



REPORTS REQUIRED BY BOILERPLATE

FISCAL YEAR 2002-03

APPROPRIATION ACTS



Mitchell E. Bean, Director

April 2003

FOREWORD

This publication lists reports required by boilerplate in the FY 2002-03 appropriation acts. Listed by appropriation act, each report entry includes information about the purpose of the required report, reporting and receiving entities, and due date of the report. The number of expenditure line items for each appropriation act and the names of the respective fiscal analysts are also shown.

Several report topics appear in nearly all of the appropriation acts. These include reports on exceptions granted to the state hiring freeze, efforts to privatize, and listings of reports available on the Internet or legislative Intranet.

Information in this report was compiled by House Fiscal Agency analysts. The report was coordinated and processed for publication by Jeanne Dee, Administrative Assistant.

TABLE OF CONTENTS

Reports Required by Boilerplate: Fiscal Year 2002-03 Appropriation Bills

	<u>Page</u>
Agriculture	1
Capital Outlay	2-3
Career Development and Michigan Strategic Fund	3-5
Community Colleges	5-6
Community Health	6-7
Consumer and Industry Services	11-12
Corrections	12-14
Education	14
Environmental Quality	15
Family Independence Agency	15-18
General Government	18-20
Higher Education	20-21
History, Arts, and Libraries	21-22
Judiciary	22-23
Military and Veterans Affairs	23-24
Natural Resources	24-25
School Aid	25-26
State Police	27-28
Transportation	28-31

ACRONYMS/ABBREVIATIONS USED IN THIS PUBLICATION

ACS	Activity Classification Structure	HAC	House Appropriations Committee
Agriculture	Department of Agriculture	HAL	History, Arts, and Libraries
Auditor General	Office of the Auditor General	HEIDI	Higher Education Institutional Data Inventory
CH	Community Health	HFA	House Fiscal Agency
CIS	Community and Industry Services	HMO	Health Maintenance Organization
CMH	Community Mental Health	JCOS	Joint Capital Outlay Committee
CMHSP	Community Mental Health Service Program	LEIN	Law Enforcement Information Network
CTF	Comprehensive Transportation Fund	MBE	Minority Business Enterprise
DARTA	Detroit Area Regional Transportation Authority	MCH	Maternal and Child Health
DCD	Department of Career Development	MEDC	Michigan Economic Development Corporation
DCH	Department of Community Health	MDOT	Michigan Department of Transportation
DEQ	Department of Environmental Quality	MOE	Maintenance of Effort
DIT	Department of Information Technology	MSF	Michigan Strategic Fund
DMB	Department of Management and Budget	MVA	Military and Veterans Affairs
DMVA	Department of Military and Veterans Affairs	NR	Natural Resources
DNA	Deoxyribonucleic Acid	PASS	Postsecondary Access Student Scholarship
DNR	Department of Natural Resources	SAC	Senate Appropriations Committee
DOC	Department of Corrections	SBA	State Building Authority
DOE	Department of Education	SCAO	State Court Administrative Office
DMVA	Department of Military and Veterans Affairs	SFA	Senate Fiscal Agency
DSP	Department of State Police	State	Department of State
EQ	Environmental Quality	TANF	Temporary Assistance for Needy Families
FIA	Family Independence Agency	TIFA	Tax Increment Financing Authorities
FTE	Full Time Equivalent	Treasury	Department of Treasury
FY	Fiscal Year	VSO	Veterans Service Organization
GREENE	Generating Research & Extension to Meet Environmental & Economic Needs	WBE	Women's Business Enterprise

**SUMMARY OF REPORTS REQUIRED BY BOILERPLATE
IN FY 2002-03 APPROPRIATION ACTS**

DEPARTMENT	PUBLIC ACT	REPORTS REQUIRED	EXPENDITURE LINE ITEMS
Agriculture	2002 PA 516	10	38
Capital Outlay	2002 PA 518	15	38
Career Development and Michigan Strategic Fund	2002 PA 517	23	41
Community Colleges	2002 PA 161	15	31
Community Health	2002 PA 519	48	140
Consumer and Industry Services	2002 PA 527	19	68
Corrections	2002 PA 524	17	86
Education	2002 PA 522	9	62
Environmental Quality	2002 PA 520	12	77
Family Independence Agency	2002 PA 529	27	83
General Government	2002 PA 528	20	131
Higher Education	2002 PA 144	23	36
History, Arts, and Libraries	2002 PA 523	10	27
Judiciary	2002 PA 515	7	31
Military and Veterans Affairs	2002 PA 514	11	36
Natural Resources	2002 PA 525	15	64
School Aid	2002 PA 121	22	31
State Police	2002 PA 526	20	57
Transportation	2002 PA 561	35	82
TOTAL		358	1,159

REPORTS REQUIRED BY BOILERPLATE IN FY 2002-03 APPROPRIATIONS ACTS

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
AGRICULTURE - 38 expenditure line items				<i>Analyst: Kirk Lindquist</i>
205(2)	Exceptions made to the hiring freeze imposed on the state classified service	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan on any effort to privatize; submit evaluation of privatization effort	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	At least 60 days prior to beginning any effort to privatize; evaluation within 30 months
208	Electronic notification to Legislature of Internet or Intranet access to reports	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	Quarterly
212(1)	Orders of indemnification for destroyed animals pursuant to the Animal Industry Act of 1987	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	Prior to indemnification
213	Information regarding appropriation transfers and supplemental appropriations requests	Agriculture	HFA; SFA	When applicable
214	Grants made to local government agencies, institutions of higher education, or nonprofit organizations for the purpose of enhancing agricultural industries in this state	Agriculture	HAC and SAC Subcommittees on Agriculture	At least 10 days prior to issuing a grant
401(1)	Local health department conformance with state restaurant licensing standards	Agriculture	State Budget Director; HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2003
402	Significant food-borne outbreaks and emergencies, including enforcement actions, related to food safety during FY 2001-02	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2003
801	Revenues collected from simulcast wagering by each licensed track	Agriculture	State Budget Director; HAC; SAC; HFA; SFA	Monthly
805	Planned reductions in appropriations, allocations, or expenditures from the agriculture equine industry development fund	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	10 days before reductions are implemented

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
CAPITAL OUTLAY – 38 expenditure line items				<i>Analyst: Al Valenzio, Associate Director</i>
404(1)	Status of each planning or construction project financed by the State Building Authority (SBA)	DMB	JCOS; HFA; SFA	As necessary
404(2)	Financial details of each construction project account	DMB	JCOS; HFA; SFA	By end of fiscal year
404(3)	Specific details on state agency, university, or community college projects which have received a planning authorization	DMB	JCOS; HFA; SFA	By end of fiscal year
405(1)	Capital outlay appropriations contained in acts not previously reviewed by JCOS	DMB Director	JCOS	60 days before an allotment
407(1)	Detailed comparative cost analysis of a capital project or lease exceeding \$1 million	DMB	JCOS	As requested by JCOS
408	Release of five-year capital plans and project requests to JCOS and fiscal agencies when executive budget is presented	DMB	JCOS; HFA; SFA	With budget submission
501(1)	Use and Finance Statement for a college, university, or state agency wishing to begin a non-state funded capital project costing at least \$1 million	State agency, university, or community college	DMB; JCOS	Varies
601(3)	Total cost and status of all lump sum projects funded under this and previous acts that have been designated as proposed, designed, bid, under construction, or completed during the current year	DMB	JCOS; HFA; SFA	By end of fiscal year
602(2)	Status of authorized demolition projects	State agency, university, or community college	DMB	By end of fiscal year
704	Status of construction projects financed or to be financed with SBA bonds	DMB	JCOS; HFA; SFA	Biannually or 30 days after a refinancing or restructuring bond issue is sold
804(1)	Documentation by a community college of its 50% match requirement and local governing board approval	Community college	DMB	As required
902(1)	List of all privately-owned leased space by state agencies	DMB	JCOS; HFA; SFA	Biannually
1002(1)	Status of waterways, urban recreation, state park, wildlife and fisheries, and other capital outlay projects	DNR	JCOS	By end of fiscal year

