)	Number of North American Indian students enrolled and number of Indian tuition waivers granted	Community colleges	DCD	November 1, 2003
221(3)	Number of North American Indian students enrolled and number of Indian tuition waivers granted	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2004
226(1)	Tuition and mandatory fee rates paid by in-district and out-of-district students in 2003-04 academic year	Community colleges	HFA; SFA; State Budget Director; DCD	August 31, 2003
226(1)	Notification of revisions to student tuition and fee rates	Community colleges	HFA; SFA; State Budget Director; DCD	15 days after adoption
227(1)	Number and type of degrees and certificates awarded	Community colleges	DCD	November 15, 2003
227(2)	Number and type of degrees and certificates awarded	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2004
236	Copy of state plan to be submitted to U.S. Department of Education (USDOE)	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	30 days before submission to USDOE
401(7)	Accomplishments under, expenditures for, and compliance with intent of At-Risk Student Success Program	Community colleges	DCD	90 days after end of state's fiscal year
403	Economic Development Job Training grants to community colleges	MEDC	HAC and SAC Subcommittees on Community Colleges; HFA; SFA	November 1

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>COMMUNITY HEALTH - 141 expenditure line items</b>			<b>Analysts: Margaret Alston; Bill Fairgrieve, Deputy Director; Susan Frey</b>	
205(2)	Number of exceptions to the hiring freeze approved for the state classified civil service during the previous quarter and the reasons to justify the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan of any effort to privatize	DCH	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days before beginning any effort to privatize
212(2) (3)(4)	FY 2003-04 appropriations fund sources by line item appropriations, amounts and sources of funds proposed to support the FY 2004-05 executive budget recommendation, and all revenue source detail for consolidated revenue line item detail	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before February 1, 2004, upon release of the FY 2004-05 executive budget recommendation, and upon request to DCH
213	Detailed spending plan by appropriation line item, description of allocations or bid processes, eligibility criteria for program participation, and outcome measures used for evaluating programs receiving tobacco tax funds	State departments, agencies, and commissions receiving tobacco tax funds from Part 1	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2004
216(3)	All reimbursements, refunds, adjustments, and settlements from prior years	DCH	HAC and SAC Subcommittees on CH	March 15, 2004
219(1) (2)	Projects carried out by the Michigan Public Health Institute which are funded by Part 1 appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before November 1, 2003, and May 1, 2004
219(3)	Copies of all reports, studies, and publications produced by the Michigan Public Health Institute with Part 1 appropriated funds	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before September 30, 2004
262(1)	Written explanation for all legislative transfers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon submission of legislative transfer request to DMB
262(2)	Lapses by line item	DCH	None specified	Annually
264	Submission of a Medicaid waiver or Medicaid state plan amendment	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon submission of Medicaid waiver to the Centers for Medicare and Medicaid Services
313	Activities undertaken to address compulsive gambling	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	November 1, 2003
402(2) (3)	New contracts or amendments to contracts with CMHSPs or specialty prepaid health plans that affect enacted rates or expenditures	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Immediately when the situation described occurs

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
404	Demographic description of service recipients of CMHSPs or specialty prepaid health plans; breakdown of clients served, by diagnosis, by CMHSPS or specialty prepaid health plans when encounter data is available; per capita expenditures by client population group; expenditures by client group and fund source and cost information by service category; data describing service outcomes; information about access to CMHSPs or specialty prepaid health plans; estimate of the number of FTEs employed by CMHSPs or specialty prepaid health plans, contracted with directly by CMHSPs or specialty prepaid health plans, and contracted with provider organizations as of September 30, 2003; lapses and carry forwards for CMHSPs for FY 2002-03; information on the CMH Medicaid managed care program; and performance indicator information required to be submitted to the Department in contracts with CMHSPs or specialty prepaid health plans	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 31, 2004
408	Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 2002-03	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	April 15, 2004
418	Amount of monthly funding paid to CMHSPs or specialty prepaid health plans to support the Medicaid managed mental health care program, per capita rate paid for each eligibility group for each CMHSP or specialty prepaid health plan, number of cases in each eligibility group for each CMHSP or specialty prepaid health plan, and year-to-date summary of eligibles and expenditures for the Medicaid Managed Mental Health Care Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before the 10th of each month
423	Outcomes of a cooperative effort by DCH, FIA, DOC, DOE, DSP, and DMVA to coordinate and improve delivery of substance abuse prevention, education, and treatment programs within existing appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 15, 2004
425	Number of prisoners receiving substance abuse services, number of prisoners receiving mental health services, and data indicating if prisoners receiving mental health services were previously hospitalized in state psychiatric hospitals for persons with mental illness	DCH; DOC	HAC and SAC Subcommittees on CH and Corrections; HFA; SFA; State Budget Office	April 1, 2004
439(4)	Activities undertaken for pilot community residential settings projects implemented	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	Semiannually
442(4)	Summary of eligible expenditures for the Medicaid Adult Benefits Waiver Program by CMHSPs or specialty prepaid health plans	DCH	HAC and SAC Subcommittees on CH	Quarterly

