



**REPORTS
REQUIRED
BY BOILERPLATE**

**Fiscal Year 2008-09
Appropriation Acts**



**Mitchell E. Bean, Director
November 2008**

FOREWORD

This publication lists reports required by boilerplate in FY 2008-09 appropriation acts. Reports are listed by appropriation act; each report entry includes information about the purpose of the required report, reporting and receiving entities, and the report's due date(s). The number of expenditure line items for each appropriation act and names of the respective fiscal analysts are also shown.

Information in this report was compiled by House Fiscal Agency analysts and Budget Assistants. Jeanne Dee, Administrative Assistant, prepared the report for publication.

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SUMMARY
Reports Required by Boilerplate in FY 2008-09 Appropriation Acts

| <u>DEPARTMENT</u> | <u>2008 PUBLIC ACT</u> | <u>REPORTS REQUIRED</u> | <u>EXPENDITURE LINE ITEMS</u> |
|-------------------------------|---|-----------------------------|-----------------------------------|
| Agriculture | 253 | 20 | 48 |
| Capital Outlay | Budget incomplete at time of this report. | | |
| Community Colleges | 255 | 16 | 30 |
| Community Health | 246 | 74 | 171 |
| Corrections | 245 | 56 | 90 |
| Education | 212 | 9 | 28 |
| Environmental Quality | 247 | 16 | 70 |
| General Government | 261 | 65 | 159 |
| Higher Education | 213 | 24 | 34 |
| History, Arts, and Libraries | 254 | 14 | 25 |
| Human Services | 248 | 73 | 108 |
| Judiciary | 250 | 8 | 31 |
| Labor and Economic Growth | 251 | 29 | 76 |
| Military and Veterans Affairs | 214 | 17 | 41 |
| Natural Resources | 252 | 16 | 50 |
| School Aid | 268 | 53 | 55 |
| State Police | 249 | 25 | 60 |
| Transportation | 275 | 32 | 87 |

ACRONYMS/ABBREVIATIONS

| | | | |
|--------------------|--|-----------------|---|
| Agriculture | Department of Agriculture | DMVA/MVA | Department of Military and Veterans Affairs |
| CC | Community Colleges | DNR/NR | Department of Natural Resources |
| DCH/CH | Department of Community Health | DSP/SP | Department of State Police |
| DOC | Department of Corrections | JCAR | Joint Committee on Administrative Rules |
| DOE | Department of Education | JCOS | Joint Capital Outlay Subcommittee |
| DEQ/EQ | Department of Environmental Quality | MDOT | Michigan Department of Transportation |
| HAL | History, Arts, and Libraries | MEDC | Michigan Economic Development Corporation |
| DHS | Department of Human Services | MSHDA | Michigan State Housing Development Authority |
| DIT | Department of Information Technology | MSF | Michigan Strategic Fund |
| DLEG | Department of Labor and Economic Growth | OFIR | Office of Financial and Insurance Regulation |
| DMB | Department of Management and Budget | | |

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|------------|---------------------------------------|------------|--|
| HAC | House Appropriations Committee | SAC | Senate Appropriations Committee |
| HFA | House Fiscal Agency | SFA | Senate Fiscal Agency |
| HPO | House Policy Office | SPO | Senate Policy Office |
| HSC | House Standing Committee | SSC | Senate Standing Committee |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|--|---|-------------------------|--|--|
| AGRICULTURE – 48 expenditure line items | | | | <i>Analyst: William E. Hamilton</i> |
| 205(2) | Exceptions made to hiring freeze imposed on state classified service | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 212(1) | Orders of indemnification for destroyed animals pursuant to the Animal Industry Act of 1987 | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | Prior to indemnification |
| 214 | Grants made to local government agencies, institutions of higher education, or nonprofit organizations to enhance agricultural industries in Michigan | Agriculture | HAC and SAC Subcommittees on Agriculture | At least 10 days prior to issuing a grant |
| 223(2) | Any exceptions to out-of-state travel | State Budget Director | HAC and SAC | Monthly |
| 223(3) | Out-of-state travel report | Agriculture | HAC; SAC; HFA; SFA; State Budget Director | Annually on January 1 |
| 227 | Report on potential return on investment for each Department program | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | April 1, 2009 |
| 229(1) | Policy changes made to implement public act affecting Department that took effect during prior calendar year | Agriculture | HAC and SAC Subcommittees on Agriculture; JCAR; HFA; SFA | April 1, 2009 |
| 232 | Progress made toward increased efficiencies in departmental programs | Director of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | March 31 and September 30, 2009 |
| 302(2) | Testing and inspection fees; notification of proposed increases | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | 30 days prior to effective date of proposed increase |
| 302(3) | Testing and inspection fee revenue report | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | Annually on February 1 |
| 304(2) | Results of complaint-based and random-based inspections | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | January 1, 2009, and every six months thereafter |
| 401(1) | Local health department conformance with state restaurant licensing standards | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | April 1, 2009 |
| 402 | Significant food-borne outbreaks and emergencies, including enforcement actions, related to food safety during FY 2007-08 | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | April 1, 2009 |
| 457 | Department's progress toward meeting USDA requirements | Agriculture | HSC and SSC on Agriculture; HAC and SAC Subcommittees on Agriculture; HFA; SFA | October 15, 2008, and quarterly thereafter |
| 706 | Agriculture development and export market development activities | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | April 1, 2009 |

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|----------------|--|-------------------------------|---|---|
| 709(1) | Activities of grape and wine industry council | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | April 1, 2009 |
| 801 | Revenue collected from simulcast wagering by each licensed track | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | Within 60 days of fiscal quarter closings |
| 805 | Planned reductions in appropriation/allocation/expenditure from the agriculture equine industry development fund | Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | November 1, 2008, and April 1, 2009 |
| 903 | Audit report on pari-mutuel tracks and horsemen's organizations | Office of Racing Commissioner | HSC and SSC on Agriculture; HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director | February 18, 2009 |

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| COMMUNITY COLLEGES – 30 expenditure line items |
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| <i>Analysts: Benjamin Gielczyk and Kyle I. Jen</i> |
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|--------|--|---|---|---|
| 211(1) | Activities classification structure data submission | Community colleges | DLEG | November 1, 2008 |
| 224 | Results of legislative summit on strategy for meeting employment needs of state | Community colleges | HAC and SAC Subcommittees on Community Colleges | None specified |
| 246 | Results of workgroup formed to address and resolve nursing shortage in the state | Community colleges; state universities; health care community | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; DMB | December 31, 2008 |
| 401(7) | Summary of all accomplishments under, expenditures for, and compliance with at-risk student program, including number of at-risk students served | Community colleges | DLEG | Not later than 90 days after end of state's fiscal year |
| 501 | Community College Activity Classification Structure data book | DLEG | Community colleges | March 1, 2009 |
| 502(2) | College plans to comply with performance audit report recommendations | Audited community colleges | HAC; SAC; HFA; SFA; DLEG; Auditor General; State Budget Director | 60 days after release of audit reports |
| 505 | Audited financial statements of colleges and auditor's management letter | Community colleges | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; DLEG; Auditor General; State Budget Director | November 15, 2008 |
| 506(1) | Number of North American Indian students enrolled and number of Indian tuition waivers granted | Community colleges | DLEG | November 1, 2008 |
| 506(3) | Compiled information regarding number of North American Indian students enrolled and number of Indian tuition waivers granted | DLEG | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | January 7, 2009 |
| 507 | Aggregate academic status of students | Community colleges | Michigan high schools | Upon request |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|---|--|---|
| 508(1) | Tuition/mandatory fee rates paid by full-time, in- and out-of-district students and annual cost of attendance based on 30 credit hours; revisions to tuition/fee charges | Community colleges | HFA; SFA; DLEG; State Budget Director | August 31, 2008; within 15 days of adopting revisions |
| 509(1) | Number and type of degrees and certificates awarded | Community colleges | DLEG | November 15, 2008 |
| 509(2) | Compiled information regarding number and type of degrees and certificates awarded | DLEG | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | January 7, 2009 |
| 510 | Crime awareness and campus security | Institutions subject to federal Campus Security Act | School districts, parents, students | None specified |
| 511(1) | Copy of new state plan to be submitted to U.S. Department of Education (USDOE) | DLEG | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | 30 days before submission to USDOE |
| 513 | Community college tax revenue losses due to tax increment financing authorities and tax abatements | Treasury | HAC and SAC Subcommittees on Community Colleges; DLEG; DMB | March 1, 2009 |

COMMUNITY HEALTH – 171 expenditure line items

Analysts: Margaret Alston, Susan Frey, and Steve Stauff

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| 205(2) | Number of and reasons for exceptions to hiring freeze approved for full-time state classified civil service employees during previous quarter | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 211(2) | Balance of each of the restricted funds administered by DCH | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | September 30, 2009 |
| 212(2) (3)(4) | FY 2008-09 appropriation fund sources by line item; amount/source of funds to support FY 2009-10 executive budget; revenue source detail for consolidated revenue line item detail | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | On/before February 1, 2009; on FY 2009-10 executive budget release; on request to DCH |
| 213 | Detailed spending plan by line item; description of allocations or bid processes; eligibility criteria for program participation and maximum benefit levels where applicable; outcome measures for evaluating programs receiving tobacco tax funds and healthy Michigan funds | Recipient of tobacco tax funds and healthy Michigan funds from Part 1 | HAC; SAC; HFA; SFA; State Budget Director | April 1, 2009 |
| 215 | Each policy change made to implement a public act affecting DCH that took effect during the preceding calendar year | DCH | HAC and SAC Subcommittees on CH; JCAR; HFA; SFA | No later than April 1, 2009 |
| 216(3) | Reimbursements/refunds/adjustments/settlements from prior years | DCH | HAC and SAC Subcommittees on CH | March 15, 2009 |

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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|--|--|--|
| 219(1) | Projects carried out by Michigan Public Health Institute which are funded by Part 1 appropriations | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | On/before November 1, 2008; May 1, 2009 |
| 219(2) | Copies of all reports, studies, and publications produced by the Michigan Public Health Institute with Part 1 appropriated funds | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | On/before September 30, 2009 |
| 264(1) (2) | Submission of a Medicaid waiver or Medicaid state plan amendment; status of discussions with federal agencies on potential or future Medicaid waiver applications | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | On submission of waiver to Centers for Medicare/Medicaid Services; written/verbal quarterly |
| 266(2) (3) | Exceptions granted for out-of state travel; list of out-of-state travel by classified and unclassified employees | State Budget Director; DCH | Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director | Monthly; no later than January 1, 2009 |
| 270 | Total amount recovered from legal actions; programs or services for which the monies were expended; details on disposition of recovered funds; description of facts in legal actions | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office | Within 30 days after receipt of Attorney General notice of legal action in which expenses were recovered |
| 271(4) | Progress of mental health services intervention pilot project | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | No later than May 1, 2009 |
| 272(3) | Efforts to implement results of study of policies/methodologies that encourage administrative efficiencies for local public health departments, Community Mental Health Service Programs (CMHSPs), substance abuse coordinating agencies, and area agencies on aging | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 282(2) | Written draft of proposed definitions, standards, and instructions for reporting administrative costs by substance abuse coordinating agencies, Salvation Army Harbor Light program and subcontractors; and area agencies on aging and local providers and subcontractors | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | May 15, 2009 |
| 285(2) | Results of cost study to expand DCH prescription drug website | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | May 1, 2009 |
| 402(2) (3) | New contracts/amendments to contracts with CMHSPs or prepaid inpatient health plans (PIHPs) that affect enacted rates/expenditures | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | Immediately when the situation described occurs |
| 403(3) | Services and programs provided, client base, and expenditures for multicultural service providers | Independent organizations receiving funds for multicultural services | HAC and SAC Subcommittees on CH; HFA; SFA | Annually |