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
1102	Status of projects funded in the prior capital outlay budget act and list of proposed projects for the current year	MDOT	JCOS	By end of fiscal year
1202(4)	Status report of the Site Preparation Economic Development Fund	DMB	Appropriations Committees	December 31
CAREER DEVELOPMENT AND MICHIGAN STRATEGIC FUND - 41 expenditure line items				<i>Analyst: Steve Stauff</i>
205(2)	Number and justification for exceptions to hiring freeze approved in previous month	State Budget Director	Chairs of HAC and SAC	30th of each month
207	Privatization project plans and evaluation criteria	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	60 days before beginning any privatization effort
	Evaluation of privatization projects	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	Within 30 months of beginning of privatization effort
208	Reports submitted on the Internet or Intranet during the most recent three-month period along with the Internet or Intranet site of each report, and a list of reports expected to be transmitted during fourth quarter	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	Quarterly
211	Grants to local government agencies, institutions of higher education, or nonprofit organizations from funds appropriated outside of the grants appropriations units	DCD; MSF	HAC and SAC Subcommittees on DCD and MSF	At least 10 days before grant or 72 hours before announcement of grant
304(2)	Anticipated results, performance measures, and expected savings to taxpayers generated by appropriated funding to centers for independent living along with budgetary information on the centers	Michigan Association of Centers for Independent Living; Statewide Independent Living Council	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Director	January 30, 2003
305(9)	Work First participants, the number served, number of participants locating employment, average wage of such employment, number retaining jobs for 90 days, number placed in employment training/educational programs, number of referrals failing to report, a compilation of barriers to employment experienced by participants, and the number referred back to FIA with sanctions	DCD	HFA; SFA; State Budget Director	March 15, 2003
305(10)	Grants awarded under Work First program for preceding two quarters, including amount and recipient of each grant/contract and number of participants and clients placed in employment in each service delivery area	DCD	HFA; SFA; State Budget Director	November 15, 2002, and May 15, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
306(2)	Data collected on Work First program participants, including information on employment status, wages and benefits earned, and public assistance received after leaving the program	DCD	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	March 15, 2003
309(2)	Effectiveness of precollege programs in engineering and the sciences funded by the Department and recommendations on whether state support to expand such programs is warranted, including information on dropout rates, grade point averages, enrollment, and employment for students	DCD	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	February 1, 2003
310	Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the Employment Service Agency that are in excess of appropriation	DCD	HAC and SAC Subcommittees on DCD and MSF; State Budget Office	Prior to expending funds
312	Distribution of Michigan Community Service Commission volunteer investment grants	DCD	HAC and SAC Subcommittees on DCD and MSF	September 30, 2003
318	Data from each university participating in the King-Chavez-Parks Initiative on employment outcomes for program participants during the most recently completed fiscal year	DCD	HAC; SAC	February 1, 2003
321	Efforts to market King-Chavez-Parks Initiative programs to parents and students including information on funding allocated to marketing and expenditures made for this purpose	DCD	HAC and SAC Subcommittees on DCD and MSF	December 30, 2002
328	Report on use of appropriated funds, including amount used for administration, education/training, job search/career planning, contracts, and program enhancements	Focus:HOPE	Chairs of HAC and SAC Subcommittees on DCD and MSF; HFA; SFA	January 31, 2003
401(7)	Publication of proposed application criteria, instructions, and forms for use by eligible economic development job training grant applicants	MSF	General public	October 1, 2002
401(17)	Grants awarded under the economic development job training program, including amount and recipient of each grant, number of participants and new hires in training under each grant, names, addresses, and total number of employees of all business organizations for whom training is or will be provided, and matching funds to be provided by business organizations	MSF	HFA; SFA; State Budget Director	November 1, 2002, and April 15, 2003
401(21)	Status of Michigan Growth Capital Fund	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	January 31, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
403	Activities, grants, and investment programs financed from the Michigan Strategic Fund/Renaissance Fund using investment or Indian gaming revenue, including list of individual grants and loans made from fund	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Director	Annually
406	Grants awarded by the MSF or the Michigan Economic Development Corporation (MEDC), including name of recipient, amount awarded, and purpose	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	May 1, 2003, and November 1, 2003
407	MEDC programs activities, including details on actual spending and number of FTEs for its programs from previous fiscal year	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	January 1, 2003
415	Status of the Michigan Core Communities Fund	MSF	HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Office	January 31, 2003
418(10)	Notification of awards from the Michigan Core Communities Fund	MSF	Speaker of the House; Senate Majority Leader; HAC; SAC; HFA; SFA	15 days prior to award
COMMUNITY COLLEGES - 31 expenditure line items				<i>Analyst: Marilyn Peterson</i>
208	Notification of reports on Internet and Intranet	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Office	Quarterly
211(1)	Publication of community college Activity Classification Structure (ACS) data book	DCD	Legislature	March 1, 2003
212(1)	Publication of audits of ACS data of seven randomly-selected colleges	Auditor General	HAC; SAC; DCD; State Budget Director	Before June 1, 2003
212(3)	College responses to audit findings and plans for compliance	Audited community colleges	HAC; SAC; HFA; SFA; DCD; Auditor General; State Budget Office	60 days after release of report
215	Annual audited financial statements of colleges	Community colleges	Legislature; HFA; SFA; Auditor General; DCD; State Budget Director	November 15, 2002
218	Publication of Michigan Community Colleges Enrollment Profile including reports on employment and enrollment of women and minorities	DCD	State Budget Director; HAC and SAC Subcommittees on Community Colleges; HFA; SFA	March 1, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
219	Audit of tax revenue losses of the past three years due to tax increment financing authorities (TIFAs) and tax abatements	Treasury	HAC and SAC Subcommittees on Community Colleges; DCD; DMB	February 15, 2003
221(3)	Number of North American Indian students enrolled and number of Indian tuition waivers granted	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2003
223(3)	Aggregate academic status of students	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	February 1, 2002
224(3)	Steps taken to increase collaboration with four-year universities	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA	January 7, 2003
226	Notification of changes in student tuition and fee rates	Community colleges	HFA; SFA; State Budget Director; DCD	30 days after change
227(2)	Number and type of degrees and certificates awarded	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2003
401(7)	Summary of accomplishments under, expenditures for, and compliance with intent of At-Risk program and number of At-Risk students served	DCD	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	120 days after end of state's fiscal year
403	Names of community colleges awarded grant money	MEDC	HAC and SAC Subcommittees on Community Colleges; HFA; SFA	Annually on November 1
404(4)	Report on PASS program	Michigan Higher Education Assistance Authority	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; DMB	March 1, 2003
COMMUNITY HEALTH - 140 expenditure line items			<i>Analysts: Margaret Alston; Bill Fairgrieve, Deputy Director; Susan Frey</i>	
205(2)	Number of exceptions to the hiring freeze approved for the state classified civil service during the previous month and the reasons to justify the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan of any effort to privatize	DCH	Appropriate HAC and SAC Subcommittees; HFA; SFA	At least 120 days before beginning any effort to privatize
208	An electronic and paper listing of reports submitted during the most recent three-month period along with the Internet or Intranet site of each report, if any	DCH	HAC and SAC Subcommittees; State Budget Office; HFA; SFA;	Quarterly