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
450	Recommendations of a work group to streamline audit and reporting requirements for CMHSPs or specialty prepaid health plans	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 31, 2004
604	Number of days of care CMHSPs or specialty prepaid health plans purchased from state hospitals and centers, number of days of care CMHSPs or specialty prepaid health plans purchased from private hospitals in lieu of purchasing days of care from state hospitals and centers, number and type of CMHSPs' or specialty prepaid health plans' alternative placements to state hospitals and centers other than private hospitals, and CMHSPs' or specialty prepaid health plans' waiting lists for placements in state hospitals and centers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Semiannually
605(3)	Closure plans for state hospitals, centers, or agencies	DCH	HAC and SAC Subcommittees on CH	4 months after certification of a closure
903	Expenditures and activities undertaken by the lead abatement program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
904(4)	Planned allocation of the funds appropriated for local public health operations	DCH	HAC or SAC Subcommittee on CH; or HFA; or SFA; or State Budget Director	By April 1, 2004, upon request
1104	FY 2003-04 planned funding allocations and FY 2002-03 actual number of clients served and funds expended for local maternal and child health (MCH) services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs	DCH	HFA; SFA; State Budget Director	April 1, 2004
1109(2)	Dental programs line item report on number of individual patients treated, number of procedures performed, and approximate total market value of procedures performed through September 30, 2003	DCH	HAC or SAC Subcommittee on CH; or House or Senate Standing Committee on Health Policy	Not later than December 1, 2003, upon request
1109(3)	As a condition to receiving allocated dental programs line item funds, the Michigan Dental Association shall document its efforts to increase its membership's participation as Medicaid providers	Michigan Dental Association	HAC and SAC Subcommittees on CH; HFA; SFA	No later than December 1, 2003
1129	From information available to the Department, the number of children with elevated blood lead levels, by county, and by blood lead level, and indicate sources of the information	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
1403	Home-delivered meals waiting lists based on standard criteria and including criteria provided in Sec. 1403	Each area agency on aging region	Office of Services to the Aging in DCH	No date specified
1605(2)	Medicaid protected income level changes	DCH	HAC and SAC Subcommittees on CH; State Budget Director	90 days prior to implementation



Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
1622(g)	Pharmaceutical best practice initiative impact on Medicaid community	DCH	HAC and SAC Subcommittees on CH	March 15, 2004
1622(h)	Prescribed drugs grandfathered in as preferred drugs and the population groups covered	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	May 15, 2004
1626	Benefit-cost analysis of the multistate drug purchasing compact	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Prior to implementation
1656(3)	Medicaid managed care problems and complaints and their resolution	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office; Health Plans Advisory Council	Annually
1662(2)	Medicaid HMO health employer data and information set and annual external quality review	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	30 days after receipt from the contractors
1664	Documentation of progress in implementing incentives to providers to increase early entry of Medicaid recipients into prenatal care	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	June 1, 2004
1665	Documentation of progress in implementing a plan to improve access to health screening services under the EPSDT program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	June 1, 2004
1680(2)	The amount of nursing home employee wage and benefit increases provided through the nursing home wage pass-through program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	No date specified
1689(2)	Existing and future allocation for the home and community-based waiver program by regions, associated expenditures, and net cost savings from moving persons out of nursing homes	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Within 30 days of the end of each fiscal quarter
1710	Any proposed changes to the MIChoice home and community-based services waiver program screening process	DCH	HAC and SAC Subcommittees on CH	Prior to implementation
1713	Participation by dentists in the state's Medicaid program including the distribution of dentists, the volume of Medicaid patients served by each dentist, underserved areas for dental services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2004

**CONSUMER AND INDUSTRY SERVICES - 61 expenditure line items**

*Analyst: Steve Stauff*

205(2)	Number and justification for exceptions to hiring freeze approved in previous month	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Privatization project plans and evaluation criteria	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA	60 days before beginning privatization effort

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
207	Evaluation of privatization projects	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA	Within 30 months of start of privatization effort
304	Amount of revenue received from sale of customized listings of nonconfidential information	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	On or before December 1 of each year
306	Status of housing production goals under all financing programs; special attention to efforts to raise affordable multi-family housing goals	Michigan State Housing Development Authority	HAC and SAC Subcommittees on CIS; State Budget Office	Annually
308	Unexpended funds collected for licenses, permits, and other elevator regulation fees	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	Annually
311	Summary of any evaluation reports and subsequent approvals or disapprovals of juvenile residential facilities operated by the FIA	CIS	HAC; SAC; Clerk of the House; Secretary of the Senate; State Budget Office	Upon release of such reports
314	Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the unemployment agency that are in excess of appropriation	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	Prior to expending funds
316	Data on initial and follow-up surveys conducted on all nursing homes in the state	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	April 30 and October 31
317	Number of individuals killed and number of individuals injured on the job within industries regulated by the Bureau of Safety and Regulation during the most recent year	CIS; Bureau of Safety and Regulation	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	February 1 of each year
318	Status of the nursing home complaint investigation backlog	CIS	Legislature; HFA; SFA; State Budget Office	November 1
322	Promotional efforts to inform utility customers of the availability and purpose of the Utility Consumer Representation Fund, including expenditures made in this area.	Utility Consumer Participation Board	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	September 30
323(2)	Effect of semi-annual joint training with nursing home surveyors and providers on frequently-issued nursing home citations	CIS	Legislature; State Budget Office	January 15
331	Total patient care hours provided and percentage of pool staff used each month by state licensure and certification classification for the preceding quarter	Nursing facilities	CIS through existing quarterly staffing reports	Quarterly
335(1)	Distribution of Low-Income/Energy Efficiency Assistance Program funding	CIS; Public Service Commission	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	June 1
335(2)	Funds allocated to community action agencies across the state to support shut-off protection programs for low-income individuals	CIS	Community action agencies	November 1 of each year

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
336	Expenditures for last completed fiscal year for each division within Office of Financial and Insurance Services	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	December 1
337	Outcomes of licensing and contract compliance review team pilots conducted jointly with the FIA	CIS	HAC and SAC Subcommittees on CIS	During annual budget presentation to subcommittees
340	Financial filings of health maintenance organizations	Office of Financial and Insurance Services	HFA; SFA	Timely basis
351(1)	Report showing date each real estate continuing education course was submitted for approval; date of final disposition, approval or denial	CIS	HAC and SAC Subcommittees on CIS	December 31