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| 404(1) (2) | Expenditures and services data on CMHSPs or PIHPs; lapses/ carryforwards for CMHSPs or PIHPs for FY 2007-08; CMH Medicaid managed care program information; performance indicator information required to be submitted to DCH in contracts with CMHSPs or PIHPs; estimated number of direct care workers | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | No later than May 31, 2009 |
| 405(3) | Expenditure of wage pass-through funds for mental health direct care workers | CMHSP; PIHP | DCH | Nonr specified |
| 407(3) | Feasibility study on a payment methodology that increases allotments to coordinating agencies that are also CMH providers | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | April 1, 2009 |
| 408(1) | Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 2007-08 | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office | April 15, 2009 |
| 418 | Amount of funding paid to CMHSPs or PIHPs to support Medicaid managed mental health care program in the preceding month; per capita rate paid for and number of cases in each eligibility group for each CMHSP or PIHP; year-to-date summary of eligibles/ expenditures for Medicaid Managed Mental Health Care Program | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | On/before the 10th of each month |
| 423(2) | Work group findings on source and expenditure of all public and private funds and delivery of substance abuse services and programs | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | May 31, 2009 |
| 442(4) | Summary of eligible expenditures for Medicaid Adult Benefits Waiver Program by CMHSPs | DCH | HAC and SAC Subcommittees on CH | Quarterly |
| 458 | Updated plan to implement Michigan Mental Health Commission recommendations; cost-benefit analysis on establishing secure residential facilities of fewer than 17 beds for adults with serious mental illness, including facilities' potential impact on state's need for adult mental health facilities; and cost-benefit analysis on establishing specialized mental health court program that diverts adults with serious mental illness | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 15, 2009 |
| 460(2) | Progress report on implementation of uniform definitions, standards, and instructions on reporting administrative costs by PIHPs, CMHSPs, and contracted organized provider systems paid or reimbursed from funds appropriated for PIHPs and CMHSPs | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | July 1, 2009 |
| 462 | Funding equity plan for CMHSPs that receive funds appropriated in CMH Non-Medicaid Services line based on proxy measures of need and recognition of varying expenditure needs of CMHSPs and the feasibility of implementing the funding equity plan | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | March 1, 2009 |

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| 470(2) | Impact and effectiveness of integration of mental health and substance abuse services | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office | May 1, 2009 |
| 480 | Number and reimbursement cost of atypical antipsychotic prescriptions by each PIHP for Medicaid beneficiaries | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | March 30, 2009 |
| 604 | Number of days of care purchased from state hospitals, centers, and private hospitals by CMHSPs or PIHPs; number/type of CMHSPs' or PIHPs' alternative placements to state hospitals/centers other than private hospitals; CMHSPs' or PIHPs' waiting lists for placements in state hospitals/centers | CMHSPs; PIHPs; DCH | HAC and SAC Subcommittees on CH; HFA; SFA; DCH; State Budget Director | Annually |
| 605(3) | Closure plans for state hospitals, centers, or agencies | DCH | HAC and SAC Subcommittees on CH | 4 months after certification of a closure |
| 608 | Evaluation of privatization of food and custodial services at state hospitals and centers | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | May 1, 2009 |
| 650 | Annual public health consumption advisory for sportfish | DCH | Clients of Women, Infants, and Children Supplemental Nutrition Program; and post on Internet for the public | None specified |
| 651 | Activities and measurable progress of DCH to improve health status of Michigan citizens pursuant to the goals and objectives of "Healthy Michigan 2010" report | DCH | HFA; SFA; State Budget Director | April 30, 2009 |
| 708 | Total patient care hours provided and percentage of pool staff used by nursing facilities | Nursing facilities | DCH; public | Quarterly |
| 711 | Customized lists of nonconfidential information in DCH possession, such as names and addresses of licensees | DCH | Interested entities | None specified |
| 714 | Timeliness of nursing facility complaint investigations; number of complaints annually substantiated | DCH | Legislature | None specified |
| 718 | Study on frequently-cited complaint deficiencies for nursing homes during the prior three fiscal years | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | May 1, 2009 |
| 725 | Rural health improvement projects | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 804 | Progress and outcomes of data sharing with DOC regarding prisoners released who are HIV positive or positive for the Hepatitis C antibody | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 851 | Expenditures, revenue, allocation schedule, program elements, activities and accomplishments of the lead abatement program | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | Annually |

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|----------------|---|----------------------------------|--|---|
| 904(4) | Planned allocation of funds appropriated for local public health operations | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 1101 | Basis for reallocation of projected underexpended funds to other local agencies for family planning, prenatal care outreach, or Women, Infants, and Children Nutrition program | DCH | Not specified | Upon occurrence of situation described |
| 1104(1) | Funding allocations for local maternal and child health services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs; prior year data on number of clients served and funds expended by client group; and urban and rural breakdown of expenditures | DCH | HFA; SFA; State Budget Director | April 1, 2009 |
| 1109(2) | Prior fiscal year data for the dental programs line item on number of patients treated, number of procedures performed, and approximate total market value of procedures performed | DCH | HAC or SAC Subcommittees on CH; or HSC or SSC on Health Policy | Not later than December 1, 2008; upon request |
| 1116 | Recommendations for policy and funding of a statewide coordinated regional perinatal system in Michigan, including best practices and expected potential impact on infant mortality | Stakeholders convened by DCH | HAC and SAC Subcommittees on CH; HSC and SSC on Health Policy; HFA; SFA; State Budget Director | April 1, 2009 |
| 1129 | Data by county of number of children with elevated blood lead levels, blood lead level, and source of reported information | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | Annually |
| 1133 | Infant mortality rate data | DCH | All local public health departments | 72 hours or more prior to releasing data to public |
| 1201 | Children's special health care services reimbursement policy exceptions | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | None specified |
| 1403 | Home-delivered meals waiting lists | Each area agency on aging region | Office of Services to the Aging in DCH | None specified |
| 1417 | Total state allocations to each area agency on aging, and expenditures of state and local funds by each area agency on aging | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | March 30, 2009 |
| 1502 | Details of process used to determine which insurers will be selected to participate in the Michigan First Healthcare Plan | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | On approval of federal waiver allowing Michigan First Healthcare Plan |
| 1503 | Copy of federally-approved Michigan First Healthcare Plan or similar proposal | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | 60 days prior to implementation |
| 1605(2) | Proposed revisions to the protected income level for Medicaid coverage related to the public assistance standard | DCH | HAC and SAC Subcommittees on CH; State Budget Director | 90 days prior to implementation |

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|----------------|--|-------------------------|--|---|
| 1657(5) | How payment policies in the current Medicaid program create financial incentives for health facilities to admit recipients from the emergency room | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | September 30, 2009 |
| 1662(3) | Medicaid HMO health employer data and information set, and the annual external quality review | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | Within 30 days of DCH's receipt from contractors |
| 1686(1) | Progress of four Medicaid long-term care single point of entry services pilot projects; final plan for single point of entry program expansion | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | Progress report—April 30, 2009; final plan—60 days prior to program expansion |
| 1686(2) | Cost of single point of entry program and each single point of entry; total Medicaid funds saved by single point of entry; number of cases involving transfer from hospital settings; and average length of time for placement of those cases in long-term care settings | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | September 30, 2009 |
| 1689(2) | Existing and future allocations for home and community-based waiver services program by regions; associated expenditures; net cost savings from moving persons out of nursing homes; the number of individuals transitioned from nursing homes; the number on waiting lists by region; amount of funds transferred during the fiscal quarter; number of Medicaid individuals served; and the number of days of care in MIChoice and in nursing homes | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | Within 60 days of the end of each fiscal quarter |
| 1689(3) | Progress on the implementation of a system to collect and analyze information regarding individuals on the home- and community-based services waiver waiting list to identify the community supports they receive, including but not limited to adult home help, food stamps, and housing assistance services, and to determine the extent to which these community supports help individuals remain in their home and avoid entry into a nursing home | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | June 1, 2009 |
| 1690(1) | Preceding year MIChoice program quality assurance indicator data, quality improvement plans, and critical incident and resolution data | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 1690(2) | Preceding year adult home help program quality assurance indicator data, quality improvement plans, and critical incident/resolution data | DCH | HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | April 1, 2009 |
| 1695(2) | Progress on the evaluation of the impact of implementing a case mix reimbursement system for nursing facilities | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | August 1, 2009 |
| 1710 | Proposed changes to MIChoice home and community-based services waiver program screening process | DCH | HAC and SAC Subcommittees on CH | 30 days prior to implementation of changes |

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|----------------|---|--|---|---|
| 1717(2) | Distribution of hospital disproportionate share payments to eligible DCH hospitals | | HAC and SAC Subcommittees on CH; HFA; SFA | September 30, 2009 |
| 1721 | Review of Medicaid eligibility pertaining to funds prepaid to nursing homes and later returned to individuals becoming Medicaid eligible | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | May 15, 2009 |
| 1764 | Copy of annual certification and federal approval of rates paid to Medicaid health plans as being actuarially sound in accordance with federal requirements | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | Annually; immediately upon rate certification |
| 1767 | Evaluate impact of change in how Medicaid pays pharmacists for prescriptions from average wholesale to average manufacturer price | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | March 1, 2009 |
| 1774 | Expenditures, estimated general fund savings, and number of people receiving services supported by Money Follows the Person revenue | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | March 1, 2009 |
| 1775 | Study the feasibility of using managed care to deliver Medicaid long-term care services | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | June 1, 2009 |
| 1789 | Recommendations as to whether to maintain the current nursing home occupancy ceiling at 85% or to lower it | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | April 1, 2009 |
| 1791(3) | Identification of specific procedure codes and amounts for each code resulting from the increase in Medicaid reimbursement rates for primary care and well child visits | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | October 1, 2008 |
| 1796 | Strategies that promote the ability to share medical records | Health Information Technology Commission | None specified | July 1, 2009 |
| 1807(2) | Workgroup findings regarding the feasibility of establishing a Medicaid payment mechanism for the reimbursement of mental health services by primary care physicians | DCH | HAC and SAC Subcommittees on CH; HFA; SFA | April 1, 2009 |