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
212(2) (3)(4)	FY 2002-03 appropriations fund sources by line item appropriations, amounts and sources of funds proposed to support the FY 2003-04 executive budget recommendation, and all revenue source detail for consolidated revenue line item detail	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before February 1, 2003, upon release of the FY 2003-04 executive budget recommendation, and upon request to DCH
213	Detailed spending plan by appropriation line item, description of allocations or bid processes, eligibility criteria for program participation, and outcome measures used for evaluating programs receiving tobacco tax funds	State departments, agencies, and commissions receiving tobacco tax funds from Part 1	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2003
216(3)	All reimbursements, refunds, adjustments, and settlements from prior years	DCH	HAC and SAC Subcommittees on CH	March 15, 2003, and September 15, 2003
219(1) (2)	Projects carried out by the Michigan Public Health Institute which are funded by Part 1 appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before November 1, 2002, and May 1, 2003
219(3)	Copies of all reports, studies, and publications produced by the Michigan Public Health Institute with Part 1 appropriated funds	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before September 30, 2003
311	Interim results of hospice pilot project	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	October 1, 2002
313	Activities undertaken to address compulsive gambling	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	November 1, 2002
352	Statewide survey of adolescent suicide and assessment of available preventive resources	DCH	None specified	None specified
402(2) (3)	New contracts or amendments to contracts with CMHSPs that affect enacted rates or expenditures	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Immediately when the situation described occurs
404	Demographic description of service recipients of CMHSPs; breakdown of clients served, by diagnosis, by CMHSPs when encounter data is available; per capita expenditures by client population group; expenditures by client group and fund source and cost information by service category; data describing service outcomes; information about access to CMHSPs; estimate of the number of FTEs employed by CMHSPs, contracted with directly by CMHSPs, and contracted with provider organizations as of September 30, 2002; lapses and carry forwards for CMHSPs for FY 2001-02; information on the CMH Medicaid managed care program; and performance indicator information required to be submitted to the Department in contracts with CMHSPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 31, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
408	Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 2001-02	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	April 15, 2003
413	Methodology utilized and the adjustments made in recalculating the capitation rates payable to CMHSPs and other managing entities under the federal waiver for Michigan Managed Specialty Services and Supports Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	No later than October 10, 2002
416(3)	Data on psychotropic medications regarding the type, number, cost, and prescribing patterns of Medicaid providers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; CMH boards	Quarterly
418	Amount of monthly funding paid to CMHSPs to support the Medicaid managed mental health care program, per capita rate paid for each eligibility group for each CMHSP, number of cases in each eligibility group for each CMHSP, and year-to-date summary of eligibles and expenditures for the Medicaid Managed Mental Health Care Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before the 10th of each month
422(4)	Activities by CMHSPs to pilot projects to control and manage psychotropic drug costs associated with the Managed Specialty Services and Supports Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	Quarterly
423	Outcomes of a cooperative effort by DCH, FIA, DOC, DOE, DSP, and DMVA to coordinate and improve delivery of substance abuse prevention, education, and treatment programs within existing appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 15, 2003
425	Number of prisoners receiving substance abuse services, number of prisoners receiving mental health services, and data indicating if prisoners receiving mental health services were previously hospitalized in state psychiatric hospitals for persons with mental illness	DCH and DOC	HAC and SAC Subcommittees on CH and Corrections; HFA; SFA; State Budget Office	April 1, 2003
426	Mental health services to minors assigned or referred by courts and found to meet CMHSP clinical and financial eligibility requirements for FY 2001-02	DCH and FIA	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	May 31, 2003
427(2)	Changes in eligibility or payment rates for CMHSP Medicaid capitation payments due to federally-mandated policy change	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Within 2 weeks of the estimated change in CMH Medicaid expenditures

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
427(4)	Copy of state plan amendment to the federal waiver for the Managed Specialty Services and Supports Program	DCH	Legislature	Before submitting state plan amendment to the Centers for Medicare and Medicaid Services
428(4)	Medicaid capitation rate increase distribution formula and funding formula for CMH Non-Medicaid payments	Committee which includes representatives from CMHSPs or affiliations of CMHSPs and DCH staff	HAC and SAC Subcommittees on CH	February 1, 2003
439(4)	Activities undertaken to pilot community residential settings projects	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	Quarterly
442(4)	Number of persons enrolled in the MIFamily program, the amount of funding transferred from CMH Non-Medicaid Services for the MIFamily program, the amount of Medicaid funds drawn down as a result of each transfer, and the services provided to MIFamily enrollees with these funds	DCH	HAC and SAC Subcommittees on CH	Quarterly
442(5)	Distribution formula for payments for economic increases for the Medicaid Specialty Services and Support Program and funding formula for CMH Non-Medicaid payments	Committee which includes representatives of DCH and CMHSPs	HAC and SAC Subcommittees on CH	February 1, 2003
604	Number of days of care CMHSPs purchased from state hospitals and centers, number of days of care CMHSPs purchased from private hospitals in lieu of purchasing days of care from state hospitals and centers, number and type of CMHSPs' alternative placements to state hospitals and centers other than private hospitals, and CMHSPs' waiting lists for placements in state hospitals and centers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Semiannually
605(3)	Closure plans for state hospitals, centers, or agencies	DCH	HAC and SAC Subcommittees on CH	4 months after certification of a closure
903	Expenditures and activities undertaken by the lead abatement program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
904(4)	Planned allocation of the funds appropriated for local public health operations	DCH	HAC or SAC Subcommittee on CH; or HFA; or SFA; or State Budget Director	By April 1, 2003, upon request
1102(1)(a)	Information on clinic funding sources, client demographics, utilization data, and referrals	Adolescent health care clinics receiving funds	DCH	Annually

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
1102(3)	Information on adolescent health care clinic funding sources, client demographics, utilization data, and referrals, as provided to DCH by adolescent health care clinics receiving funds	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 31, 2003
1104	Planned funding allocations and FY 2001-02 actual number of clients served and funds expended for local maternal and child health (MCH) services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs	DCH	HFA; SFA; State Budget Director	April 1, 2003
1109(2)	Dental programs line item report on number of individuals treated, number of procedures performed, and approximate total market value of procedures performed through September 30, 2002	DCH	HAC or SAC Subcommittee on CH; or House or Senate Standing Committee on Health Policy	Not later than November 1, 2002, upon request
1129	Number of children with elevated blood lead levels, by county, and by blood lead level	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
1403	Home-delivered meals waiting lists based on standard criteria defined in Sec. 1403	Each area agency on aging region	Office of Services to the Aging	None specified
1505	Options to extend health care coverage to working disabled persons	DCH	Not specified	October 1, 2002
1604(3)	Steps required for federal approval to use social security substantial gainful activity as Medicaid spend-down protected income level and projected annual cost	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 1, 2003
1605(2)	Medicaid protected income level changes	DCH	HAC and SAC Subcommittees on CH; State Budget Director	90 days prior to implementation
1612(1)	Development of a uniform Medicaid billing form	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Every 2 months
1622(g)	Pharmaceutical best practice initiative impact on Medicaid community	DCH	HAC and SAC Subcommittees on CH	March 15, 2003
1622(h)	Prescribed drugs grandfathered in as preferred drugs and the population groups covered	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	May 15, 2003
1656(3)	Medicaid managed care problems and complaints and their resolution	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office; Health Plans Advisory Council	Annually
1662(2)	Medicaid HMO health employer data and information set and annual external quality review	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	30 days after receipt from the contractors

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
1696	Benefits of a single magnetic card identification system that can interface with Medicaid and various other state benefit programs and assist in the eligibility verification process	DCH	None specified	October 1, 2002
1700	Medicaid waivers or similar proposals	DCH	HAC and SAC Subcommittees on CH	30 days prior to submission to federal government
1711	Annual program report on hospital utilization of Medicaid recipients by diagnostic-related groups	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Annually