**CORRECTIONS - 86 expenditure line items**

*Analyst: Marilyn Peterson*

205(2)	Exceptions to hiring freeze and associated justification	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Project plan for any effort to privatize	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	120 days before beginning effort to privatize
214	Assessment of safety and security of Youth Correctional Facility and information on programs and program enrollment at the Youth Correctional Facility	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly
218	Results of seroprevalance study to determine incidence of Hepatitis-C infection in prison intake	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2004
220	Information relevant to an assessment of academic and vocational programs	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2004
221	Information on non-GF/GP sources of revenue	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 15, 2004
224	Plan for implementing reductions to compensate for unfunded economic increases	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	October 15, 2003
302(3)	Allocation and expenditure of substance abuse treatment funds	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
401	Three-year and five-year prison population projections	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2004
402	Specified data in individual annual reports for the technical rule violator program, the community residential program, the electronic tether program, and the special alternative to incarceration program	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2004
404	Information on staffing ratios	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2004
405(4)	Effect of any DOC-recommended policy changes regarding technical violators of parole and probation	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2004
406	Cost/benefit analysis on privatizing prisoner transportation services	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	January 1, 2004
601	Caseload audit of field agents	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	September 30, 2004
704	Details to be included in Office of Community Corrections' March biannual report	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2004 (set by MCL 791.41)
706(5)	Results of contractual study on impact of legislative sentencing guidelines	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Periodically
708(9)	Probation detention program impact on prison admissions and recidivism	Program administrator	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2004
902(1)	Prisoner health care and health care contracts	DOC	HAC and SAC Subcommittees on Corrections	January 1, 2004, and July 1, 2004
904	Cost-benefit analysis of privatizing pharmacy services	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	Generally, 120 days before beginning effort to privatize
1006(2)	Expenditures from the Inmate Housing Fund	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>EDUCATION - 31 expenditure line items</b>			<i>Analysts: Mary Ann Cleary, Laurie Cummings</i>	
205(2)	Exceptions to the hiring freeze granted in the previous month and justification for the exceptions	State Budget Director	Chairs of HAC and SAC; HFA; SFA	Monthly
208	Copies of the State Board of Education agenda and all supporting documents	DOE	State Budget Director; HFA; SFA	Concurrent with Board notification
215	Project plan that includes criteria under which the privatization initiative will be evaluated; evaluation of the privatization initiative	DOE	HAC; SAC; HFA; SFA	60 days before effort to privatize; 30 months after completion
218(1)	All personal service contracts awarded without competitive bidding, pricing, or rate-setting	DMB; principal executive departments and agencies	HAC; SAC; HFA; SFA	Monthly
301(3)	Previous quarter's expenses by fund source for members of the state board of education related to their responsibilities	Administrative secretary of state board of education	HFA; SFA; State Budget Director; the public	Quarterly
407	General services expenditures made at the Michigan School for the Blind's former site	DOE	HAC and SAC Subcommittees on Education	Quarterly
410	Expenditures made from mid-Michigan academy for capital improvements	DOE	HFA; SFA; State Budget Office	Annually
412	Number of blind students in Michigan, number of teachers certified to teach Braille, and extent to which Braille is taught	DOE	HAC and SAC Subcommittees on Education	April 1, 2004
801	Teacher tenure	DOE	Legislature	December 31, 2003
<b>ENVIRONMENTAL QUALITY -77 expenditure line items</b>			<i>Analyst: Kirk Lindquist</i>	
205	Identify and justify exceptions to the state hiring freeze	DMB	HAC; SAC	Quarterly
207	Privatization plans	DEQ	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	60 days before effective date of privatization
208	Reports placed on the Internet	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	Quarterly
212	Restricted fund balances, projected revenues, and expenditures	DEQ	DMB; HAC and SAC Subcommittees on NR and EQ	February 15, 2004
213	Name, award criteria, funding source, and recipients of grants and loans	DEQ	HAC; SAC	January 1, 2004
215	Great Lakes water diversion plans and research	DEQ	Legislature	None specified

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
216	Status of environmental cleanup and redevelopment, storage tanks, emergency actions, revitalization projects, contaminated lake and river sediment cleanup projects	DEQ	DMB; HAC and SAC Subcommittees on NR and EQ; HFA; SFA	March 31, 2004
221	Information technology rates, user fees, and charges or assessments	DIT	State Budget Director; HAC; SAC	October 15, 2004
401	Status of air quality program expenditures and revenues	DEQ	DEQ website	Quarterly
502	Recycling program improvement recommendations	DEQ	State Budget Director; HAC and SAC Subcommittees on NR and EQ; HFA; SFA	December 30, 2004
503	Great Lakes water quality bond report	DEQ	State Budget Director; HAC and SAC Subcommittees on NR and EQ; HFA; SFA	July 1, 2004
802	Out-of-state waste deposited in Michigan landfills	DEQ	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	February 1, 2004
909	National pollution discharge elimination system non-stormwater program expenditures	DEQ	Standing Committees for Environmental Quality; Subcommittees on NR and EQ; HFA; SFA	February 1, 2004

**FAMILY INDEPENDENCE AGENCY - 83 expenditure line items***Analysts: Erin Black, Richard Child*

205(2)	Number of and justification for exceptions to the hiring freeze on state classified civil service employees approved in the previous quarter	DMB	Chairs of HAC and SAC; HFA; SFA; House and Senate Policy offices	Monthly
207	Project plan that includes criteria under which a privatization initiative will be evaluated and project evaluation	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA	Plan—at least 60 days before beginning effort to privatize; evaluation—within 9 months
208	Cumulative list of reports placed on the Internet/Intranet	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	Annually
213(2)	Status of the food stamp error rate	FIA	Legislature	Annual budget presentation