CORRECTIONS – 90 expenditure line items

Analyst: Marilyn Peterson

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|-----|--|-----------------------|--|---|
| 205 | Exceptions to hiring freeze | State Budget Director | HAC; SAC | Quarterly |
| 207 | Project plan for any effort to privatize | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | 120 days before beginning effort to privatize |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|--|---|
| 207a | Preprivatization cost-benefit analysis | DOC | HAC; SAC | Before privatizing services provided by state employees |
| 213 | Information on non-GF/GP sources of revenue | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | February 15, 2009 |
| 216(2) | Out-of-state travel | None specified | HAC; SAC | Monthly |
| 216(3) | Out-of-state travel for previous fiscal year | DOC | HAC; SAC; HFA; SFA; State Budget Director | January 1, 2009 |
| 221 | Policy changes made to implement public acts | DOC | HAC and SAC Subcommittees on Corrections; JCAR; HFA; SFA | April 1, 2009 |
| 224 | Trial court judgments of \$1.0 million or more against DOC | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 228 | Prison store workgroup recommendations | Workgroup members | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | October 1, 2008 |
| 229 | Business office workgroup recommendations | Workgroup members | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | October 1, 2008 |
| 230 | Study on mental illness and addiction among county jail inmates | DOC | HAC and SAC Subcommittees on Corrections and Community Health; HFA; SFA; State Budget Director | June 30, 2009 |
| 301 | Revenue from fees charged to access archived offender information | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 302 | Mental health study, recommendations, and response | DOC | HAC and SAC Subcommittees on Corrections and DCH; DCH; HFA; SFA; State Budget Director | 30 days after receipt of completed study |
| 303 | Status of plan to implement secure Internet-based database systems that can communicate with other justice system databases | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 304 | Employee suggestions for cost savings | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 401 | 3-year and 5-year prison population projections | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | February 1, 2009 |
| 403(1) | Re-entry program projects: allocations, objectives, additional information, progress reports | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|-------------------------|--|-----------------------------------|
| 403(2) | Status and recidivism levels of re-entry program participants | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 403(3) | Recidivism comparison between re-entry program participants and non-participants and between re-entry pilot sites | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | September 30, 2009 |
| 403(6) | Re-entry participants with positive substance abuse tests, sanctions | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Monthly |
| 403(6) | Changes to trends in substance abuse test results and sanctions for Michigan Prisoner ReEntry Initiative parolee participants | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Immediately |
| 403(7) | Re-entry participants with mental illness, community referrals | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | December 1, 2008, and May 1, 2009 |
| 403(8) | Transition accountability plans | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 405(2) | Allocation and expenditure of substance abuse treatment funds | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 405(3) | Substance abuse treatment and testing program objectives and results | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 406 | Uniform standards for re-entry pilot sites | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | March 1, 2009 |
| 407(1) | Annual statistical reports | DOC | To be placed on internet | Various |
| 412 | Details to be included in Office of Community Corrections' March biannual report | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | March 1, 2009 (set by MCL 791.41) |
| 417 | Objectives, expenditures, results for county jail reimbursement program, felony drunk driver jail reduction/community treatment program, alternatives to prison jail/treatment programs, and any new initiatives to control prison population growth | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 418 | Process by which prisoners can obtain their birth certificates | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 419(1) | Prison capacity and census reports | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Weekly |
| 419(2) | Offender population data; offender movement data | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Monthly |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|--|--|
| 420 | Status of departmental response(s) to various performance audits | DOC | HAC and SAC Subcommittees on Corrections; House and Senate Judiciary Committees; HFA; SFA; State Budget Director | Within 30 days of each audit's release date |
| 423 | Pilot project for female technical violators of parole | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | May 1, 2009 |
| 601 | Caseload audit of field agents | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | February 15, 2009 |
| 607 | Field supervisors' workloads | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | March 1, 2009 |
| 608 | Use of global positioning system (GPS) tether | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 609 | Kiosk reporting stations | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 611 | Specified data in individual annual reports for community re-entry, electronic tether, and special alternative incarceration programs | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 612 | Data on parole and probation violators sent to prison | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Monthly |
| 802(1)(a) | Prisoner health care expenditures and promptness of treatment | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 802(1)(b) | Progress reports on requests for proposals and requests for information pertaining to prisoner health care | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Regularly until applicable contract is approved |
| 804(1) | Prisoner health care utilization | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 804(2) | Off-site medical care | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 806 | HIV and Hepatitis C tests and results | DOC | HAC and SAC Subcommittees on Corrections; HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director | March 1, 2009 |
| 809 | DOC-DCH data-sharing efforts regarding HIV and Hepatitis C, offender referrals and treatment for HIV and Hepatitis C | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 811 | Bureau of Health Care Services quality assurance report | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | One week after completion, but not later than September 30, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|---|--------------------|
| 812 | Utilization of Medicaid benefits for prisoners | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Regularly |
| 901 | Impact of converting all facilities to tobacco-free status | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | September 30, 2009 |
| 905 | Expenditures from Inmate Housing Fund | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 907 | Information relevant to an assessment of academic and vocational programs | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Monthly |
| 908(1) | Percentage of intake with high school diplomas or general education completion (GED) certificates | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | February 1, 2009 |
| 908(2) | Efficacy of DOC-provided prison GED and vocational education programs in reducing offender recidivism rates | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | February 1, 2009 |
| 909 | Certification rates among prisoners enrolled in GED programs; plan to improve certification rates | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | January 31, 2009 |
| 911 | Monthly number of critical incidents during calendar year 2008 by type, severity, and facility | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | February 1, 2009 |
| 912 | Institutional staffing ratios | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2009 |
| 923 | Feasibility of local school districts providing education programming to targeted prisoners | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | June 1, 2009 |
| 925 | Prisoners with mental illness or developmental disorder in administrative segregation | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | March 1, 2009 |

EDUCATION – 28 expenditure line items

Analysts: Mary Ann Cleary and Bethany Wicksall

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|--------|---|-----------------------|---|------------------------------------|
| 206 | Electronic copies of state board of education agenda and all supporting documents | DOE | HFA; SFA; State Budget Director | Concurrent with Board notification |
| 213(2) | Number of exceptions to hiring freeze | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 214(2) | Exceptions to travel policy | State Budget Director | HAC; SAC | Monthly |
| 214(3) | Out-of-state travel report | DOE | HAC; SAC; HFA; SFA; State Budget Director | January 1 of each year |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|---|------------------------------------|
| 222(1) | Specific policy change made to implement a public act affecting the Department that took effect during the prior calendar year | DOE | HAC and SAC Subcommittees on DOE; JCAR; HFA; SFA | April 1, 2009 |
| 301(3) | Previous quarter's expenses by fund source for members of state board of education related to their responsibilities | State board executive | HFA; SFA; State Budget Director; the public | Quarterly |
| 503 | Number of teachers certified, classroom time, and comparison of evaluations between participants of alternative certification programs and teachers with traditional teacher certifications | DOE | HAC; SAC; HFA; SFA; State Budget Director | March 1, 2009 |
| 901 | Notification of receipt of grant, funding source, purpose, and amount | DOE | Chairs of HAC and SAC Subcommittees on Education; HFA; SFA; State Budget Office | Within 10 days of receipt of grant |
| 950 | Report on feasibility of removing barriers to operation of cyber schools | DOE | HAC and SAC Subcommittees on DOE and K-12 | December 31, 2008 |

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| ENVIRONMENTAL QUALITY – 70 expenditure line items |
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| Analyst: Kirk Lindquist |
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| 205 | Identify and justify exceptions to state hiring freeze | DMB | HAC; SAC | Quarterly |
| 206 | Boilerplate reports placed on the Internet | DEQ | HAC and SAC Subcommittees on NR and EQ; HFA; SFA | As required |
| 208 | Restricted fund balances, projected revenue, and expenditures | DEQ | HAC and SAC Subcommittees on NR and EQ; DMB | February 15, 2009 |
| 209 | Name, award criteria, fund source, and recipients of grants/loans | DEQ | HAC; SAC | January 1, 2009 |
| 210 | Status of environmental cleanup/redevelopment, storage tanks, emergency actions, revitalization projects, contaminated lake/river sediment cleanup projects | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA; DMB | March 31, 2009 |
| 215 | Out-of-state travel report | DEQ | HAC; SAC; HFA; SFA; State Budget Director | January 1, 2009 |
| 219 | Administrative unit cost allocation plan (restricted funds) | DEQ | HAC and SAC Subcommittees on EQ | October 31, 2008 |
| 221 | Civil/criminal fine report | DEQ | HAC; SAC; HFA; SFA | December 31, 2008 |
| 223 | Economic impact of policy changes or rules on small businesses | DEQ | HAC and SAC Subcommittees on EQ; JCAR; HFA; SFA | April 1, 2009 |
| 227 | Plan to replace obsolete computer and database systems | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director | April 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|--|--------------------|
| 230 | Permit status for Muskrat Lake water level control structures | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director | February 1, 2009 |
| 402 | Great Lakes water quality bond report | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director | July 1, 2009 |
| 702 | Peer-reviewed risk assessment | DEQ | HAC and SAC Subcommittees on EQ | January 1, 2009 |
| 705 | Advisory workgroup on administrative rules and operational memoranda | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director | December 31, 2008 |
| 901 | National pollution discharge elimination system non-stormwater program expenditures | DEQ | HAC and SAC Subcommittees on EQ; HFA; SFA | February 1, 2009 |
| 1103 | Real time water quality monitoring plan implementation and project status | DEQ | HAC and SAC Subcommittees on EQ; HSC and SSC on NR and EQ; HFA; SFA; State Budget Director | September 30, 2009 |