CONSUMER AND INDUSTRY SERVICES - 68 expenditure line items *Analyst: Steve Stauff*

205(2)	Number and justification for exceptions to hiring freeze approved in previous month	State Budget Director	Chairs of HAC and SAC	30th day of each month
207	Privatization project plans and evaluation criteria	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA	60 days before beginning privatization effort
	Evaluation of privatization projects	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA	Within 30 months of start of privatization effort
208	Reports submitted on the Internet or Intranet during the most recent three-month period along with the Internet or Intranet site of each report	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	Quarterly
304	Amount of revenue received from sale of customized listings of nonconfidential information	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	December 1, 2002
306	Status of housing production goals under all financing programs; special attention to efforts to raise affordable multi-family housing goals	Michigan State Housing Development Authority	HAC and SAC Subcommittees on CIS; State Budget Office	Annually
308	Unexpended funds collected for licenses, permits, and other elevator regulation fees	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	Annually
311	Summary of any evaluation reports and subsequent approvals or disapprovals of juvenile residential facilities operated by the FIA	CIS	HAC; SAC; Clerk of the House; Secretary of the Senate; State Budget Office	Upon release of such reports
314	Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the unemployment agency that are in excess of appropriation	CIS	HAC and SAC Subcommittees on CIS; State Budget Office	Prior to expending funds

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
316	Data on initial and follow-up surveys conducted on all nursing homes in the state	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	April 30, 2003, and October 31, 2003
317	Number of individuals killed and number of individuals injured on the job within industries regulated by the Bureau of Safety and Regulation	CIS, Bureau of Safety and Regulation	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	February 1, 2003
318	Status of the nursing home complaint investigation backlog	CIS	Legislature; HFA; SFA; State Budget Office	November 1, 2002
322	Promotional efforts to inform utility customers of the availability and purpose of the Utility Consumer Representation Fund, including expenditures made in this area.	Utility Consumer Participation Board	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	September 30, 2003
323(2)	Effect of semi-annual joint training with nursing home surveyors and providers on frequently-issued nursing home citations	CIS	Legislature; State Budget Office	January 15, 2003
326	Staffing levels for general industry safety inspectors, construction industry safety inspectors, and industrial hygienists	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	February 15, 2003
331	Total patient care hours provided and percentage of pool staff used each month by state licensure and certification classification for the preceding quarter	Nursing facilities	CIS through existing quarterly staffing reports	Quarterly
335(1)	Distribution of Low-Income/Energy Efficiency Assistance Program funding	CIS, Public Service Commission	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	June 1, 2003
336	Expenditures for last completed fiscal year for each division within Office of Financial and Insurance Services	CIS	HAC and SAC Subcommittees on CIS; HFA; SFA; State Budget Office	December 1, 2002
337	Outcomes of licensing and contract compliance review team pilots conducted jointly with the Family Independence Agency	CIS	HAC and SAC Subcommittees on CIS	During annual budget presentation to subcommittees

CORRECTIONS - 86 expenditure line items

Analyst: Marilyn Peterson

205(2)	Exceptions to hiring freeze and associated justification	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Project plan for any effort to privatize	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	120 days before beginning effort to privatize
215	Assessment of safety and security of Youth Correctional Facility and information on programs and program enrollment at the Youth Correctional Facility	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
222	Information relevant to an assessment of academic and vocational programs	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2003
224	Restricted fund balances, projected revenues, and expenditures for previous and current fiscal years	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 15, 2003
302(3)	Allocation and expenditure of substance abuse treatment funds	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	July 1, 2003
401	Three-year and five-year prison population projections	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2003
402	Specified data in individual annual reports for the technical rule violator program, the community residential program, the electronic tether program, and the special alternative to incarceration program	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2003
404	Information on staffing ratios	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2003
405(4)	Effect of any DOC-recommended policy changes regarding technical violators of parole and probation	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2003
601	Caseload audit of field agents	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	September 30, 2003
704	Details to be included in Office of Community Corrections' March biannual report	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2003 (set by MCL 791.41)
707(5)	Results of contractual study on impact of legislative sentencing guidelines	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Periodically
708(9)	Probation detention program impact on prison admissions and recidivism	Program administrator	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2003
902(1)	Prisoner health care and health care contracts	DOC	HAC and SAC Subcommittees on Corrections	January 1, 2003, and July 1, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
904	Cost-benefit analysis of privatizing pharmacy services	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	Generally, 120 days before beginning effort to privatize
1006(2)	Expenditures from the Inmate Housing Fund	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly

EDUCATION - 62 expenditure line items

Analysts: Mary Ann Cleary, Laurie Cummings

205	Exceptions to the hiring freeze granted in the previous quarter and justification for the exceptions	State Budget Director	Chairs of HAC and SAC Subcommittees on Education; HFA; SFA	Quarterly
209	Copies of the State Board of Education agenda and all supporting documents	DOE	State Budget Director; HFA; SFA	Concurrent with Board notification
217	Project plan that includes the criteria under which the privatization initiative will be evaluated	DOE	HAC; SAC; HFA; SFA	60 days before effort to privatize
220	All personal service contracts awarded without competitive bidding, pricing, or rate-setting	DMB; principal executive departments and agencies	House and Senate Standing Committees; HFA; SFA	Monthly
301	Previous quarter's expenses by fund source for members of the state board of education related to their responsibilities	Administrative secretary of State Board of Education	HFA; SFA; State Budget Director; the public	Quarterly
407	Report any expenditures made from the mid-Michigan academy for capital improvements	DOE	HFA; SFA	Quarterly
408	General services expenditures made at the Michigan School for the Blind's former site	DOE	HAC and SAC Subcommittees on Education	Quarterly
503	Report on restricted fund balances, projected revenues, and expenditures	DOE	State Budget Director; HAC and SAC Subcommittees on Education; HFA; SFA	February 15, 2003
706	Results achieved by each innovative program	DOE	House and Senate Standing Committees on Education, HFA; SFA, State Budget Director; State Board of Education	November 29, 2002

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
---------	-------------------	------------------	------------------------------	----------

ENVIRONMENTAL QUALITY -77 expenditure line items				<i>Analyst: Kirk Lindquist</i>
---	--	--	--	--------------------------------

205	Identify and justify exceptions to the state hiring freeze	DMB	HAC; SAC	Quarterly
207	Privatization plans	DEQ	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	60 days before effective date of privatization
211	Name, award criteria, funding source, and recipients of grants and loans	DEQ	HAC; SAC	January 1, 2003
212	Restricted fund balances, projected revenues, and expenditures	DEQ	DMB; HAC and SAC Subcommittees on NR and EQ	February 15, 2003
213	Legal settlements	DEQ	HAC and SAC	September 30, 2003
214	Great Lakes water diversion plans and research	DEQ	Legislature	None specified
215	Status of environmental cleanup and redevelopment, storage tanks, emergency actions, revitalization projects, contaminated lake and river sediment cleanup projects	DEQ	DMB; HAC and SAC Subcommittees on NR and EQ; HFA; SFA	March 31, 2003
220	Fund balance of the Environmental Response Fund	DEQ	DMB; Subcommittees on NR and EQ	Quarterly
501	Status of air quality program expenditures and revenues	DEQ	DEQ website	Quarterly
604	Review report: "Greening the Governments"	DEQ	HAC and SAC Subcommittees on NR and EQ	October 30, 2002
902	Underground Storage Tank Financial Assistance Fund FY 2001-2002 year-end financial report	DEQ	HAC and SAC; HFA; SFA	October 31, 2003
1301	Schedule of rates, user fees, interagency agreements, and charges or assessments for standard services and information system support	DEQ	DMB; HAC and SAC	October 1, 2002