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
214(1)	Allocation of funds within specified program, and salary and wage line items for fiscal year ending September 30, 2004	FIA	Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices; State Budget Director	None specified
214(2)	FTEs in pay status by type of staff	FIA	None specified	Bimonthly
215	Notice if legislative objective in the FIA budget or the Social Welfare Act cannot be implemented without loss of federal financial participation	FIA	State Budget Director; HAC; SAC; HFA; SFA; House and Senate policy offices	None specified
218(1)	Temporary Assistance for Needy Families (TANF) block grant expenditures, carry forward, and interdepartmental or interagency fund transfers	FIA	State Budget Director; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	January 15, 2004, and May 15, 2004
218(2)	Prior notice of proposed changes in utilization or distribution of TANF funding or distribution of TANF Maintenance of Effort (MOE) spending	DMB	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices	None specified
223(2)	Analysis on efficacy of centralized monthly processing of Medicaid spend-down paperwork	FIA	HAC and SAC Subcommittees on FIA; House and Senate Committees on Human Services; HFA; SFA; House and Senate policy offices	Annual budget presentation
227	Prior notification of realignment of financing related to maximizing TANF MOE countable expenditures	FIA; DMB	Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA	15 days prior to realignment
259(2)	Interagency agreement with the DIT	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices	October 15, 2003
259(3)	Individual projects within the DIT interagency agreement \$500,000 or greater	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices	None specified
261(1)	Consult on planned restructuring of local FIA offices	FIA	HAC and SAC Subcommittees on FIA	None specified
261(2)	Local office restructuring plan with \$2 million savings	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices; State Budget Director	January 1, 2004
270	Average cost per recipient of each program, outcome achievement measurement, measurement of meeting goals of safety, permanence, well-being and independence	FIA	Legislature and State Budget Director	None specified

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
271(1)	Progress of Federal HHS Child and Family Services Reviews (CFSR)	FIA	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director	Quarterly, beginning December 2003
272(1)	Results of Federal HHS Title IV-E Foster Care Eligibility Reviews	FIA	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director	None specified
273(1)	Policy changes to implement enacted legislation	FIA	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director	October 1, 2003
273(2)	Cumulative list of policy changes in child support, work first, work requirements, adult and child safety, local staff program responsibilities, and day care	FIA	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director	Annually
273(3)	Annual regulatory plan submitted to Office of Regulatory Reform	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices	July 1, 2004
274	Federal grants for which FIA was eligible but did not apply	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices; State Budget Director	Annual budget presentation
277	Reasons for noncompliance in response to Auditor General published reports of noncompliance	FIA	House and Senate Committees having jurisdiction over FIA	30 days after receiving Auditor General's report
403	Proposed use and distribution plan for the Community Services Block Grant funds in the succeeding fiscal year	FIA	Chairs of HAC and SAC Subcommittees on FIA	September 30, 2004
404	Plan based on recommendations from the Department of Civil Rights and Native American organizations to assure that Community Services Block Grant funds are equitably distributed	FIA	HAC and SAC Subcommittees on FIA	October 31, 2003
413(2)	Use of Funds for the Amer-I-Can Program (funding vetoed)	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices; State Budget Director	September 30, 2004



Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
417(2)	Number of FTEs funded, duties performed, relationship of duties to Bureau of Community Action and Economic Opportunity and Commission on Community Action and Social Opportunity	FIA	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Human Services; HFA; SFA	None specified
514	Child protective services	FIA	Legislature; House and Senate Policy offices	January 1, 2004
515	Outcome of the Child Welfare Waiver Managed Care Project	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate policy offices	August 30, 2004
524	Status of the prevention services program	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	Annually, starting April 2, 2004
532(2)	Licensing and contract streamlined compliance review process for child placing agencies and child caring institutions	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	April 1, 2004
537(2) (3)	Cost comparison of public and private foster care nonprofit agencies	FIA and third party	HAC and SAC Subcommittees on FIA; House and Senate Standing Committees on Families and Human Service Matters; HFA; SFA; House and Senate Policy offices; Chief Justice of Michigan Supreme Court	Quarterly
543	Plan to reduce criminal sexual conduct involving underage youth	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	None specified
613(3)	Indigent burial data	FIA	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	Annually
657(7)	Before- or After- School pilot program expenditures and outcomes	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	August 30, 2004
665	New transportation initiatives developed in partnership with MDOT	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	February 1, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
666	Plan developed with Michigan State University Extension Service to increase participation of FIP participants in Federal Earned Income Tax Credit	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	December 31, 2003
672	Food assistance outreach efforts	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	February 1, 2004
705(1)	W. J. Maxey facility	FIA	HAC and SAC Subcommittees on FIA; House and Senate Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director	Annual budget presentation
705(3)	Comparative analysis of public training schools and private facilities	FIA	HAC and SAC Subcommittees on FIA; House and Senate Committees on Human Services; HFA; SFA; House and Senate policy offices; State Budget Director; Chief Justice of Michigan Supreme Court	Annual budget presentation
714(4)	County juvenile justice information network development expense reports	FIA	None specified	Annual budget presentation
715(2)	Juvenile justice early intervention initiatives	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	October 30, 2003