GENERAL GOVERNMENT – 159 expenditure line items

Analyst: Viola Bay Wild

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|--------|---|----------------------------|---|---|
| 201(3) | Actual payments to local units of government and state spending from state sources if actual amounts differ from estimates | State Budget Director | HAC; SAC | Within 30 days after fiscal year final book closing |
| 205(2) | Exceptions to the hiring freeze approved during the previous quarter; justification for the exceptions | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 216(2) | Exceptions granted to out-of-state travel prohibitions | State Budget Director | HAC; SAC | Monthly |
| 216(3) | List of travel outside the state by state employees that was funded with Department appropriations | All state departments | HAC; SAC; HFA; SFA; State Budget Director | January 1 |
| 221(1) | Specific policy change made to implement a public act affecting the Department that took affect during prior calendar year | All state departments | HAC and SAC Subcommittees on General Government; JCAR; HFA; SFA | No later than April 1, 2009 |
| 402(2) | Local/private funds received/expended on training on equal employment opportunity law and procedures, civil rights related information material and material available under freedom of information request, mediation processes, workshops, seminars/ ecognition award programs and copy/subpoena/witness fees | Department of Civil Rights | HAC; SAC; HFA; SFA; State Budget Director | Annually |
| 573(4) | Revenue from selling paid advertising; number of transactions | DIT | HAC; SAC; HFA; SFA | April 1 |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|---|--|
| 574 | Funding sources/expenditures to provide information and technical services, publications, maps, and other products to other state departments, local units of government, and other organizations | DIT | HAC and SAC Subcommittees on General Government | December 1 |
| 577(4) | Revenue collected/expended to support/maintain Michigan Public Safety Communications System for immediately preceding six months | DIT | HAC; SAC; HFA; SFA; State Budget Director | April 15; October 15 |
| 578 | Total appropriated for information technology (IT) services and projects by funding source; expenditures from funds received | DIT | HAC and SAC Subcommittees on General Government; HFA; SFA | March 1 |
| 579 | Recommendations on life-cycle of IT hardware and software | DIT | HAC and SAC Subcommittees on General Government; HFA; SFA | March 1 |
| 582 | Improvements made to Michigan.gov websites | DIT | HAC; SAC; HFA; SFA | December 1 |
| 583 | Change orders and follow-on contracts greater than \$25,000 and the amount of each change order or contract extension contract | DIT | HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director | December 31 |
| 584 | Identify information/referral services for state government: 1-800 help lines, community resource databases, and public information outreach; summarize each department's use of 2-1-1; identify efficiencies/savings/improved service from shared use of 2-1-1 | DIT | HAC; SAC | July 1 |
| 585 | Total expended for Child Support Enforcement System; include amount paid to federal government for penalties | DIT | HSC and SSC on Government Operations; HAC and SAC Subcommittees on General Government; HFA; SFA | January 1 |
| 621(3) | Number of contracts with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities | Auditor General | HAC and SAC Subcommittees on General Government; State Budget Director | November 1 |
| 710 | Revisions that increase/decrease (by over \$500,000) current software development, hardware acquisition, or quality assurance IT contracts | DMB | Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government | 14 days prior to DMB finalizing revisions |
| 715(4) | Project plan on vehicles assigned to/used by state departments; efforts to reduce expenditures; size of fleet; miles driven; fuel used; state fuel taxes not paid by fleet vehicles; fleet garage operation information; changes to the plan during the fiscal year | DMB | HAC; SAC; HFA; SFA | Within 60 days after close of fiscal year |
| 715(5) | Notify state agencies of implementing charges for additional fuel cost increase exceeding \$2.27 per gallon of unleaded gasoline | DMB | State agencies | 30 days before implementing additional charges |
| 728 | Status of construction projects associated with State Building Authority (SBA) bonds as of September 30 of each year | DMB | HFA; SFA; JCOS | October 15 or not more than 30 days after bond issue |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|--|---|--|
| 730(1) | Request for authorization for new construction of self-funded project of at least \$3.0 million | State universities | JCOS; HFA; SFA; DMB | Before contract; requires JCOS approval |
| 730(2) | Request for authorization for new construction of self-funded project of at least \$2.0 million | Community colleges | JCOS; HFA; SFA; DMB | Before contract; requires JCOS approval |
| 730(6) | Request for authorization for construction of capital outlay construction or major maintenance or remodeling project of at least \$1.0 million to be constructed on state land that does not have an appropriation in a capital outlay appropriations act | State agencies | JCOS | Before contract; requires JCOS approval |
| 730(7) | Authorization request for new construction of at least \$1.0 million | Public body corporate | JCOS | Before contract; requires JCOS approval |
| 730(8) | Universities: self-funded projects in preceding six-months costing between \$1.0 million and \$3.0 million; community colleges: self-funded projects in preceding six-months costing between \$1.0 million and \$2.0 million | State universities; community colleges | JCOS Chairs; HFA; SFA; DMB | April 1; October 1 |
| 762 | Statement of proposed facility's operating cost | State universities; community colleges; state agencies | JCOS | When facility's plans are presented to JCOS for approval |
| 763 | Signed agreement with DMB that project construction will be within authorization, and design/scope will be as approved | State universities; community colleges | DMB | Before final planning and construction of project |
| 764(1) | Status of each planning/construction project financed by the SBA or by an appropriation act | DMB | JCOS; HFA; SFA; State Budget Director | As necessary |
| 764(2) | Financial details of each construction project account | DMB | JCOS; HFA; SFA; State Budget Director | End of fiscal year |
| 764(3) | State agency, university, or community college projects that have a planning authorization | DMB | JCOS; HFA; SFA; State Budget Director | End of fiscal year |
| 768(4) | Revenue and expenditure activity in the Site Preparation Economic Development Fund; economic development sites included in fund | DMB | HAC; SAC | Annual report; December 31 |
| 805(5) | List of gifts/contributions/donations/grants of money or property received by Department of State; expenditures from funds received; revenue from sale of advertising; total advertising transactions | Department of State | HAC; SAC; HFA; SFA; State Budget Director | March 1 |
| 815 | Detail of proposal to close/consolidate/relocate branch office; data on branch office transactions, revenue, and impact on citizens; estimate of savings from changes | Secretary of State Department of State | HAC; SAC; legislators representing affected areas | 180 days prior to close/consolidation; 60 days prior to relocation |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|--|-----------------|
| 815a | Number of branch office transactions completed online by Michigan residents in the immediately preceding fiscal year | Department of State | HAC and SAC Subcommittees on General Government; HFA; SFA | December 15 |
| 821(3) | Gifts/donations/contributions received from private or public sources used to support licensing, regulation, and safety activities | Department of State | HAC; SAC; HFA; SFA; State Budget Director | March 1 |
| 903(3) | Agencies/law firms used to collect delinquent taxes/other accounts due the state; amount/cost of collection; other information | Treasury | HAC; SAC; State Budget Director | November 30 |
| 904(2) | Performance of each retirement fund's investment portfolio by investment advisor | State Treasurer | HAC; SAC; State Budget Office | Annually |
| 906(1) | Audits performed and audit charges for local units of government, state departments, and state agencies | Treasury | HFA; SFA; State Budget Director | November 30 |
| 913(2) | Audit of Senior Citizens' Cooperative Housing Tax Exemption program | Treasury | HAC and SAC Subcommittees on General Government; State Budget Office | When applicable |
| 916 | Revenue from sale of information related to unclaimed property lists | Treasury | HAC; SAC; State Budget Director | June 1 |
| 917(2) | Amounts appropriated for write-offs and advances for departmental programs | Treasury | HFA; SFA; State Budget Director | November 30 |
| 919(2) | Audit firms employed; amount/cost of collection; other data | Treasury | HAC; SAC; State Budget Director | November 30 |
| 922 | Amount of Michigan Transportation Fund revenue collected; cost of collection | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director | November 30 |
| 924(2) | Revenue appropriated for principal residence audits | Treasury | HFA; SFA; State Budget Director | December 31 |
| 925(4) | Revenue/expenditures of public-private investment fund in preceding fiscal year and list of public-private investments in fund | Treasury | HAC; SAC; HFA; SFA; State Budget Director | December 31 |
| 930(2) | Collection services provided to state departments and agencies; amount collected; cost of collection | Treasury | HFA; SFA; State Budget Director | November 30 |
| 930a | Second placement activities by private collection agencies | Treasury | None specified | Quarterly |
| 931(1) | Treasury fees assessed against each restricted fund and the methodology used for assessment | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director | November 30 |
| 941 | Analysis of new insurance products to address medical pension liability for state employee retirees; possibility of program in FY 2009-10 | Treasury | HAC and SAC Subcommittees on General Government; HAC; SAC | March 31, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|-------------------------|---|--|
| 944 | Forward any report produced by pension plan consultant | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director | When available |
| 947(2) | Personal property tax audits funded from Revenue Enhancement Program appropriation; revenue; audit-related complaints received | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA | Quarterly |
| 947(3) | Number of principal residence audit exemptions denied; revenue received | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA | Quarterly |
| 948 | Number of tax returns filed online by Michigan residents in the immediately preceding fiscal year; includes state income tax, single business tax, and Michigan business tax returns | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA | December 15 |
| 973(5) | Receipt/distribution of revenue by local revenue sharing boards | Treasury | HAC; SAC; State Budget Director | September 30 |
| 1002 (13) | Data on economic development job training grants | MSF | HFA; SFA; State Budget Director | November 1 |
| 1002 (15c) | Listing of all grant recipients and amounts of awards | MSF | HAC and SAC Subcommittees on General Government; HFA; SFA | September 30 |
| 1003(e) | Status of Michigan Growth Capital Fund | MEDC | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office | January 31 |
| 1006 | List of grants awarded by MSF or MEDC from appropriated funds | MSF | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office | February 15 |
| 1007(1) (2) | Activities of MEDC grant and investment programs financed from strategic fund using investment or Indian gaming revenue | MSF | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Director | January 15 |
| 1014(8) | Notification of awards from Michigan Core Communities Fund | MSF | Speaker of the House; Senate Majority Leader; HAC; SAC; HFA; SFA; State Budget Director | 15 days prior to award |
| 1014 (11) | Status report on Michigan Core Communities Fund | MSF | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office | January 31 |
| 1016 | Results of audit on jobs claims from firms receiving financial or tax incentives | MEDC | Legislature | May 1 |
| 1020 | Amount and source of funds of federal pass-through funds to local institutions and governments | MSF | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office | 10 business days after receiving funds |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|-------------------------|--|-----------------|
| 1032 | Status of new film tax credit program; number of contracts signed and films completed, amount of tax credits, counties where films were made, and number of jobs created | Michigan Film Office | HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA | September 30 |
| 1033 | Minutes of the Michigan Film Office Advisory Council | MSF | Available to public | As necessary |

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| HIGHER EDUCATION – 34 expenditure line items |
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| <i>Analyst: Kyle I. Jen</i> |
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| 212(2) | Higher Education Institutional Data Inventory (HEIDI) data submission | State universities | State Budget Director | October/November/ December 15, 2008 |
| 212(3) | Procedures utilized to arrive at appropriations amounts | HFA; SFA | State universities | None specified |
| 214 | Tuition tax credit documentation | State universities | HFA; SFA | When sent to Treasury |
| 216 | Steps taken toward and challenges associated with development of student-level data that could be submitted to state data system | State universities | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | December 31, 2008 |
| 302(3) | Additional funds needed to establish \$2,100 maximum award for Tuition Grant Program (if funds appropriated are insufficient) | Higher Education Assistance Authority | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | Immediately upon determination |
| 302(3) | Status of and adjustments to Tuition Grant award commitments | Higher Education Assistance Authority | HFA; SFA; State Budget Director | February 15, 2009 |
| 307 | Selected audits of state financial aid awards at independent colleges | Auditor General | HAC; SAC; State Budget Director | May 1, 2009 |
| 314 | Children of Veterans Tuition Grant Program | Higher Education Assistance Authority | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | December 1, 2008 |
| 315 | Student financial aid programs | Higher Education Assistance Authority | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | January 15, 2009 |
| 433(3) | Project GREEN | Michigan State University | HAC and SAC Subcommittees on Higher Education and Agriculture; HFA; SFA; State Budget Director | September 30, 2009 |
| 436 | FY 2008-09 increases in proposed GF expenditures for financial aid and resident undergraduate tuition/fees | State universities | HAC and SAC Subcommittees on Higher Education; State Budget Director | November 15, 2008 |
| 440 | Resident undergraduate tuition and fees and any revisions to tuition/fee charges | State universities | HEIDI | August 31, 2008; within 15 days of revisions |
| 463 | Number of residents from Macomb County enrolled and FY 2008-09 increase in outreach efforts to students from Macomb County | State universities | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | February 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|---|--|---|
| 464 | Process to inform private/public sectors regarding research/technology that could be developed commercially | State universities | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | January 15, 2009 |
| 466 | Group/pooled purchases and savings achieved by state universities | Presidents Council | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | January 1, 2009 |
| 469 | Number of students who graduated in academic year 2007-08 and received a Pell Grant during their enrollment | State universities | HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director | November 14, 2008 |
| 507 | King-Chavez-Parks (KCP) grant expenditures | KCP grant recipients | DLEG | April 15, 2009 |
| 601(1) | Academic status of students from each high school | State universities | Michigan high schools | None specified |
| 601(2) | Use of information received under 601(1) | Michigan high schools | State universities | None specified |
| 602 | Academic status of community college transfer students | State universities | Community colleges | None specified |
| 701(1) | Review and selected audits of HEIDI enrollment data | Auditor General | HAC; SAC; State Budget Director | July 1, 2009 |
| 702 | Implementation of audit recommendations | Audited universities | HFA; SFA; Auditor General; State Budget Director | 60 days after receipt of state audit report |
| 709 | Crime awareness and campus security | Institutions subject to federal Campus Security Act | University websites | None specified |
| 715 | Status of nursing education | DLEG | HAC; SAC; HFA; SFA; State Budget Director | December 1, 2008 |