FAMILY INDEPENDENCE AGENCY - 83 expenditure line items				<i>Analysts: Erin Black, Richard Child</i>
---	--	--	--	--

205(2)	Number of and justification for exceptions to the hiring freeze on state classified civil service employees approved in the previous quarter	DMB	Chairs of HAC and SAC	Quarterly
--------	--	-----	-----------------------	-----------

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
207	Project plan that includes criteria under which a privatization initiative will be evaluated and project evaluation	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA	Plan—at least 60 days before beginning effort to privatize; Evaluation—within 30 months
208	Cumulative list of reports placed on the Internet/Intranet	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	Annually
213(2)	Status of the food stamp error rate	FIA	Legislature	Annual budget presentation
214(1)	Allocation of funds within specified program, and salary and wage line items for fiscal year ending September 30, 2003	FIA	Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA	None specified
214(2)	FTEs in pay status by type of staff	FIA	None specified	Bimonthly
215	Notice if legislative objective in the FIA budget or the Social Welfare Act cannot be implemented without loss of federal financial participation	FIA	State Budget Director; HAC; SAC; HFA; SFA	None specified
218(1)	Temporary Assistance for Needy Families (TANF) block grant expenditures, carry forward, and interdepartmental or interagency fund transfers	FIA	State Budget Director; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	January 15, 2003, and May 15, 2003
218(2)	Prior notice of proposed changes in utilization or distribution of TANF funding or distribution of TANF Maintenance of Effort (MOE) spending	DMB	HAC and SAC Subcommittees on FIA; HFA; SFA	None specified
223(2)	Analysis on efficacy of centralized monthly processing of Medicaid spend-down paperwork	FIA	HAC and SAC Subcommittees on FIA; House and Senate Committees on Human Services; HFA; SFA; House and Senate Policy offices	Annual budget presentation
227	Prior notification of realignment of financing related to maximizing TANF MOE countable expenditures	FIA; DMB	Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA	15 days prior to realignment
259(2)	Interagency agreement with the Department of Information Technology (DIT)	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	October 15, 2002
259(3)	Individual projects within the DIT interagency agreement \$500,000 or greater	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	None specified

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
261	Consult on planned restructuring of local FIA offices	FIA	HAC and SAC Subcommittees on FIA	None specified
403	Proposed use and distribution plan for the Community Services Block Grant funds in the succeeding fiscal year	FIA	Chairs of HAC and SAC Subcommittees on FIA	September 30, 2003
404	Plan based on recommendations from the Department of Civil Rights and Native American organizations to assure that Community Services Block Grant funds are equitably distributed	FIA	HAC and SAC Subcommittees on FIA	October 31, 2002
514	Child protective services	FIA	Legislature; House and Senate Policy offices	January 1, 2003
518(4)	Strong Families/Safe Children reports	FIA	None specified	Annual budget presentation
524	Status of the prevention services program	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	Annually, starting April 2, 2002
532	Licensing and contract compliance review process for child placing agencies and child caring institutions	FIA	HAC and SAC Subcommittees on FIA; HAC and SAC Subcommittees on CIS; HFA; SFA; House and Senate Policy offices	April 1, 2003
613(3)	Indigent burial data	FIA	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	Annually
657(7)	Before- or After- School pilot program expenditures and outcomes	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	August 30, 2003
661	Transitional Work Support Program expenditures and outcomes	FIA	HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices; State Budget Director	None specified
705(1)	W. J. Maxey facility	FIA	HAC and SAC Subcommittees on FIA	Annual budget presentation
712	Reason for noncompliance with state or federal law, rule, or regulation as identified in auditor general report and corrective action plan	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA	Not more than 30 days after receiving published auditor general report

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
714(4)	County juvenile justice information network development expense reports	FIA	None specified	Annual budget presentation
715(2)	Juvenile justice early intervention initiatives	FIA	House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA; House and Senate Policy offices	September 30, 2003

GENERAL GOVERNMENT - 131 expenditure line items *Analyst: Robin Risko*

201(3)	Report on actual amount of payments made to local units of government and state spending amounts from state sources if actual amounts are different from the estimated amounts listed	State Budget Director	HAC; SAC	Within 30 days after final book closing for the fiscal year
205(2)	Number of exceptions granted to the hiring freeze during the previous quarter and justification for the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Plans to privatize, including criteria under which the privatization initiative will be evaluated	State departments and agencies receiving appropriations in the bill	HAC and SAC Subcommittees on General Government; HFA; SFA	60 days before beginning effort to privatize
	Evaluation of the privatization initiative	State department or agency that implements a privatization initiative	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 30 months of privatization
401(2)	Amount of local and private funding received and expended for all of the following: development and presentation of training for employers on equal employment opportunity law and procedures; publication and sale of civil rights related informational material; provision of copy material made available under freedom of information requests; copy, subpoena, and witness fees; development, presentation, and participation in mediation processes for certain civil rights cases; and workshops, seminars, and recognition or award programs	Department of Civil Rights	State Budget Director; HAC; SAC; HFA; SFA	Annually
572(8)	Amount of gifts, donations, contributions, bequests, and grants of money received by the e-Michigan Office; listing of expenditures made from the amounts received; listing of any gift, donation, contribution, bequest, or grant of property other than funding received by the Office; total revenue received from the sale of paid advertising, to include a statement indicating the total number of advertising transactions	e-Michigan Office	HAC; SAC; HFA; SFA	April 1

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
612(3)	Number of contracts entered into with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities	Auditor General	State Budget Director; HAC and SAC Subcommittees on General Government	November 1 of each year
614	All recommendations made by the Auditor General in all audit reports that are not complied with by the audited agencies	Auditor General	State Budget Director; HAC; SAC; HFA; SFA	When applicable
713	Revisions exceeding \$500,000 to current contracts for computer software development, hardware acquisition, or quality assurance	DMB	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government	14 days prior to DMB finalizing the revisions
805(5)	For the prior fiscal year, the amount and listing of gifts, contributions, donations, grants of money, or grant of property other than funding received by the Department of State; listing of expenditures made from the amounts received; total revenue received from the sale of paid advertising, to include a statement indicating the total number of advertising transactions	State	HAC; SAC; HFA; SFA; State Budget Director	March 1 of each year
902(2)	Contracts, for the immediately preceding fiscal year ending September 30, that the state has with collection agencies and law firms who collect delinquent taxes and other accounts due the state; report to include amount of collections, costs of collection, and other pertinent information relative to determining whether this authority should be continued	Treasury	HAC; SAC; State Budget Director	November 30
903(2)	Performance of each retirement fund's investment portfolio by investment advisor	State Treasurer	HAC; SAC	Annually
905(1)	Detail of audits performed and audit charges for local units of government, state departments, and state agencies for the immediately preceding fiscal year ending September 30	Treasury	HFA; SFA; State Budget Director	November 30
912(2)	Program audit performed on the Senior Citizens' Cooperative Housing Tax Exemption program	Treasury	HAC and SAC Subcommittees on General Government	When applicable
917	Amount of revenue received from the sale of information relative to unclaimed property listings	Treasury	HAC; SAC; State Budget Director	June 1, 2003
918(2)	Amounts appropriated for write-offs and advances for the immediately preceding fiscal year ending September 30	Treasury	HFA; SFA; State Budget Director	November 30
920(2)	Auditing firms employed, amount of collection costs for each, the costs of collection, and other pertinent information for the preceding fiscal year ending September 30	Treasury	HAC; SAC; State Budget Director	November 30

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
942(2)	Detail of collection services provided to state departments and agencies, to include funds collected and costs of collection for the immediately preceding fiscal year ending September 30	Treasury	HFA; SFA; State Budget Director	November 30
943	Identifies the Treasury fees assessed against each restricted fund	Treasury	HAC; SAC; HFA; SFA; State Budget Director	November 30
993(5)	Receipts and distribution of revenues by local revenue sharing boards	Treasury	HAC; SAC	September 30, 2003