**GENERAL GOVERNMENT - 136 expenditure line items***Analyst: Robin Risko*

201(3)	Actual amount of payments made to local units of government and state spending amounts from state sources if actual amounts are different from the estimated amounts listed	State Budget Director	HAC; SAC	Within 30 days after final book closing for the fiscal year
205(2)	Number of exceptions to the hiring freeze approved during the previous quarter and justification for the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Plans to privatize, including criteria under which the privatization initiative will be evaluated	Departments/agencies receiving appropriations in the bill	HAC and SAC Subcommittees on General Government; HFA; SFA	60 days before beginning effort to privatize

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
207	Evaluation of the privatization initiative	Department/agency that implements a privatization initiative	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 30 months of privatization
401(2)	Amount of local and private funding received and expended for all of the following: development and presentation of training for employers on equal employment opportunity law and procedures; publication and sale of civil rights related informational material; provision of copy material made available under freedom of information requests; copy, subpoena, and witness fees; development, presentation, and participation in mediation processes for certain civil rights cases; and workshops, seminars, and recognition or award programs	Department of Civil Rights	HAC; SAC; HFA; SFA; State Budget Director	Annually
504(2)	Organizational charts which identify each state department's human resources office; detailed job descriptions for all human resources employees; total number of human resources employees; amount of funding allocated to each department's human resources operations; recommendations for consolidating human resources functions into one department; estimate of cost savings	Department of Civil Service	HAC and SAC Subcommittees on General Government	November 30
572(7)	Amount of gifts, donations, contributions, bequests, and grants of money received by the DIT; listing of expenditures made from the amounts received; listing of any gift, donation, contribution, bequest, or grant of property other than funding received by the Department; total revenue received from the sale of paid advertising, to include a statement indicating the total number of advertising transactions	DIT	HAC; SAC; HFA; SFA	April 1
577(4)	Total amount of Michigan Public Safety Communications revenue collected and deposited into the General Fund	DIT	HAC; SAC; HFA; SFA; State Budget Director	April 15 and October 15
578	Total amount of funding appropriated for information technology services and projects by funding source; listing of expenditures made from amounts received	DIT	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
579	Recommendations on the life-cycle of information technology hardware and software	DIT	HAC and SAC Subcommittees on General Government	March 1
612(3)	Number of contracts entered into with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities	Auditor General	HAC and SAC Subcommittees on General Government; State Budget Director	November 1
713	Revisions exceeding \$500,000 to current contracts for computer software development, hardware acquisition, or quality assurance	DMB	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government	14 days prior to DMB finalizing the revisions

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
719(4)	Status of project plan to reduce vehicle travel service expenditures and number of cars in the motor vehicle fleet	DMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
804(5)	Amount of gifts, contributions, donations, and grants of money received by Department of State; list of expenditures made from the amounts received; list of any gift, contribution, donation, or grant of property other than funding received by the Department; total revenue received from sale of paid advertising, to include a statement indicating total number of advertising transactions	State	HAC; SAC; HFA; SFA; State Budget Director	March 1
814	Projected closing or consolidation of any Secretary of State branch office(s)	State	HAC and SAC Subcommittees on General Government	When applicable
902(3)	Implementation status of exploring the feasibility of donated services in lieu of repayment when the Department is unable to collect defaulted student loans	Treasury	HAC and SAC Subcommittees on General Government	January 1
902(4)	Agencies or law firms employed to collect delinquent taxes and other accounts due the state; amount of collections; costs of collection; other pertinent information	Treasury	HAC; SAC; State Budget Director	November 30
903(2)	Performance of each retirement fund's investment portfolio by investment advisor	State Treasurer	HAC; SAC	Annually
905(1)	Audits performed and audit charges for local units of government, state departments, and state agencies	Treasury	HFA; SFA; State Budget Director	November 30
912(2)	Program audit performed on the Senior Citizens' Cooperative Housing Tax Exemption program	Treasury	HAC and SAC Subcommittees on General Government; State Budget Office	When applicable
916	Amount of revenue received from the sale of information relative to unclaimed property listings	Treasury	HAC; SAC; State Budget Director	June 1
917(2)	Amounts appropriated for write-offs and advances	Treasury	HFA; SFA; State Budget Director	November 30
919(2)	Auditing firms employed; amount of collections; costs of collection; other pertinent information	Treasury	HAC; SAC; State Budget Director	November 30
923	Amount of Michigan Transportation Fund revenue collected; costs of collection	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
925(2)	Amount of revenue appropriated for Homestead Property Tax Exemption	Treasury	HFA; SFA; State Budget Director	December 31
942(2)	Collection services provided to state departments and agencies; amount collected; costs of collection	Treasury	HFA; SFA; State Budget Director	November 30

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
943	Identification of Treasury fees assessed against each restricted fund	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
983	Status of project plan to increase lottery ticket sales and improve expenditure of funds	Bureau of State Lottery	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
993(5)	Receipts and distribution of revenues by local revenue sharing boards	Treasury	HAC; SAC	September 30