HISTORY, ARTS, AND LIBRARIES – 25 expenditure line items

Analyst: Mark Wolf

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| 205(2) | Exceptions granted to hiring freeze during previous quarter and justification for exceptions | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 210(1) | Specific policy changes made to implement a public act affecting HAL that took effect during the prior calendar year | HAL | HAC and SAC Subcommittees on HAL; HFA and SFA; JCAR | April 1, 2009 |
| 216(2) | History, Arts and Libraries Fund revenue and expenditures | HAL | HAC and SAC Subcommittees on HAL; State Budget Director | November 1, 2009 |
| 217(2) | Out-of-state travel exceptions | State Budget Director | HAC; SAC | Monthly, if necessary |
| 217(3) | Travel by classified and unclassified employees outside state in immediately preceding fiscal year | HAL | HAC; SAC; HFA; SFA; State Budget Director | January 1, 2009 |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|---|---|--|
| 224(3) | Status of achieving recommendations of Michigan After-School Initiative recommendations of December 15, 2003 | Michigan After-School Partnership | Legislature and Governor | December 31, 2008 |
| 227 | Progress made toward increased efficiencies in HAL programs | HAL | State Budget Director; HAC and SAC Subcommittees on HAL; HFA and SFA | March 31 and September 30, 2009 |
| 405(b) | Revenue/expenditure including match amounts for Michigan Council for Arts and Cultural Affairs (MCACA) grants; patrons attracted/benefitted; narrative summary of project/outcome | MCACA arts grants recipients | MCACA | Within 30 days following end of grant period |
| 405(c) | Revenue/expenditure including match amounts for MCACA grants; patrons attracted and benefitted during grant period; narrative summary of project/outcome (interim report) | MCACA arts grants recipients of more than \$100,000 | MCACA | April 7, 2009 |
| 406(1)(a) | List, by county, of awardees receiving grant from arts and cultural grant funds | HAL | Each legislator | Within 1 business day following final council vote |
| 406(1)(b) | Details of arts grants awards | MCACA | HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director | 30 days after announcing grant awards |
| 406(1)(c) | MCACA guidelines for awarding grants | MCACA | HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director | Annual |
| 406(2) | Available/unexpended/unencumbered discretionary grant funds | MCACA | Chairs of HAC and SAC Subcommittees on HAL | August 1, 2009 |
| 506 | Proceeds in excess of costs for conduct of auctions, sales, or transfers of artifacts no longer considered suitable for collection | HAL | Chairs, Vice Chairs, Minority Vice Chairs of HAC and SAC Subcommittees on HAL | 1 week prior to any auctions or sales |

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| HUMAN SERVICES – 108 expenditure line items |
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| Analyst: Kevin Koorstra and Robert Schneider |
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| 205(2) | Number of and justification for exceptions to hiring freeze approved in previous quarter | DMB | Chairs of HAC and SAC; HFA; SFA; HPO; SPO | Quarterly |
| 207(1) | Evaluation of any effort to privatize services or transfer services from the private to the public sector | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA | Within 9 months of implementation |
| 208 | Cumulative list of reports placed on the Internet/Intranet | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | Annually |
| 212(2) | Identify all reimbursements, refunds, adjustments, and settlements from prior years to be used to satisfy appropriation fund sources | DHS | Chairs of HAC and SAC Subcommittees on DHS | None specified |
| 213(2) | Status of the food stamp error rate | DHS | Legislature | Annual budget presentation |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|---|---|--|
| 214(1) | Allocation of appropriations within budgeted line items and salary and wage line items | DHS | Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | None specified |
| 214(2) | Full-time equivalent (FTE) positions in pay status by type of staff | DHS | None specified | Bimonthly |
| 215 | Notice if legislative objective in DHS budget or Social Welfare Act cannot be implemented without losing federal funding | DHS | HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director | None specified |
| 216 | Appropriated and supportable FTEs for each line item in FY 2009-10 executive budget proposal | DHS; DMB | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | March 1, 2009 |
| 217(2) | Exceptions by state budget director to out-of-state travel freeze | DHS | HAC and SAC | Monthly |
| 217(3) | List of out-of-state travel by employees in preceding fiscal year | DHS | HAC; SAC; HFA; SFA; State Budget Director | January 1, 2009 |
| 218(1) | Temporary Assistance for Needy Families (TANF) block grant expenditures, carryforward, and interdepartmental or interagency fund transfers | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Within 10 days after executive budget presentation |
| 218(2) | Prior notice of proposed changes in use/distribution of TANF funds or distribution of TANF Maintenance of Effort (MOE) spending | DMB | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | Not less than 30 days before any funding changes |
| 222(1) | Specific policy changes made to implement public acts affecting DHS that took effect during the prior calendar year | DHS | HAC and SAC Subcommittees on DHS; JCAR; HFA; SFA | April 1, 2009 |
| 227 | Prior notice of realignment of financing related to maximizing TANF MOE countable expenditures | DHS; DMB | Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA | 15 days prior to realignment |
| 262(1) | Outline plan to maximize state resources by reducing unnecessary layers of management and assisting local offices in service delivery effectiveness by making changes in the structure of regional zone offices and county offices | DHS; DMB; County DHS Board of Directors | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | February 1, 2009 |
| 270 | Plan to provide client-centered, results-oriented programs/services in listed program areas; average cost, performance indicators, desired outcomes, results/innovations | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 271 | Progress of federal Health & Human Services (HHS) Child and Family Services Reviews (CFSR) to assess compliance with federal child welfare laws | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | None specified |
| 272 | Results of federal HHS Title IV-E Foster Care Eligibility Reviews | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | None specified |
| 273(1) | Policy changes made to implement provisions of enacted legislation, including the DHS budget act | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS | None specified |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|------------------------------------|--|---|
| 273(2) | Cumulative list of policy changes in child welfare services, child support, work first, work requirements, adult and child safety, local staff program responsibilities, and day care | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | Annually |
| 273(3) | Annual regulatory plan submitted to Office of Administrative Hearings and Rules | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | July 1, 2009 |
| 274 | Federal grants over \$500,000 related to teen pregnancy prevention, fatherhood and marriage initiatives, kinship care, before/after school programs, homeless prevention/youth in transition, family preservation/prevention; for which DHS was eligible but did not apply | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Annual budget presentation |
| 278(4) | Waste, fraud and abuse located by mandated revenue maximization contract covering all caseload services provided by DHS | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | December 31, 2008 |
| 278(4) | Progress report including specific changes implemented to achieve waste, fraud and abuse savings and timetable for implementing remaining changes | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | April 1, 2009 |
| 279 | Performance indicators, desired outcomes, and service quality assessment for DHS performance-based human services contracts | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 280 | Status of DHS IT improvement initiative "Bridges" | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | February 1, 2009 |
| 285 | Progress made toward increased efficiencies in DHS programs, including expected savings | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director | March 31 and September 30, 2009 |
| 286 | Report and recommendations from private contractor studying ways to streamline DHS procurement processes | DHS contractor assigned to project | HAC; SAC; HFA; SFA | November 30, 2008 |
| 306 | Quarterly reports detailing expenditures and program outcomes including the number of families served through counseling, respite care, and other services including kinship care | DHS; MSU School of Social Work | HAC and SAC Subcommittees on DHS | January 15, April 15, July 15, October 15 each year |
| 307(3) | 2-1-1 system performance including call volume and unmet needs | Michigan 2-1-1 | HSC and SSC with jurisdiction over human services and telecommunications; DHS | Annually |
| 501 | Number of children supervised by DHS/private agencies who remain in foster care for 12 to 24 months and over 24 months | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 513(4) | Number of children placed in out-of-state residential facilities during prior fiscal year and currently residing in out-of-state facilities; costs of these placements; list of placements arranged by county | DHS | None specified | February 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