HIGHER EDUCATION -36 expenditure line items

Analyst: Hank Prince, Associate Director

208	Use of Internet for reports	Higher education institutions	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	Quarterly
209	Buy American compliance	State universities	Upon request	May 1, 2003
210(2)	HEIDI data submission	State universities	State Budget Director	October 15/November 15, 2002
210(3)	Appropriation procedures/policies	HFA; SFA	Universities	None specified
214	Tuition tax credit documentation	Higher education institutions	HFA; SFA	When sent to Treasury
216	Restricted fund balances	Treasury	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 15, 2003
302(3)	Tuition grant maximum award	Higher Education Assistance Authority	State Budget Director; HFA; SFA	February 15, 2003
307	Audits of independent colleges	Auditor General	State Budget Director; HAC; SAC	May 1, 2003
401(2) (3)	Joseph Young, Sr. Psychiatric Research Program	Wayne State University	DCH; State Budget Director; HFA; SFA	November 1, 2003
421	Central Michigan Charter Schools Performance and Development Institute	Central Michigan University	State Budget Director HAC; SAC; HFA; SFA	September 30, 2003
433(3)	Project GREEN's performance and accomplishments	Project GREEN	State Budget Director; HAC and SAC Subcommittees on Higher Education and Agriculture; HFA; SFA	September 30, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
434	Recommendations on economic development actions by the state identified through meetings of Presidents Council and MEDC	State universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	Quarterly
435	Study on current installation of automatic sprinkler systems in dormitories	All universities	Legislature	January 1, 2003
436(2)	Resident undergraduate tuition/fee increase and cost increases in excess of inflation for utilities, retirement, health care, or technology	State universities	State Budget Director; HAC; SAC	None specified
507	Expenditure of King-Chavez-Parks funds	Higher education institutions	DCD	April 15, 2003
601(1) (2)	Academic status of high school students	Universities; high schools	High schools; universities	None specified
602	Academic status of community college transfer students	State universities	Community colleges	None specified
701(1)	Enrollment audits of five public universities	Auditor General	HAC; SAC; State Budget Director	July 1, 2003
702	Implementation of audit recommendations	Universities audited	Auditor General; HFA; SFA; State Budget Director	60 days after receipt of state audit report
705	Undergraduate instruction by faculty rank	State universities	State Budget Office	October 31, 2002
708	Performance audits of three public universities	Auditor General	Legislature	September 30, 2003
709(1)	Crime awareness and campus security	Higher education institutions subject to federal campus security act	DOE	October 15, 2002
710	Receipt of need- and merit-based financial aid	State universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 15, 2003
HISTORY, ARTS, AND LIBRARIES - 27 expenditure line items				<i>Analyst: Steve Stauff</i>
205(2)	Number of exceptions granted to the hiring freeze during the previous quarter and justification for the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
207	Plans to privatize, including criteria under which the privatization initiative will be evaluated	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	60 days before beginning effort to privatize
	Evaluation of the privatization initiative	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	Within 30 months of privatization
208	Electronic and paper copy listing of reports placed on the Internet or Intranet during the most recent three-month period, to include the Internet or Intranet site of each report	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	Quarterly
401(5) (a)	Final reports of arts and cultural grant recipients including revenue, expenditure, matching funds, patronage numbers and a narrative summary of each project and its outcome	All recipients of arts grants	Michigan Council for Arts and Cultural Affairs	30 days after the end of the grant period
401(5) (b)	An interim report including revenue, expenditure, matching funds, patronage numbers and a narrative summary of each project and its outcome	Recipients of arts grants of more than \$100,000	Michigan Council for Arts and Cultural Affairs	April 7 of the grant year
401(6)	List of arts grant awardees	HAL	HAC and SAC Subcommittees on HAL; legislators whose districts receive grants	Within 1 day following the final Council vote on arts grants
401(13) (a)	Arts grant applicants, including amount requested, amount awarded, grant category, applicant's county, expected number of patrons to be served, amount of matching funds, applicant's peer review panel score and any regranted funds from the preceding fiscal year	HAL	HAC and SAC Subcommittees on HAL; State Budget Office; HFA; SFA	30 days after the Council makes the annual grant awards
401(13) (b)	Guidelines by which the Council awards grants, summary of changes in the program guidelines from the previous fiscal year and a summary of initiatives the Council is taking to improve public access to the arts and culture	HAL	HAC and SAC Subcommittees on HAL; State Budget Office; HFA; SFA	When materials are first distributed by the Council seeking grant applications for the subsequent fiscal year
655	Details the use of funds appropriated in Part 1 within the Grand Rapids Public Library and the Detroit Public Library appropriation lines	HAL	HAC; SAC	On or before October 31, 2003

JUDICIARY - 31 expenditure line items

Analyst: Kyle I. Jen

207	Privatization of judicial functions	Judicial branch	HAC and SAC Subcommittees on Judiciary; HFA; SFA	At least 90 days prior to implementation date
-----	-------------------------------------	-----------------	--	---

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
208	Electronic notification to Legislature of Internet or Intranet access to reports	Judicial branch	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Office	Quarterly
211	Personal service contracts	Judicial branch	HAC; SAC; HFA; SFA	Monthly
301(1)	Amounts collected in excess of funds identified as user service charges	SCAO	HAC and SAC Subcommittees on Judiciary; State Budget Director	30 days prior to expenditure of excess revenue collected
301(2)	Details of user service charges for the previous year	SCAO	HAC; SAC; HFA; SFA	January 1 each year
305	Status of accounts to avoid overexpenditures	Supreme Court	HAC and SAC Subcommittees on Judiciary; State Budget Director	Quarterly
312	Statistics regarding implementation of the parental rights restoration act	State Court Administrator	None specified	None specified

MILITARY AND VETERANS AFFAIRS - 36 expenditure line items

Analyst: Kyle I. Jen

205(2)	Number of exceptions to hiring freeze approved during previous month and justification for exception	State Budget Director	Chairs of HAC and SAC	Last business day of each month
207	Complete project plan including criteria under which privatization initiative will be evaluated	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days before beginning any effort to privatize
	Evaluation of privatization initiative	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	Within 30 months
213	Projected closing or consolidation of any National Guard armories	DMVA	HAC and SAC Subcommittees on SP and MVA	Unspecified
501 (2)(e)	Listing of service work activity and accounting of recoveries	New Veterans Service Organization (VSO)	HAC and SAC Subcommittees on SP and MVA; HFA; SFA; DMVA; State Budget Office	When applicable