**HIGHER EDUCATION -32 expenditure line items**

*Analyst: Kyle I. Jen*

212(2)	HEIDI data submission	State universities	State Budget Director	October 16/November 16, 2003
212(3)	Appropriation procedures/policies	HFA; SFA	Universities	None specified
214	Tuition tax credit documentation	State universities	HFA; SFA	When sent to Treasury
302(3)	Tuition grant maximum award	Higher Education Assistance Authority	State Budget Director; HFA; SFA	February 15, 2004
307	Audits of independent colleges	Auditor General	State Budget Director; HAC; SAC	May 1, 2004
401(2) and(3)	Joseph Young, Sr. Psychiatric Research Program	Wayne State University	DCH; State Budget Director; HFA; SFA	November 1, 2004
421	Central Michigan Charter Schools Performance and Development Institute	Central Michigan University	State Budget Director HAC; SAC; HFA; SFA	September 30, 2004
433(3)	Project GREEN's performance and accomplishments	Project GREEN – Michigan State University	State Budget Director; HAC and SAC Subcommittees on Higher Education and Agriculture; HFA; SFA	September 30, 2004
434	Cooperative efforts between MEDC and state universities	State universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	Quarterly
439	Smoking in dormitories and residence halls	State universities	Legislature	December 1, 2003
507	King-Chavez-Parks expenditures	State universities	DCD	April 15, 2004
602	Academic status of transfer students	State universities	Community Colleges	None specified
701(1)	Review of HEIDI data and selected audits	Auditor General	HAC; SAC; State Budget Director	July 1, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
702	Implementation of audit recommendations	Universities audited	Auditor General; HFA; SFA; State Budget Director	60 days after receipt of state audit report
709	Crime awareness and campus security	Institutions subject to Federal Campus Security Act	University websites	None specified
710	Need-based/merit-based financial aid	State universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 15, 2004

**HISTORY, ARTS, AND LIBRARIES - 25 expenditure line items***Analyst: Steve Stauff*

205(2)	Number of exceptions granted to the hiring freeze during the previous quarter and justification for the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Plans to privatize, including criteria under which the privatization initiative will be evaluated	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	60 days before beginning effort to privatize
207	Evaluation of the privatization initiative	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	Within 30 months of privatization
208	Electronic and paper copy listing of reports placed on the Internet or Intranet during the most recent three-month period, to include the Internet or Intranet site of each report	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	Quarterly
401(4)(a)	Final reports of arts and cultural grant recipients including revenue, expenditure, matching funds, patronage numbers and a narrative summary of each project and its outcome	All recipients of arts grants	Michigan Council for Arts and Cultural Affairs	30 days after the end of the grant period
401(4)(b)	Interim report including revenue, expenditure, matching funds, patronage numbers and a narrative summary of each project and its outcome	Recipients of arts grants of more than \$100,000	Michigan Council for Arts and Cultural Affairs	April 7 of the grant year
401(11)(a)	Arts grant applicants, including amount requested, amount awarded, grant category, applicant's county, expected number of patrons to be served, amount of matching funds, applicant's peer review panel score and any regranted funds from the preceding fiscal year	HAL	HAC and SAC Subcommittees on HAL; State Budget Office; HFA; SFA	30 days after the Council makes the annual grant awards
401(11)(b)	Guidelines by which the Council awards grants, summary of changes in the program guidelines from the previous fiscal year and a summary of initiatives the Council is taking to improve public access to the arts and culture	HAL	HAC and SAC Subcommittees on HAL; State Budget Office; HFA; SFA	When materials are first distributed by the Council seeking grant applications for subsequent fiscal year
401(12)	List of grant awardees by county receiving a grant from Arts and cultural grant funds	HAL	Each Legislator	Within 1 day following final council vote

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
506	Proceeds in excess of costs incurred in the conduct of auctions, sales or transfers of artifacts no longer considered suitable for collection	HAL	Chairs, Vice Chairs, Minority Vice Chairs of HAC and SAC Subcommittees on HAL	1 week prior to any auctions or sales
606	Comprehensive study on special collections at public libraries across the state with recommendations for funding	HAL	Legislature	No later than September 30, 2004

**JUDICIARY - 31 expenditure line items**

*Analyst: Marilyn Peterson*

207	Privatization of judicial functions	Judicial branch	HAC and SAC Subcommittees on Judiciary; HFA; SFA	At least 90 days prior to implementation date
208	Electronic notification to Legislature of Internet or Intranet access to reports	Judicial branch	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Office	Quarterly
211	Personal service contracts	Judicial branch	HAC; SAC; HFA; SFA	Monthly
301(1)	Amounts collected in excess of funds identified as user service charges	SCAO	HAC and SAC Subcommittees on Judiciary; State Budget Director	30 days prior to expenditure of excess revenue collected
301(2)	Details of user service charges for the previous year	SCAO	HAC; SAC; HFA; SFA	January 1 each year
305	Status of accounts	Supreme Court	HAC and SAC Subcommittees on Judiciary; State Budget Director	Quarterly
310	Progress report on status and findings of drug court evaluation	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	June 1, 2004
312	Statistics regarding implementation of the parental rights restoration act	State Court Administrator	None specified	None specified

**MILITARY AND VETERANS AFFAIRS - 34 expenditure line items**

*Analyst: Hannah Lee*

205(2)	Number of exceptions to hiring freeze approved during previous month and justification for exception	State Budget Director	Chairs of HAC and SAC	Last business day of each month
207	Complete project plan including criteria under which privatization initiative will be evaluated	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days before beginning any effort to privatize
207	Evaluation of privatization initiative	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	Within 30 months

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
213	Projected closing or consolidation of any National Guard armories	DMVA	HAC and SAC Subcommittees on SP and MVA	Unspecified
501(2)(e)	Listing of service work activity and accounting of recoveries	New Veterans Service Organization (VSO)	HAC and SAC Subcommittees on SP and MVA; HFA; SFA; DMVA; State Budget Office	When applicable
501(3)	Audited and certified accounting of expenditures	VSO receiving grant	DMVA (to be forwarded to HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office)	Within 120 days after the organization's fiscal year end
501(3)	Detailed FY 2003-04 budget request	VSO receiving grant	DMVA (to be forwarded to HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office)	November 15, 2003
501(3)	Listing of service activity, accounting of recoveries, and listing of volunteer hours (including hours, services, and donations provided to veterans homes) for FY 2002-03	VSO receiving grant	DMVA (to be forwarded to HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office)	January 31, 2004
501(3)	Most recent Internal Revenue Service Form 990	VSO receiving grant	DMVA (to be forwarded to HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office)	End of FY 2002-03
602	Annual report including the following information: member populations and bed space available, services and activities provided to members, financial information, current state nursing home licensure status, and information regarding Medicaid certification	Grand Rapids and D.J. Jacobetti Veterans Homes with DMVA and DMB	HAC and SAC Subcommittees on SP and MVA	February 1, 2004
703	Annual report including specified information on FY 2002-03 grants from the Michigan Veterans Trust Fund for emergency grant and veterans survivor tuition programs	DMVA	HAC and SAC Subcommittees on SP and MVA; State Budget Office	April 1, 2004