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|----------------|--|-------------------------|--|--|
| 514 | Child protective services including statistical information and information on policy changes | DHS | Legislature; HPO; SPO; State Budget Director | January 1, 2009 |
| 515 | Benchmarks for performance-based contracts with foster care agencies; include results and recommendations for improvements | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office | March 30, 2009 |
| 516(3) | Successes, failures, and recommendations of the child welfare pilot project in Kent County | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPS; SPO | June 30, 2009, and quarterly thereafter |
| 524 | Status of prevention services program; include average cost, performance indicators, desired outcomes, results and innovations | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 532(1) | Findings of annual licensing review of child placing agencies and child caring institutions | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | January 15, 2009 |
| 532(3) | Department plan to license relatives of foster children as foster care providers | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Last working day of January, April, July, and November |
| 537(2) | Goals/objectives/performance standards developed for foster care services delivery and results/outcomes of using these measures | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Last working day of January, April, July, and November |
| 546(2) | Cost of care, on a per diem basis, for foster care services delivered directly by DHS | DHS | HAC and SAC Subcommittees on DHS | None specified |
| 548 | Progress in implementing recommendations of the task force on disproportionate representation of African-American and other children of color in child welfare and juvenile justice systems | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 556 | Adoption subsidy program compliance with federal requirements and information on requests from adoptive parents for training cost reimbursement and appeal hearings | DHS | Chairs of HAC and SAC; HFA; SFA; HPO; SPO | None specified |
| 568(2) | Information on positions hired, contracts for services, and other spending from appropriations for child welfare improvements; include performance objectives and expected outcomes | DHS | Legislature | December 31, 2008, and quarterly thereafter |
| 570(4) | Number of subsidized guardianships authorized and recommendations for any modifications to the program | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 571 | Activities/progress of Title IV-E Compliance and Accountability Office | DHS | HAC and SAC Subcommittees on DHS | Last working day of January, April, July, November |
| 575 | Cultural sensitivity training and awareness efforts for caseworkers; DHS family preservation and reunification efforts; collaboration with Friends of the Court on support for families with incarcerated parent | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | Last working day of January, April, July, November |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
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| 580 | Coordination efforts with DCH regarding any duplicative mental health programs and activities | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 582 | Comprehensive child welfare report including an overview of the status of all initiatives DHS is required to carry out and the impact of those initiatives in meeting federal benchmarks | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Last working day of January, April, July, November |
| 609 | Notification of any proposed reduction to state supplementation level | DHS | Legislature | At least 30 days before proposed reduction |
| 613(2) | Indigent burial pilot program plan | DHS | HAC and SAC Subcommittees on DHS | At least 30 days before pilot implementation |
| 620 | Notice that federal spending authority for food assistance program is being increased per boilerplate | DHS | Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA | 15 days before appropriation adjustment |
| 674 | Details and implementation status of plan to reduce waste, fraud, and abuse within child day care program | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | December 31, 2008 |
| 676(3) | Progress in achieving recommendations set forth in the 2003 Michigan After-School Initiative report | Michigan After School Partnership | HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director | December 31, 2008 |
| 677 | Current percentage of Family Independence Program (FIP) cases and Jobs Education and Training (JET) pilot program cases involved in employment activities | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | Monthly |
| 677 | Plan to increase percentage (if under 50% for two consecutive quarters) of FIP cases in employment-related activities | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 678(1) | Activities of Early Childhood Investment Corporation; amounts awarded, recipients, activities funded by each grant, and analysis of the success of each grant recipient | DHS | HAC and SAC Subcommittees on DHS | February 1, 2009 |
| 681 | Progress in revising food assistance benefits distribution and issues raised by the policy change | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS | None specified |
| 682 | Savings from JET program for FY 2007-08 and details on proposed use of funding | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO | None specified |
| 685(1) | Number of recipients that applied for, were approved for, and were denied Medicaid coverage | DHS | HAC and SAC Subcommittees on DHS; HAC and SAC Subcommittees on DCH | March 1, 2009 |
| 685(2) | Number of applicants for home help services; information on number approved, denied, and pending applications | DHS | HAC and SAC Subcommittees on DHS; HAC and SAC Subcommittees on DCH | March 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

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|----------------|---|--|--|---|
| 687 | Identify barriers impeding greater participation in child and adult care food program for at-risk school children; identify strategies used by other states; propose a plan to maximize use of these federal funds | Work Group on participation barriers for at-risk school children | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | January 15, 2009 |
| 688 | Examine and identify barriers among families terminated from FIP because of noncompliance with work-related requirements | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | April 1, 2009 |
| 705(2) | Progress developing goals/objectives/performance standards for juvenile justice residential programs; performance/fiscal data | DHS | HAC and SAC Subcommittees on DHS | Annual budget presentation |
| 719 | Notification of change in status of state juvenile justice facilities | DHS | Legislature | 30 days prior to any change |
| 721 | Transfer of 80 medium security beds at W.J. Maxey; placement of juvenile offenders needing those services in community-based or privately-operated facilities | DHS | HAC and SAC Subcommittees on DHS | October 1, 2008 |
| 731 | Review security level structure currently used to classify juvenile justice youth and recommend changes; information on capacity of public and private juvenile justice facilities at each security level compared to the number of youths in each security level | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | March 1, 2009 |
| 751(2) | Notification of Family Resource Center expansion efforts, including list of eligible schools, selection criteria, projected number of new centers, and financial implications | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office | Within 5 days after eligible schools receive opportunity notification |
| 753 | Policy changes made to implement relevant legislation and plans to implement 2004 Public-Private Partnership Initiative's training committee recommendations regarding child welfare staff training | DHS | HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director | December 1, 2008 |
| 902(3) | Money expended and improvements made to Michigan Child Support Enforcement System computer system | DHS (child support leadership group) | Legislature | Semi-annually |
| 911(2) | Provide model legislation authorizing an annual child support fee used to administer and operate the child support program | DHS | Chairs of HAC and SAC Subcommittees on DHS | None specified |
| 1007 | Summarize evaluation reports and subsequent approval and disapproval of juvenile justice residential facilities operated by DHS | DHS | Clerk of the House; Secretary of the Senate; HAC; SAC; HFA; SFA; HPO; SPO; State Budget Office | None specified |
| 1101 | Proposed use/distribution plan for Community Services Block Grant funds in the succeeding fiscal year | DHS | Chairs of HAC and SAC Subcommittees on DHS | September 30, 2009 |
| 1102 | Plan based on recommendations from Department of Civil Rights and Native American organizations to assure that Community Services Block Grant funds are equitably distributed | DHS | HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director | October 31, 2008 |

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|--|---|--|---|--|
| JUDICIARY – 31 expenditure line items | | | <i>Analysts: Benjamin Gielczyk and Bethany Wicksall</i> | |
| 215(2) | Out-of-state travel exceptions | Chief Justice or his/her designee | HAC; SAC | Monthly |
| 215(3) | Out-of-state travel for previous fiscal year | State Court Administrative Office (SCAO) | HAC; SAC; HFA; SFA; State Budget Director | January 1 of each year |
| 216(1) | Specific policy change made to implement a public act affecting the judicial branch that took effect during prior calendar year | Judicial branch | HAC and SAC Subcommittees on Judiciary; JCAR; HFA; SFA | April 1, 2009 |
| 301(1) | Amount collected for direct trial court automation support in excess of funds identified as user service charges | SCAO | HAC and SAC Subcommittees on Judiciary; State Budget Director | 30 days prior to expenditure of excess |
| 301(2) | Detailed list of user service charges collected for the direct trial court automation support program for the previous year | SCAO | HAC; SAC; HFA; SFA; State Budget Director | January 1 each year |
| 305 | Quarterly, year-to-date, and projected expenditures and revenue by fund source for each line item | Supreme Court | HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director | Quarterly |
| 310 | Annual review of performance of drug court programs, including impact on recidivism, substance abuse, and prison admissions | SCAO | HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director | April 1 of each year |
| 312 | Statistical report regarding implementation of the parental rights restoration act | State Court Administrator | None specified | None specified |
| LABOR AND ECONOMIC GROWTH – 76 expenditure line items | | | <i>Analyst: Mark Wolf</i> | |
| 205(2) | Number of new state classified civil service employees hired during the previous quarter, and hiring justification | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 215(1) | Policy changes made to implement public acts | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA; JCAR | No later than April 1, 2009 |
| 217(2) | Out-of-state travel exceptions | State Budget Director | HAC; SAC | Monthly, if necessary |
| 217(3) | Travel by classified/unclassified employees outside Michigan in immediately preceding fiscal year funded in DLEG budget | DLEG | HAC; SAC; HFA; SFA; State Budget Director | January 1, 2009 |
| 304 | Revenue received from sale of customized list of nonconfidential information | DLEG | HAC and SAC Subcommittees on DLEG; State Budget Director | December 1, 2008 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|---|---|------------------------------------|
| 306 | Status of housing production goals for financing programs; special attention to efforts to raise affordable multi-family housing goals | MSHDA | HAC and SAC Subcommittees on DLEG; State Budget Office | Annually |
| 308 | Unexpended funds collected for licenses, permits, and other elevator regulation fees | DLEG | HAC and SAC Subcommittees on DLEG; State Budget Director | Annually |
| 314 | Excess funds available to Unemployment Insurance Agency from federal Department of Labor for appropriation | DLEG | HAC and SAC Subcommittees on DLEG; State Budget Director | Upon expenditure |
| 317 | Number of individuals killed/injured on job in industries regulated by Bureau of Safety and Regulation during most recent year | DLEG; Bureau of Safety/Regulation | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | February 1, 2009 |
| 335(2) | Distribution of Low-Income/Energy Efficiency Assistance Program funding | Public Service Commission | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office | November 1, 2009 |
| 336 | Expenditures for last completed fiscal year for each division in OFIR | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | December 1, 2008 |
| 340 | Financial filings of health maintenance organizations | OFIR | HFA; SFA | Upon receipt |
| 355(2) | Staff time/activity regarding development of ergonomic standards | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA | March 1 and September 1, 2009 |
| 364 | Status of loans entered into by broadband development authority | DLEG; MSHDA | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | January 1, 2009 |
| 370(1) | Status of Cities of Promise blight elimination program | MSHDA | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | June 1, 2009 |
| 377(2) | Amount of Workforce Investment Act funds appropriated under 377(1) | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office | January 15 |
| 379 | Teacher tenure cases pending before SOAHR as of September 30, 2008, and September 30, 2009 | DLEG | None specified | October 31, 2009 |
| 404 | Performance measures and expected savings to taxpayers generated by appropriated funds to centers for independent living; budget information on the centers | Michigan Disability Network; Statewide Independent Living Council | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | January 30, 2009 |
| 406(2) | Work First participant data: employment status, wages/benefits earned, public assistance received after leaving program | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director | March 15, 2009 |
| 409 | Notice of receipt of private grants | DLEG | HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA; State Budget Director | Within 10 days of receipt of grant |
| 418 | Program participant outcome data from most recent fiscal year from universities in King-Chavez-Parks Initiative on Employment | DLEG | HAC and SAC; HFA; SFA; State Budget Office | February 1, 2009 |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|-----------------------------------|---|--|
| 421 | Efforts by DLEG to market King-Chavez-Parks program; disposition of program funding | DLEG | HAC SAC Subcommittees on DLEG | December 30, 2008 |
| 429 | Report on use of Focus: HOPE grant funds | Focus: HOPE | HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA; State Budget Office | January 31, 2009 |
| 432 | Status of No Worker Left Behind Program, including participant outcomes | DLEG | HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA; State Budget Director | December 15, 2008, and December 15, 2009 |
| 432a(5) | Distribution of GF/GP for the No Worker Left Behind program | DLEG | HAC; SAC; HFA; SFA; | No later than March 1 |
| 433 | JET participant outcomes | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA | March 1, 2009 |
| 434(3) | Status of achieving recommendations of Michigan After-School Initiative recommendations of December 15, 2003 | Michigan After-School Partnership | Legislature and Governor | December 31, 2008 |
| 438(2) | Status of projects receiving funds from the Michigan Housing and Community Development Fund | MSHDA | HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office | May 1, 2009 |
| 442(2) | Appropriation of TANF contingency funds | DLEG | HAC and SAC Subcommittees on DLEG; HFA; SFA | Within 15 days of appropriation |