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
501(3)	Audited and certified accounting of expenditures	VSO receiving grant	DMVA (to be forwarded to HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office)	Within 120 days after the organization's fiscal year end
	Detailed FY 2003-04 budget request	VSO receiving grant	Same as above	November 15, 2002
	Listing of service activity, accounting of recoveries, and listing of volunteer hours (including hours, services, and donations provided to veterans homes) for FY 2001-02	VSO receiving grant	Same as above	January 31, 2003
	Most recent Internal Revenue Service Form 990	VSO receiving grant	Same as above	End of FY 2001-02
602	Annual report including the following information: member populations and bed space available, services and activities provided to members, financial information, current state nursing home licensure status, and information regarding Medicaid certification	Grand Rapids and D.J. Jacobetti Veterans Homes with DMVA and DMB	HAC and SAC Subcommittees on SP and MVA	February 1, 2003
703	Annual report including specified information on FY 2001-02 grants from the Michigan Veterans Trust Fund for emergency grant and veterans survivor tuition programs	DMVA	HAC and SAC Subcommittees on SP and MVA; State Budget Office	April 1, 2003
NATURAL RESOURCES - 64 expenditure line items				<i>Analyst: Kirk Lindquist</i>
205	Identify and justify exceptions to the state hiring freeze	DMB	HAC; SAC	Quarterly
207	Privatization plans	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	60 days before implementation
208	Reports placed on the Internet	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	Quarterly
210	Name, award criteria, amount, funding source, and recipients of grants and loans	DNR	HAC; SAC	January 1, 2003
212	Restricted fund balances, projected revenues, and expenditures	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	February 15, 2003
214	Waterways Commission annual report; list of proposed waterways and harbor development projects	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	January 16, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
215	Restricted fund allocation plan	DNR	HAC and SAC Subcommittees on NR and EQ	January 30, 2003
302	Wildlife and fish habitat improvement projects	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	June 15, 2003
602	Bovine tuberculosis control efforts	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	April 1, 2003, and September 30, 2003
604	Strategic plan to address Chronic Wasting Disease in wildlife populations	DNR	DMB; HAC and SAC Subcommittees on NR and EQ	September 30, 2003
803	State park construction projects and campground closures	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	April 1, 2003
901	Limiting factors affecting timber management	DNR	Legislature	Annually
1201	Schedule of rates, user fees, interagency agreements, and charges or assessments for standard services and information system support	DNR	DMB; HAC and SAC	October 1, 2002
1004	Unified surface and subsurface oil and gas ownership program progress report	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	March 1, 2002
1203	Federal mineral royalty pass-through funds grants list	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	No due date

SCHOOL AID - 31 expenditure line items			<i>Analysts: Mary Ann Cleary, Laurie Cummings</i>	
8	Pupil retention; determination of dropout rates	Local school district	DOE	Annually by December 1
	Pupil dropout rates	DOE	HAC; SAC; House and Senate Committees on Education; DMB	Annually by September 15
8a	K-3 average number of pupils	Local school district	DOE	Annually by November 1
8c	Broadband Survey	Intermediate school district	DMB	November 1, 2002
18	Annual pupil and financial audits	Local or intermediate school district	DOE	Annually by November 15
18a	Return of unexpended funds	Local or intermediate school district	DOE	Annually by November 1

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
19	PA 25 annual school improvement	Local school district	DOE	Annually by September 1
25	Enrollment of an expelled student	Local school district	DOE; Local school district	Pupil membership count day and supplemental count day
31a	At-risk pupil program compliance	Local school district	DOE	Annually by July 15
40	Michigan School Readiness Program	DOE	HAC and SAC Subcommittees on Education; DMB	Annually by November 15
68(6)	Guidelines for education advisory groups	DOE	Education agencies; local workforce development boards	No date specified
101	K-12 pupil counts	Local or intermediate school district	DOE	Bi-annually by November 15 and April 4
101(7)	Planned days and hours of instruction	Local district school board	DOE	Annually by April 15
102	Deficit district budget reduction plan	Deficit district	DOE	Annually by October 1
	Deficit districts report	DOE	HAC; SAC; DMB; Treasury; HFA; SFA	Annually by March 1
104a (13)	State assessment test	DOE	Legislature	Annually by July 1
107(3) (d) and (4)	Intent to operate or discontinue operations of an adult education program	Local school district or consortia	DOE	Annually by October 1
151	State taxable valuation by class	County treasurer	DOE	Annually by October 1
152	Determination of allocation of funds	Local and intermediate school district	DOE	Annually by November 1
158b	Amount of federal impact aid received	Local school district	DOE	Annually by November 1
167	Immunization of newly-enrolled school pupils	Local school district	Local public health department	Bi-annually by November 1 and February 1
	Immunization of newly-enrolled school pupils	Michigan Department of Public Health	DOE	Bi-annually by December 31 and March 31

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
STATE POLICE - 57 expenditure line items				<i>Analyst: Kyle I. Jen</i>
205(2)	Number of exceptions to hiring freeze approved during previous month and justification for exception	State Budget Director	Chairs of HAC and SAC	Last business day of each month
207	Complete project plan including criteria under which privatization initiative will be evaluated	DSP	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days before beginning effort to privatize
	Evaluation of privatization initiative	DSP	Appropriate HAC and SAC Subcommittees; HFA; SFA	Within 30 months
219	Department's activities related to casino gaming oversight (various types of information specified)	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	March 15, 2003; September 30, 2003
222	Status of department's plan to graduate 110 new troopers during FY 2002-03, including a plan outlining the additional funds necessary if insufficient funds exist to accomplish goal	DSP	HAC and SAC Subcommittees on SP and MVA	November 15, 2002
224	Closure or consolidation of any State Police posts	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	180 days before recommending to close/consolidate
301(4)	Amount of revenue collected from fees for Michigan Public Safety Communications System	DSP	HAC; SAC; HFA; SFA; State Budget Director	April 15, 2003; October 15, 2003
305	Departmental policies regarding access to and use of information from Law Enforcement Information Network (LEIN)	DSP	HAC; SAC	April 1, 2003
306	Illegal use of information from LEIN	Criminal Justice Information Systems Policy Council	Chairs of HAC and SAC	When applicable
307(2)	Any amendments to statute necessary to place probation information on LEIN	DSP	HAC and SAC Subcommittees on SP and MVA	December 1, 2002
401	Secondary Road Patrol and Training Fund revenue collections and projected grant allotments—including comparisons of revenue collections to grant distribution levels, current-year appropriation levels, and prior-year expenditure levels	DSP	HAC and SAC Subcommittees on SP and MVA	On a quarterly basis
702(1)	Copy of DSP's protocol for retaining and purging DNA analysis samples and records	DSP	Each police agency in Michigan	Unspecified
702(2)	Changes to DSP's DNA protocol	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	When applicable

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
901	Quality and adequacy of service under reorganization of Fire Marshal Division responsibilities	DSP (with input from six labor/professional organizations)	HAC and SAC Subcommittees on SP and MVA	May 15, 2003
1001(1)	Actions taken during a state of emergency and funds expended that are not reimbursable from federal money	State Director of Emergency Management	State Budget Director	When applicable
	Recommendations in regard to any possible need for a supplemental appropriation (due to state of emergency actions)	State Budget Director	Legislature	When applicable
1001(2)	Expenditures beyond Part 1 appropriations for Emergency Management under authority granted	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	Within 30 days
1201	Expenditures beyond Part 1 appropriation for Aviation Program under authority granted	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	Within 30 days
1401(1)	Number of school buses/vehicles inspected under statutory requirements, number of buses/vehicles passing and failing inspection, and estimated number of buses/vehicles not inspected	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	March 1, 2003
1402(2)	Allocation plan for funds appropriated for Motor Carrier Enforcement, including the allocation plan for any funds/FTEs appropriated above the FY 2002-03 executive recommendation	DSP	HAC and SAC Subcommittees on SP and MVA	November 15, 2002

TRANSPORTATION - 82 expenditure line items

Analyst: William E. Hamilton

205(2)	Notification of hiring freeze exceptions approved in the previous month as well as justification for the exceptions	State Budget Director	Chairs of HAC and SAC	30th of each month
207	Privatization plans, evaluation criteria, post-privatization evaluation	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	At least 90 days prior to privatization effort; evaluation within 30 months
208	Reports on Internet and Intranet	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Office	Quarterly
303	Amount of money received by local road authorities within legislators' districts	MDOT	Legislators	On request