**NATURAL RESOURCES - 58 expenditure line items***Analyst: Kirk Lindquist*

205	Identify and justify exceptions to the state hiring freeze	DMB	HAC; SAC	Quarterly
207	Privatization plans	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	60 days before implementation
208	Reports placed on the Internet	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	Quarterly
210	Restricted fund balances, projected revenues, and expenditures	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	February 15, 2004



Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
212(1)	Name, award criteria, amount, funding source, and recipients of grants and loans	DNR	HAC; SAC	January 1, 2004
214	Waterways Commission annual report; list of proposed waterways and harbor development projects	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	January 16, 2004
215	Restricted fund allocation plan	DNR	HAC and SAC Subcommittees on NR and EQ	January 30, 2004
219	Information technology rates, user fees, and charges or assessments	DIT	State Budget Director; HAC; SAC	October 15, 2004
301	Wildlife and fish habitat improvement projects	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	June 15, 2004
501	Bovine tuberculosis control efforts	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	April 1, 2004, and September 30, 2004
703	State park construction projects and campground closures	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	April 1, 2004
705	Ski hill in Porcupine Mountains State Park	DNR	State Budget Director; HAC; SAC; HFA; SFA	September 30, 2004
1102	Federal mineral royalty pass-through funds grants list	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	No due date
1103	Federal Land and Water Conservation Fund grant revenue	DNR	Legislature	No due date

**SCHOOL AID - 31 expenditure line items**

*Analysts: Mary Ann Cleary, Laurie Cummings*

8a	K-3 average number of pupils	Local school district	DOE	Annually by November 1
18	Annual pupil and financial audits	Local or intermediate school district	DOE	Annually by November 15
18a	Return of unexpended funds	Local or intermediate school district	DOE	Annually by November 1
19	PA 25 annual school improvement	Local school district	DOE	Annually by September 1
25	Enrollment of an expelled student	Local school district	DOE; Local school district	Pupil membership count day and supplemental count day
31a	At-risk pupil program compliance	Local school district	DOE	Annually by July 15

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
40	Michigan School Readiness Program	DOE	HAC and SAC Subcommittees on Education; DMB	Annually by November 15
68(6)	Guidelines for education advisory groups	DOE	Education agencies; local workforce development boards	No date specified
101	K-12 pupil counts	Local or intermediate school district	DOE	Bi-annually by November 15 and April 4
101(7)	Planned days and hours of instruction	Local district school board	DOE	Annually by April 15
102	Deficit district budget reduction plan	Deficit district	DOE	Annually by October 1
102	Deficit districts report	DOE	HAC; SAC; DMB; Treasury; HFA; SFA	Annually by March 1
107(3) (d)and(4)	Intent to operate or discontinue operations of an adult education program	Local school district or consortia	DOE	Annually by October 1
107a	Family Resource Center Study committee	Study committee	HAC and SAC Subcommittees on Education	November 1, 2003
151	State taxable valuation by class	County treasurer	DOE	Annually by October 1
152	Determination of allocation of funds	Local and intermediate school district	DOE	Annually by November 1
158b	Amount of federal impact aid received	Local school district	DOE	Annually by November 1
167	Immunization of newly-enrolled school pupils	Local school district	Local public health department	Bi-annually by November 1 and February 1
167	Immunization of newly-enrolled school pupils	Michigan Department of Public Health	DOE	Bi-annually by December 31 and March 31