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| MILITARY AND VETERANS AFFAIRS – 41 expenditure line items |
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| Analyst: Jan Wisniewski |
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|--------|---|-----------------------|--|---|
| 205(2) | Exceptions to hiring freeze approved during previous month and justification for exceptions | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 207 | Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative | DMVA | Appropriate HAC and SAC Subcommittees; HFA; SFA | 60 days before privatization; evaluation in 30 months |
| 213 | Projected closing or consolidation of any National Guard armories | DMVA | HAC and SAC Subcommittees on SP and MVA | Unspecified |
| 225(2) | Exceptions granted for necessary travel | State Budget Director | HAC; SAC | Monthly |
| 225(3) | All travel by classified and unclassified employees outside state | DMVA | Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director | January 1 |
| 227 | Public announcement of intent to sell DMVA property | DMVA | Appropriate HAC and SAC Subcommittees; HFA; SFA | 60 days prior to public announcement |
| 229 | Operations and expenditures regarding the Regional Training Institute Conference Center account | DMVA | HAC; SAC; HFA; SFA; State Budget Director | End of each fiscal year |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|---|---|--|
| 231(1) | Specific policy changes made to implement a public act affecting DMVA that took effect during the prior calendar year | DMVA | Appropriate HAC and SAC Subcommittees; HFA; SFA; JCAR | April 1, 2009 |
| 501(2)(e) | List of service work activity; accounting of recoveries | Veterans Service Organization (VSO) | HAC and SAC Subcommittees on SP and MVA; HFA; SFA; DMVA; State Budget Office | When applicable |
| 501(3) | Audited and certified accounting of expenditures | VSO receiving grant | DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office | Within 120 days after organization fiscal year end |
| 501(3) | Detailed FY 2009-10 budget request | VSO receiving grant | DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office | November 15, 2008 |
| 501(3) | Service activity, recoveries, and volunteer hours for FY 2007-08; include hours, services, and donations to veterans homes | VSO receiving grant | DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office | January 31, 2009 |
| 501(3) | Most recent Internal Revenue Service Form 990 | VSO receiving grant | DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office | September 30, 2008 |
| 501(6) | Efforts to enhance services to veterans and maximize federal benefits to veterans; suggestions to improve counseling programs for veterans for FY 2008-09 implementation | Veterans Service Directors Committee; DMVA | HAC and SAC Subcommittees on SP and MVA | March 1, 2009 |
| 602 | Annual report; include member populations, available bed space, services/activities to members, financial information, current state nursing home licensure status, Medicaid certification information | Grand Rapids/D.J. Jacobetti Veterans Homes; DMVA; DMB | HAC and SAC Subcommittees on SP and MVA | February 1, 2009 |
| 604 | Rationale for altering the spending plan of the post and posthumous funds by the Grand Rapids and Jacobetti veterans' homes board of managers | Grand Rapids/Jacobetti veterans' home board of managers | HAC and SAC Subcommittee on SP and MVA | 30 days prior to altering the spending plan |
| 703 | Annual report with information on FY 2007-08 emergency grants from Veterans Trust Fund (VTF), efforts to reduce program administrative cost, and restoration of VTF corpus to \$50 million | DMVA | HAC and SAC Subcommittees on SP and MVA; State Budget Office | April 1, 2009 |

NATURAL RESOURCES – 50 expenditure line items

Analyst: Kirk Lindquist

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|--------|--|-----|---|---|
| 205 | Identify and justify exceptions to state hiring freeze | DMB | HAC; SAC | Quarterly |
| 206 | Reports placed on the Internet | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | Quarterly |
| 207 | Restricted fund balances, projected revenue, and expenditures | DNR | HAC and SAC Subcommittees on NR; DMB | 14 days after release of executive budget |
| 208(2) | Name, award criteria, amount, fund source, grant/loan recipients | DNR | HAC; SAC | September 30, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------|--|-------------------|
| 210 | Waterways commission annual report; list proposed waterways and harbor development projects | DNR | HAC and SAC Subcommittees on NR; DMB | January 31, 2009 |
| 214(3) | Out-of-state travel report | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | January 1, 2009 |
| 218 | Economic impact of policy changes or rules on small businesses | DEQ | HAC and SAC Subcommittees on NR; JCAR; HFA; SFA | April 1, 2009 |
| 220 | Restricted fund allocation plan | DNR | HAC and SAC Subcommittees on NR | January 30, 2009 |
| 226 | Muskrat Lake water level structure permit status report | DNR | HAC and SAC Subcommittees on NR; HFA; SFA; State Budget Director | February 1, 2009 |
| 405 | Land transactions | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | October 21, 2009 |
| 406 | Payments to local governmental units in lieu of taxes | DNR | Department of Treasury | January 15, 2009 |
| 502 | Bovine TB activity report | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | Quarterly |
| 702 | State park construction projects and campground closures | DNR | HAC and SAC Subcommittees on NR and EQ; HFA; SFA | April 1, 2009 |
| 804 | Forest treatments | DNR | Legislative standing committees; HAC; SAC | Quarterly |
| 806 | Wildfire expenditures: federal fund expenditures | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | November 1, 2009 |
| 1101 | Federal mineral royalty pass-through funds grants list | DNR | HAC and SAC Subcommittees on NR; HFA; SFA | November 30, 2008 |

SCHOOL AID – 55 expenditure line items

Analysts: Mary Ann Cleary and Bethany Wicksall

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| 11(3) | Notification of reduction in payments because of proration | Treasury; State Budget Director | State Budget Director, Legislature | 30 calendar days or 6 legislative session days before reductions |
| 11a(6) | If money in stabilization fund is insufficient to fund projected shortfall | State Budget Director | Legislature | None specified |
| 17b(1) | Electronic files of state aid payment installments | DOE | State Treasurer | No later than 20th of each month October – August |
| 18(2) | Budget and budget revisions to be posted on website | Intermediate school districts (ISDs); local school districts (LSDs) | Public | Within 30 days after annual budget adoption/revision |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|--|--|---|
| 18(3) | Annual pupil and financial audits | LSDs | ISD | By 120 days after end of school fiscal year |
| 18(3) | Annual pupil and financial audits | ISDs | DOE | Annually by November 15 |
| 18(3) | Districts that have not filed annual pupil and financial audits | DOE | HAC and SAC Subcommittees on School Aid; State Budget Director | Annually by December 31 |
| 18(4) | Annual financial data | LSDs; ISDs | Center for Education, Performance, and Information (CEPI) | Annually by November 15 |
| 18(5) | Special education cost report | LSDs; ISDs | DOE | Annually by September 30 |
| 18(6) | Transportation expenditure report | LSDs; ISDs | CEPI | Annually by October 7 |
| 18a | Return of unexpended funds | LSDs; ISDs | DOE | Annually by November 1 |
| 19(2) | PA 25 annual school improvement | LSDs; ISDs | DOE | None specified |
| 19(4) | Information to prepare district and high school graduate report | LSDs; ISDs | CEPI | No later than 5 weeks after pupil membership count day |
| 19(4) | Graduate and dropout rate | CEPI | HSC and SSC on Education; HAC; SAC; DOE; State Budget Director | No later than 30 days after publication of list |
| 19(5) | Information related to educational personnel | LSDs; ISDs | CEPI | Annual by 1st business day in December; by June 30 |
| 19(6) | Information related to safety practices and criminal incidents | LSDs; ISDs | CEPI | Annually by June 30 |
| 20(13) | Consensus membership factor and estimates | Consensus revenue estimating conference principals | HAC and SAC Subcommittees on School Aid | No later than 7 days after conclusion of revenue conference |
| 22d(3) | Isolated and rural districts | ISD superintendents | DOE | None specified |
| 25 | Enrollment of an expelled student | LSDs | DOE; LSD | Pupil membership count day and supplemental count day |
| 25b(2) | Enrollment of pupils not counted in district that is not considered a first class district | LSDs; ISDs | DOE; district pupil is counted | None specified |
| 25c(2) | Enrollment of pupils not counted in a district that is considered a first class district | LSDs; ISDs | DOE; district pupil is counted | December 31 of next fiscal year |
| 31a(8) | At-risk pupil program compliance | LSDs | DOE | Annually by July 15 |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|-----------------------------------|---|---|
| 32b(4) | Amounts of grants awarded under this section, grant recipients, activities funded, and analysis of each grant recipient's success | DOE | HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director | December 1 of each fiscal year |
| 32c(4) | Community-based collaborative prevention services outcomes | DOE | Governor; Legislature | January 30, 2009 |
| 32d(5) | Number of children participating in school readiness program | LSDs; ISDs | DOE | On the midyear report |
| 32j(3) | Great parents, great start grant plans | ISDs | DOE | October 15, 2008 |
| 32j(4) | Data collection system that includes total children who received services and children in families with income below 200% of federal poverty level who received services | ISDs | DOE | Annually by October 15 |
| 32j(5) | Summary of data collection reports in this section | DOE | HFA; SFA; State Budget Director | Annually by December 1 |
| 39a(1) | Progress of Michigan after-school initiative | Michigan after-school partnership | Governor; Legislature | Annually by December 31 |
| 40 | Michigan school readiness program | DOE | HAC and SAC Subcommittees on Education; HSC and SSC on Education; State Budget Director | November 15 of each even-numbered year |
| 65(5) | Dropout rate, grade point average, science/engineering/math-based curricula enrollment, employment in science/engineering/math-based fields for pupils in programs funded under this section | DOE | HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director | February 1, 2009 |
| 74(4) | Costs for each district for which bus inspections are provided | DSP | DOE; affected districts | None specified |
| 81(4) | Adjustments to ISD allocations | DOE | HFA; SFA; State Budget Director | Annually by June 1 |
| 98(9) | Michigan virtual high school information | Michigan virtual university | HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; DOE | December 1, 2008 |
| 101(1) | K-12 pupil counts | District Superintendent | Intermediate Superintendent | By 5th Wednesday after pupil count day; by 5th Wednesday after supplemental count day |
| 101(1) | Revised K-12 pupil count data | ISD | CEPI | By 7th Wednesday after pupil count day; by 7th Wednesday after supplemental count day |
| 101(2) | Audited enrollment and attendance data | ISD | CEPI | By 24th Wednesday after pupil count day; by 24th Wednesday after supplemental count day |
| 101(3) | Number of hours of pupil instruction in previous school year | Board of districts | DOE | Annually by August 1 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|----------------------------------|--|--|
| 101(3) | Results of three-year pilot study on alternate education program | DOE | HAC and SAC Subcommittees on School Aid; State Budget Director | No later than 2008-2009 |
| 101(6) | Planned days and hours of instruction | LSD school board | DOE | Annually by April 15 |
| 102(1) | Deficit district budget reduction plan | Deficit district | DOE | None specified |
| 102(2) | Deficit districts report | DOE | HSC and SSC on Education; HAC and SAC Subcommittees on Education; HFA; SFA; State Treasurer; State Budget Director | Annually by March 1 |
| 102(4) | Monthly monitoring report on revenue and expenditures | LSDs/ISDs with existing deficits | DOE | Monthly |
| 104b (10) | Michigan merit examination preparation | DOE | LSDs and ISDs | July 1, 2008 |
| 107(3) | Intent to operate an adult education program | LSD or consortia | DLEG | October 1, 2008 |
| 107(4) | Intent to discontinue operations of an adult education program | LSD or consortia | DLEG | October 1, 2008 |
| 109(3) | Explanation of operation of section and duties of all affected parties | DOE | Local/intermediate school district | October 15 of each odd-numbered year |
| 151(1) | State taxable valuation by class | County treasurer | DOE | Annually by May 1, August 1, October 1 |
| 151(2) | Changes in taxable value for tax years after 1993 not reported to Department | Tax tribunal | DOE | 10th day of each month |
| 152 | Determination of allocation of funds | LSDs/ISDs | CEPI or DOE | First Monday in November |
| 158b | Amount of federal impact aid received | LSDs | CEPI | None specified |
| 167 | Immunization of newly-enrolled school pupils | LSDs | Local public health department | Bi-annually by November 1 and February 1 |
| 167 | Immunization of newly-enrolled school pupils | DCH | DOE | Bi-annually by December 31 and March 31 |