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
306	Charges to transportation funds by state departments including list of services charged to transportation funds, appropriateness of those charges, and cost allocation methodologies used in determining level of funding	Auditor General	HFA; SFA; legislators upon request	March 1, 2003
307	Rolling five-year plan listings by county or by county road commission, all highway construction projects for the fiscal year and expected projects in ensuing fiscal years	MDOT	Legislature; HFA; SFA; State Budget Office	February 1, 2003
308	Activities to pursue contractor compliance with contract specifications for construction and maintenance of state highways and local roads and streets; requires road agencies to restrict contractors with unsatisfactory performance ratings from bidding through prequalification process	MDOT; County Road Commissions; cities and villages	HAC and SAC Subcommittees on Transportation	Not specified
310	Copies of the agenda and approved minutes of monthly State Transportation Commission meetings	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	In a timely manner
314	Activities of internal auditor for prior fiscal year including detail on how audit staff time was spent	MDOT Commission Auditor	Governor; Auditor General; HAC; SAC; HFA; SFA; MDOT Director	May 1, 2003
318	Progress report on Women's Business Enterprise (WBE) and Minorities' Business Enterprise (MBE) program	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	March 31, 2003
322	Bridge Inspectors - position report	MDOT	HAC and SAC Subcommittees on Transportation	February 15, 2003
328	Federal bridge funds - notification of funds available for critical bridge program	MDOT	Local road agencies	Preliminary-December 31, 2002; Final-February 3, 2003
349	Efforts to implement State Transportation Commission plan on noise abatement	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	October 1, 2002
352	All-season road network - identification of current network under state and county control, continuity gaps in network, and suggested improvements to connectivity of network	MDOT in conjunction with county road commissions	HAC and SAC Subcommittees on Transportation; House and Senate Committees on Transportation; HFA; SFA	October 1, 2004
355	Pavement demonstration project involving asphalt/scrap tire pavement design	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	March 1, 2003
401	Proposed distribution of federal funds	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Upon authorization of federal funds

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
504(4)	State agencies - amount of transportation funds contracted with MDOT; amount of funds expended; amount of funds unexpended and returned to the respective transportation fund	DSP; DMB; DEQ; DNR; Auditor General; State; Treasury; Departments of Civil Service and Attorney General	MDOT, State Budget Director; HFA; SFA; Legislative Auditor General	At the close of each fiscal year and before April 1
505(3)	Commemorative and specialty license plates - number and additional costs	State	MDOT; State Budget Director; Chairs of HAC and SAC Subcommittees on Transportation; HFA; SFA	Annually
507	Grants to other state departments - alternative funding methods	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
601	Status of efforts to develop performance and road construction warranties	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office; HFA; SFA	September 30, 2003
602	Manufactured pipe - test results	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Not specified
608	Status-program to construct log truck inspection stations	MDOT	Not specified	Not specified
612	Feasibility study - construction of northbound ramp at I-675 and Washington Avenue in Saginaw	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
613	Feasibility study - construction of full interchange between exits 212 and 215 on I-75 in Ogemaw County	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
615	Feasibility study - construction of full interchange on I-96 at Sternberg Road in Muskegon County	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
616	Traffic safety study - M-104 in Ottawa County	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
617	Feasibility study - construction of full interchange at the intersection of M-48 and I-75 in Chippewa County	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2003
703	Rail abandonment - notice requirement for abandonment of a rail line	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office	Upon notice from railroad company of intent to abandon line
704	High-speed rail program - report on efforts to develop program, funding, self-sustaining revenue sources, efforts to increase ridership	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	March 1, 2003

Section	Subject of Report	Reporting Entity	Entity(ies) Receiving Report	Due Date
706	Detroit/Wayne County Port Authority - complete operations assessment and financial disclosure statement	Detroit/Wayne County Port Authority	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Office	February 15, 2003
711(2)	Rail passenger (AMTRAK) services and ridership - five-year history; three-year plan to reduce subsidies	MDOT	HAC and SAC; HFA; SFA	January 1, 2003
711(5)	Rail passenger (AMTRAK) customer complaints	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Not specified
711(6)	Rail passenger (AMTRAK) direct and indirect operating costs	AMTRAK	MDOT	Prior to receiving any state funding
715	Comprehensive Transportation Fund (CTF) unreserved balance - estimate of balance; legislative transfer request	MDOT; HFA; SFA; DMB	HAC and SAC Subcommittees on Transportation; HFA; SFA	January 27, 2003; February 3, 2003
725	Detroit Area Regional Transportation Authority (DARTA) start-up costs	MDOT	HAC and SAC	Within 90 days of enactment of HB 5467 of the 91 st Legislature

Fourth Floor, North Tower, Anderson Building
124 North Capitol Avenue, Lansing, Michigan 48933
Mail to: P. O. Box 30014, Lansing, Michigan 48909-7514
Phone: 517-373-8080 • FAX: 517-373-5874
email: www.house.mi.gov/hfa



Mitchell E. Bean, Director
Bill Fairgrieve, Deputy Director

April 2003

COMMUNITY HEALTH	Bill Fairgrieve, Deputy Director
Medicaid	Bill Fairgrieve, Senior Analyst
Mental Health–Substance Abuse	Margaret Alston, Senior Analyst
Public Health–Aging	Susan Frey, Senior Analyst
EDUCATION AND HUMAN SERVICES	Hank Prince, Associate Director
Higher Education	Hank Prince, Senior Analyst
Career Development–Consumer and Industry Services–Michigan Strategic Fund	Steve Stauff, Senior Analyst
Community Colleges	Marilyn Peterson, Senior Analyst
Family Independence Agency: Administration–Grants–Staffing	Richard Child, Senior Analyst
Child and Family Services–Juvenile Justice	Erin Black, Senior Analyst
Education–School Aid	Mary Ann Cleary, Senior Analyst; Laurie Cummings, Senior Analyst
Transportation	William E. Hamilton, Senior Analyst
GENERAL GOVERNMENT	Al Valenzio, Associate Director
Capital Outlay–Retirement–Supplementals	Al Valenzio, Senior Analyst
Attorney General–Auditor General–Civil Rights–Civil Service–Executive Office–Information Technology–Legislature– Lottery–Management and Budget–State–Treasury	Robin Risko, Senior Analyst
History, Arts, and Libraries	Steve Stauff, Senior Analyst
Corrections–Bill Analysis System	Marilyn Peterson, Senior Analyst
Agriculture–Clean Michigan Initiative–Environmental Quality–Federal Funds Monitoring–Natural Resources– Natural Resources Trust Fund	Kirk Lindquist, Senior Analyst
Judiciary–Military and Veterans Affairs–State Police–Legislative Transfers	Kyle I. Jen, Senior Analyst
FISCAL OVERSIGHT, AUDIT, AND LITIGATION	William E. Hamilton, Senior Analyst
ECONOMIC AND REVENUE FORECAST–TAX ANALYSIS	Rebecca Ross, Senior Economist Jim Stansell, Economist
SUPPORT STAFF	
Office Manager	Sharon Risko, Administrative Assistant
Publications and Data	Jeanne Dee, Administrative Assistant
Community Health–Corrections–Family Independence Agency–HFA Library	Tumai Burris, Budget Assistant
Career Development–Community Colleges–Consumer and Industry Services–Education–Higher Education–Michigan Strategic Fund– School Aid–Transportation–HFA Internet	Barbara Graves, Budget Assistant
Agriculture–Capital Outlay–Environmental Quality–General Government–History, Arts, and Libraries–Judiciary–Military and Veterans Affairs– Natural Resources–Retirement–Revenue and Tax Analysis–State Police–Supplementals–Transfers–Bill Analysis	Julie Stapelman, Budget Assistant
Facilities Coordinator	Ericah Caughey, Receptionist



Additional copies of this report can be printed from our website at www.house.mi.gov/hfa

House Fiscal Agency
P.O. Box 30014
Lansing, MI 48909-7514
(517) 373-8080
FAX (517) 373-5874