**STATE POLICE - 55 expenditure line items***Analyst: Hannah Lee*

205(2)	Number of exceptions to hiring freeze approved during previous month and justification for exception	State Budget Director	Chairs of HAC and SAC	Last business day of each month
207	Complete project plan including criteria under which privatization initiative will be evaluated	DSP	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days before beginning effort to privatize
207	Evaluation of privatization initiative	DSP	Appropriate HAC and SAC Subcommittees; HFA; SFA	Within 30 months
215	Department's activities related to casino gaming oversight (various types of information specified)	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	March 15, 2004; September 30, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
218(3)	Status of Department's plan to maintain at-post trooper strength of at least 1,075 during FY 2003-04, including a plan outlining the additional funds necessary if insufficient funds exist to accomplish goal	DSP	HAC and SAC Subcommittees on SP and MVA	November 15, 2003
219	Closure or consolidation of any State Police post	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	180 days before recommending to close/consolidate
304	Departmental policies regarding access to and use of information from Law Enforcement Information Network (LEIN)	DSP	HAC; SAC	April 1, 2004
305	Illegal use of information from LEIN	Criminal Justice Information Systems Policy Council	Chairs of HAC and SAC	When applicable
306(2)	Any amendments to statute necessary to place probation information on LEIN	DSP	HAC and SAC Subcommittees on SP and MVA	December 1, 2003
401	Secondary Road Patrol and Training Fund revenue collections and projected grant allotments—including comparisons of revenue collections to grant distribution levels, current-year appropriation levels, and prior-year expenditure levels	DSP	HAC and SAC Subcommittees on SP and MVA	On a quarterly basis
501(1)	Copy of Department's protocol for retaining and purging DNA analysis samples and records	DSP	Each police agency in Michigan	Unspecified
501(2)	Changes to Department's DNA protocol	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	When applicable
701	Quality and adequacy of service under reorganization of Fire Marshal Division responsibilities	DSP (with input from six labor/professional organizations)	HAC and SAC Subcommittees on SP and MVA	January 15, 2004
801(1)	Actions taken during a state of emergency and funds expended that are not reimbursable from federal money	State Director of Emergency Management	State Budget Director	When applicable
801(1)	Recommendations in regard to any possible need for a supplemental appropriation due to state of emergency actions	State Budget Director	Legislature	When applicable
801(2)	Expenditures beyond Part 1 appropriations for emergency management under authority granted	DSP; State Budget Office	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	Within 10 days
1001	Expenditures beyond Part 1 appropriation for aviation program under authority granted	DSP; State Budget Office	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	Within 10 days
1201(1)	Number of school buses/vehicles inspected under statutory requirements, number of buses/vehicles passing and failing inspection, and estimated number of buses/vehicles not inspected	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	March 1, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
<b>TRANSPORTATION - 82 expenditure line items</b>				<i>Analyst: William E. Hamilton</i>
205(2)	Notification of hiring freeze exceptions approved in the previous month as well as justification for the exceptions	State Budget Director	Chairs of HAC and SAC	30th of each month
207	Privatization plans, evaluation criteria, post-privatization evaluation	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	At least 90 days prior to privatization effort; evaluation within 30 months
208	Reports on Internet and Intranet	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Office	Quarterly
303	Amount of money received by local road authorities within legislators' districts	MDOT	Legislators	On request
306	Charges to transportation funds by state departments including list of services charged to transportation funds, appropriateness of those charges, and cost allocation methodologies used in determining level of funding	Auditor General	HFA; SFA; legislators upon request	March 1, 2004
307	Rolling five-year plan listings by county or by county road commission, all highway construction projects for the fiscal year and expected projects in ensuing fiscal years	MDOT	Legislature; HFA; SFA; State Budget Office	February 1, 2004
308	Activities to pursue contractor compliance with contract specifications for construction and maintenance of state highways and local roads and streets; requires road agencies to restrict contractors with unsatisfactory performance ratings from bidding through prequalification process	MDOT; County Road Commissions; cities and villages	HAC and SAC Subcommittees on Transportation	Not specified
310	Copies of the agenda and approved minutes of monthly State Transportation Commission meetings	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	In a timely manner
314	Activities of internal auditor for prior fiscal year including detail on how audit staff time was spent	MDOT Commission Auditor	HAC; SAC; HFA; SFA; State Budget Director; Auditor General	May 1, 2004
352	All season road network—including continuity gaps in the network, and suggestions for improvement in connectivity	MDOT in conjunction with county road commissions	HAC and SAC Subcommittees on Transportation; House and Senate Committees on Transportation; HFA; SFA	October 1, 2005

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
361	Bureau of Multi-modal Transportation Services—annual management plan	MDOT	State Transportation Commission; HAC and SAC Subcommittees on Transportation; House and Senate Standing Committees on Transportation	January 1, 2004
401	Proposed distribution of federal funds	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Upon authorization of federal funds
504(3)	State agencies—amount of transportation funds contracted with MDOT; amount of funds expended; amount of funds unexpended and returned to the respective transportation fund	DSP; DMB; DEQ; DNR; Auditor General; State; Treasury; Departments of Civil Service and Attorney General	MDOT, State Budget Director; HFA; SFA; Legislative Auditor General	Two months after publication of state Comprehensive Annual Financial Report
601	Status of efforts to develop performance and road construction warranties	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office; HFA; SFA	September 30, 2004
602	Manufactured pipe—test results	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Not specified
608	Status—program to construct log truck inspection stations	MDOT	Not specified	Not specified
611	High quality pavement marking—use of wet reflective pavement markings in projects	MDOT	HAC and SAC; HFA; SFA	January 31, 2005
612	Incentive/Disincentive contracts—including list of contractors that awarded incentives or disincentives, amounts awarded, and number of days project was either ahead or past contract completion date	MDOT	HAC and SAC Subcommittees on Transportation; House and Senate Standing Committees on Transportation; HFA; SFA	January 1, 2004
703	Rail abandonment—notice requirement for abandonment of a rail line	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office	Upon notice from railroad company of intent to abandon line
704	High-speed rail program—report on efforts to develop program, funding, self-sustaining revenue sources, efforts to increase ridership	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	March 1, 2004
706	Detroit/Wayne County Port Authority—complete operations assessment and financial disclosure statement	Detroit/Wayne County Port Authority	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Office	February 15, 2004
711(5)	Rail passenger (AMTRAK)—five-year history services, ridership, and subsidies, efforts to reduce subsidies	MDOT	HAC and SAC; HFA; SFA	January 1, 2004

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
711(3)	Rail passenger (AMTRAK) customer complaints	Rail Carrier	MDOT; HAC and SAC Subcommittees on Transportation; HFA; SFA	Not specified
715	Comprehensive Transportation Fund (CTF) unreserved balance—estimate of balance; legislative transfer request	MDOT; HFA; SFA; DMB	HAC and SAC Subcommittees on Transportation; HFA; SFA	January 27, 2004; February 3, 2004
733	Study of statewide maritime development and investments, including port development, promotion, marketing of passenger and freight service on the Great Lakes, state port authority.	MDOT	HAC and SAC ; HFA; SFA; State Budget Director	April 1, 2004



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