STATE POLICE – 60 expenditure line items

Analyst: Jan Wisniewski

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|--------|---|-----------------------|-----------------------|-----------|
| 205(2) | Exceptions to hiring freeze approved during previous month and justification for exceptions | State Budget Director | Chairs of HAC and SAC | Quarterly |
|--------|---|-----------------------|-----------------------|-----------|

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|---|--|---|
| 207 | Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative | DSP | Appropriate HAC and SAC Subcommittees; HFA; SFA | 60 days before privatization; evaluation in 30 months |
| 215 | Information on DSP activities related to casino gaming oversight | DSP | HAC and SAC Subcommittees on SP; HFA; SFA | January 1, 2009 |
| 218(3) | Status of DSP plan to maintain FY 2008-09 at-post trooper strength of at least 1,075; additional funds needed to achieve goal | DSP | HAC and SAC Subcommittees on SP and MVA | Quarterly beginning December 1, 2008 |
| 219 | Closure or consolidation of any State Police post | DSP | HAC and SAC Subcommittees on SP and MVA; HFA; SFA | 180 days before recommendation to close/consolidate |
| 220(2) | Additional cost incurred by DSP in each locality to provide general law enforcement service during the first six months of FY 2008-2009 | DSP | HAC and SAC Subcommittees on SP and MVA; HFA and SFA | May 1, 2009 |
| 223(3) | All travel outside state by classified and unclassified employees | DSP | Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director | January 1 |
| 226 | Interoperability between radio communication systems of local, regional, state, and federal agencies in every area of the state | DSP | HAC and SAC Subcommittees on SP and MVA | April 1, 2009 |
| 232 | Trooper school recruitment of Michigan Commission on Law Enforcement Standards certified police officers | DSP | Chairs of HAC and SAC | September 30, 2009 |
| 233 | Law enforcement resource study | DSP | HAC and SAC Subcommittees on SP and MVA | November 1, 2009 |
| 236(1) | Specific policy changes made to implement a public act affecting DSP that took effect during the prior calendar year | DSP | HAC and SAC Subcommittees; HFA and SFA; JCAR | April 1, 2009 |
| 304 | DSP policies regarding access to/use of Law Enforcement Information Network (LEIN) information | DSP | HAC; SAC | April 1, 2009 |
| 305 | Illegal use of information from LEIN | Criminal Justice Information Systems Policy Council | Chairs of HAC and SAC | When applicable |
| 306(2) | Statute amendments needed to place probation information on LEIN | DSP | HAC and SAC Subcommittees on SP and MVA | December 1, 2008 |
| 307 | Problems/progress/recommendations establishing local public safety agency use of Michigan public safety communication system towers | DSP | HAC and SAC Subcommittees on SP and MVA | April 1, 2009 |
| 308 | LEIN fee increase notification | DSP | HAC and SAC Subcommittees on SP and MVA | 60 days before increase |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|---|---|-----------------|
| 401 | Secondary Road Patrol and Training Fund revenue collections and projected grant allotments; compare collections to grant distribution, current-year appropriation, and prior-year expenditure | DSP | HAC and SAC Subcommittees on SP and MVA | Quarterly |
| 501(1) | DSP protocol for retaining/purging DNA analysis samples/records | DSP | Each police agency in Michigan | None specified |
| 501(2) | Changes to DSP's DNA protocol | DSP | HAC and SAC Subcommittees on SP and MVA; HFA; SFA | When applicable |
| 503 | Benchmarks implemented to improve the City of Detroit's laboratory performance | City of Detroit lab quality assurance manager | HAC and SAC Subcommittees on SP and MVA | June 1, 2009 |
| 801(1) | Actions taken during a state of emergency; funds expended that are not reimbursable from federal money | State Director of Emergency Management | State Budget Director | When applicable |
| 801(1) | Recommendation regarding possible need for supplemental appropriation due to state of emergency actions | State Budget Director | Legislature | When applicable |
| 801(2) | Expenditures beyond Part 1 appropriations for emergency management under authority granted | DSP; State Budget Office | HAC and SAC Subcommittees on SP and MVA; HFA; SFA | Within 10 days |
| 1102 | Methamphetamine related criminal activity reports | DSP | Chairs of HAC and SAC | April 1, 2009 |
| 1201(1) | Number of school buses/vehicles inspected; number passing and failing inspection; estimate of uninspected buses/vehicles | DSP | HAC and SAC Subcommittees on SP; HFA; SFA | March 1, 2009 |

TRANSPORTATION – 87 expenditure line items

Analyst: William E. Hamilton

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|--------|---|-----------------------|--|-------------------------------|
| 205(2) | Notification of hiring freeze exceptions approved in previous quarter, and justification for exceptions | State Budget Director | Chairs of HAC and SAC | Quarterly |
| 207 | Privatization plans, evaluation criteria, post-privatization evaluation | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | Prior to privatization effort |
| 260(2) | Exceptions to out-of-state travel restrictions | State Budget Director | HAC and SAC | Monthly |
| 260(3) | Out-of-state travel report | MDOT | HAC and SAC; HFA; SFA; State Budget Director | January 1 of each year |
| 263(1) | Policy changes made to implement public act affecting MDOT that took affect during prior calendar year | MDOT | HAC and SAC Subcommittees on Transportation; JCAR; HFA; SFA | April 1, 2009 |
| 264 | MDOT's progress toward increased efficiencies in departmental programs | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | March 1, 2009 |

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| REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS |
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| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|--|---|---|--|
| 303 | Amount of money received by local road authorities within legislators' districts | MDOT | Legislators | On request |
| 306(2) | Amount of estimated funds contracted with MDOT, funds expended, funds returned, and any unreimbursed transportation-related costs incurred but not billed | State departments | HFA; SFA; Auditor General; State Budget Director; MDOT | 2 months after publication of Comprehensive Annual Financial Report (CAFR) |
| 306(3) | Costs of collecting constitutionally-restricted motor fuel taxes | Treasury | HAC and SAC Subcommittees on General Government; HFA; SFA; Auditor General; State Budget Director | November 1, 2009 |
| 306(4) | Charges to transportation funds by state departments: services charged, appropriateness of charges, cost allocation methodologies used to determine funding, unreimbursed transportation-related costs | Auditor General | HAC and SAC; HFA; SFA; State Budget Director | Biennially, 9 months after publication of CAFR |
| 307 | Rolling five-year plan by county/county road commission of all highway construction progress in current/coming fiscal years | MDOT | Legislature; HFA; SFA; State Budget Office | March 1 of each year |
| 308 | Activities to pursue contractor compliance with contract specifications for construction/maintenance of state highways and local roads/streets | MDOT; county road commissions; cities; villages | HAC and SAC Subcommittees on Transportation; None specified HFA; SFA; State Budget Director | |
| 310 | Copies of agenda and approved minutes of monthly State Transportation Commission meetings | MDOT | HAC and SAC Subcommittees on Transportation; In a timely manner HFA; SFA; State Budget Director | |
| 314 | Activities of internal auditor for prior fiscal year; include detail on how audit staff time was spent | MDOT commission auditor | HAC and SAC; HFA; SFA; Auditor General; State Budget Director | February 1 of each year |
| 334 | Progress in complying with women- and minority-owned firms program | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | September 30 of each year |
| 361 | Changes to services or function of multi-modal transportation services program | MDOT | HAC and SAC Subcommittees on Transportation; None specified HFA; SFA; State Budget Director | |
| 376 | Status of 17 restored projects deferred in 2003 five-year plan | MDOT | HAC and SAC Subcommittees on Transportation | March 1 of each year |
| 383(1) | Travel by executive branch employees on state-owned, noncombat aircraft | MDOT | None specified | Quarterly |
| 384(2) | Any expenditures relative to the Detroit River International Crossing project | MDOT | HAC and SAC Subcommittees on Transportation | Quarterly |
| 394 | Findings of current distribution formulae for transit and road funding and alternative distribution strategies, including fiscal impact of various strategies to individual transit and road agencies | MDOT | HAC and SAC Subcommittees on Transportation; HSC and SSC on Transportation; HFA; SFA; State Budget Director | July 1, 2009 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2008-09 APPROPRIATIONS ACTS

| <u>Section</u> | <u>Subject of Report</u> | <u>Reporting Entity</u> | <u>Report Recipient(s)</u> | <u>Due Date</u> |
|----------------|---|-------------------------------------|--|--|
| 401 | Proposed federal funds distribution (Governor states section is unenforceable) | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | Upon authorization of federal funds |
| 601 | Status of efforts to develop performance and road construction warranties | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | September 30 of each year |
| 602 | Summary of manufactured pipe inspections | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | After inspections |
| 608 | Status on establishing two additional truck inspection stations and collaboration efforts with timber industry representatives on educating truck drivers in their use | MDOT | Not specified | None specified |
| 612 | Incentive/disincentive contracts; include of contractors awarded incentives/disincentives, amounts awarded, and number of days project was ahead/past contract completion date | MDOT | HAC and SAC Subcommittees on Transportation; HSC and SSC on Transportation; HFA; SFA | January 1 of each year |
| 703 | Rail abandonment notice requirement for abandonment of a rail line | MDOT | HAC and SAC Subcommittees on Transportation; State Budget Office | On railroad company notice of intent to abandon line |
| 706 | Detroit/Wayne County Port Authority operations assessment and financial disclosure statement | Detroit/Wayne County Port Authority | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | February 15 of each fiscal year |
| 711(3) | Rail passenger (AMTRAK) customer complaints | Rail carrier | HAC and SAC Subcommittees on Transportation; HFA; SFA; MDOT | None specified |
| 721 | Ability to provide sufficient matching funds for federal transit administration bus acquisition capital grants | MDOT | HAC and SAC Subcommittees on Transportation | None specified |
| 740 | Encumbered and unencumbered balances of the Comprehensive Transportation Fund | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | March 1 of each year |
| 741 | Progress made to improve the Ann Arbor & NW Michigan railroad's track infrastructure | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | March 1, 2008 |
| 807 | Status of airport improvement projects funded in part 1 with estimated dollars allocated for each project; if report is delayed, MDOT to notify, in writing, date report will be received | MDOT | HAC and SAC Subcommittees on Transportation | Before end of each fiscal year |



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